



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS

Tel. No.: 834-4000, 834-3279, Fax 834-3295

Date: 30 October 2021

REQUEST FOR QUOTATION OF PRICES

Sir/Madam:

Please submit your lowest price quotation for the following item/s individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER will be served to the supplier. The delivery date will be indicated in the Purchase Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative.
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline of submission of quotations is on **Thursday, 04 November 2021 at 12:00 n.n.**

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT (VAT INCLUSIVE)
ONE (1) LOT - CHRISTMAS GIFT BASKETS				
1920	pack	Pasta pack (Spaghetti, 800g and Spaghetti sauce, 1k)		
1920	can	Fruit cocktail, 836g		
1920	can	Condensed milk, 380g		
1920	tetra pack	All purpose cream, 125ml		
1920	can	Quickmelt cheese, 200g		
1920	pack	Premium instant coffee, 100g		
1920	pack	Graham crackers, 210 g		
1920	can	Vienna sausage, 4.6 oz		
1920	can	Corned beef, 150g		
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX		
*All items must be reputable/well-known brands *Includes packaging (Christmas-themed ecobag or reusable bag)				
APPROVED BUDGET FOR THE CONTRACT				Php 995,000.00

COMPANY NAME / SUPPLIER :
CONTACT PERSON :
CONTACT NUMBER :
ADDRESS :
Email Address :


MARIA A. SANTERA
Canvasser/ Property Officer
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