

PURCHASE REQUEST

Department of Foreign Affairs
Agency

Department : Office of Consular Affairs PR No. 11-2021 Date: 26 Oct 2021

Section : Consular Office Calasiao SAI No. _____ Date : _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	piece	DRIVE CLEANER	1		
	unit	EXTENSION CORD with 3-4 outlets and switch, 3-6 meters	5		
	piece	MOUSE PAD	18		
	piece	CARD READER, USB 3.0, multi-card reader for SD, microSD, TF, CF and XD cards	1		
	piece	RJ45 CONNECTOR PLUG	5		
	piece	FLASH DRIVE, 32GB capacity	13		
	piece	SOLID STATE DRIVE, 500GB, SATA	2		
	cartridge	HP CE285A, ink cartridge	9		
			Total		Php 60,085.00


Purpose : For Official Use of CO Calasiao - Chargeable against the MOOE Fund of CO Calasiao for FY 2021 (ICT Supplies)

Signature

Printed Name :

Designation :

Requested By:


BENJAMIN C. BALOGATING
Head of Consular Office