

**TERMS OF REFERENCE
LEASE OF TWO-WAY RADIO**

Approved Budget for Contract (ABC): Php 170,000.00

I.	Background The Office of the Secretary (OSEC) intends to lease SEVEN (7) units of two-way portable radio with one mobile radio (console)	
II.	Objective To lease two-way portable radios for the official use of the Office of the Secretary, for ten (10) months, from March to December 2021.	
III.	Technical Specifications	STATEMENT OF COMPLIANCE
	Particulars	Qty
	Two-Way Radio	7
	<ul style="list-style-type: none"> • High power 5 watt (VHF)/ 4 watt (UHF) adjustable power level • Five or more programmable buttons • Li-ion battery • Full keypad • Built-in DTMF signaling • VOX ready for hands-free communication • Multi-channel capability • Rapid-rate drop-in charging • Talk-around capability • Built-in simple voice scrambling • User programmable feature • Easy to handle, lightweight and compact design • Includes 1 mobile radio (console) 	
	<ul style="list-style-type: none"> • The goods must be brand-new and of a reputable/well-known brand. • The supplier must have a Certificate of Distributorship • The lease shall include rental of portable radios, 1 mobile radio including installation, NTC permit and licenses, new 	

	network application including Engineering Services and Documentation per lot.	
IV.	<p>On- call Service Level Standard</p> <ul style="list-style-type: none"> • Provide backup unit whenever the machine needs to pull out for repair. Prompt service response whenever assistance is needed. 	
V.	<p>Warranty</p> <ul style="list-style-type: none"> • The Goods must have a minimum one (1) year warranty against inherent defects, parts and labor. 	
VI.	<p>Delivery</p> <ul style="list-style-type: none"> • The Contractor shall deliver the Goods within the approved number of days from the receipt of the Notice to Proceed (NTP). • Deliveries shall be subject to usual inspection procedures by the Office of Financial Management Service-Financial Resources Management Division (OFMS-FRMD) 	
VII.	<p>Payment</p> <ul style="list-style-type: none"> • Send bill arrangement • All payments shall be inclusive of all taxes and other government/lawful charges • Quarterly payment 	