

PURCHASE REQUEST

Department of Foreign Affairs Agency

PRQ.2 - 0.2.3 2.1. Department Office of Financial Management and Services Section **OFMS** SAI No.: Date: 8-Feb-21 Stock Unit **ITEM / DESCRIPTION** Quantity **Unit Cost Total Cost** No. piece Flash Drive, 16 GB capacity 70 unit Mouse, wireless 10 cart Ribbon Cart, Epson C135015632, Black, for Epson LX-310 100 Toner Cart, HP CE285A (HP85A), Black for HP Laserjet P1102 cart 44 unit Mouse, optical, USB connection type, min.cable length 15m 20 piece Mouse Pad 25 xxxxxxxxxXNothing Followsxxxxxxxxx ABC 179,067.00 Purpose: For the official use of Office of Financial Management Services Requested By: Signature Mulamay Myla grace ragenia c. macahilig Printed Name: Designation: Assistant Secretary, OFMS