

# PURCHASE REQUEST

DEPARTMENT OF FOREIGN AFFAIRS  
Agency

Department: OFFICE OF THE SECRETARY

PR No.:

01-01621



Section: COORDINATION

SAI No.:

20 JAN 2021

Stock No.	Unit	Item Description	QTY	Unit Cost	Total Cost
	unit	<b>Air Purifier</b>	10		
		*with HEPA filter			
		* Micron-mesh pre-filter			
		* Haze mode			
		*room size: 25 sqm or larger			
		*should be reputable/well-known brand			
		*with ionizing function			
		*low noise level			
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX			
					<b>Php 140,000.00</b>

Purpose: For the use of the Office of the Secretary (OSEC), chargeable against the MOOE-Fund of OSEC for 2021 (Semi-Expendable Office Equipment)

RECEIVED BY:	REQUESTED BY:	APPROVED BY:
	 <b>MARIA A. SANTERA</b> Property Officer	 <b>JAIME RAMON E. ASCALON, JR.</b> Chief of Staff
Printed Name		