



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
Tel No.: 8834-4220

Date: 12 February 2021

REQUEST FOR QUOTATIONS OF PRICES

Sir / Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied delivered shall be subject to the usual inspection by the Department's Internal Audit or duly authorized representative and
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline for Submission of Quotation: 16 February, 2021 at 12:00nn

QTY.	UNIT	PARTICULARS	AMOUNT
3 4	units units	<ul style="list-style-type: none">• Preventive Maintenance for the three (3) units Elevators• Preventive Maintenance for the four (4) units Escalators <p>At DFA OCA Building-Aseana for the period of February 2021 to June 2021.</p> <p>- Scope of works:</p> <ul style="list-style-type: none">• Please refer to the attached terms of reference.	
		ABC-----	226,800.00


Company Name:

Address and Telephone No. :

Contact Person:

Prepared by:


ROCY(MAE)M. LAGERNA
Engineering Assistant


FELIX B. DE VERA III
Engineering, OAMSS-EMD