



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

24 February 2021

**Sir/Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs as contained in its Resolution No. (NTC) 25 – 21, the Department is awarding the procurement of Preventive Maintenance Services of Thyssenkrupp Elevators for the Period of February-December 2021 to your firm, the **Hyatt Elevators & Escalators Corp.**, in the total amount of *Nineteen Thousand Pesos* (PhP 19,000.00) only, per month or *Two Hundred Nine Thousand Pesos* (PhP 209,000.00) only, including taxes and other lawful charges, subject to the Department's accounting and auditing rules and regulations, and subject to the signing of the Contract.

Very truly yours,

A handwritten signature in black ink, appearing to read "J. Eduardo Malaya".

**J. EDUARDO MALAYA**

Undersecretary for Administration  
and Head of the Procuring Entity

**Hyatt Elevators & Escalators Corp.**  
3<sup>rd</sup> Floor, Hyatt Centre  
Barangay Wack Wack, Ortigas Avenue  
Mandaluyong City