



Consular Office-Cebu
PURCHASE REQUEST

Department: Administrative PR No.: 21-10-26 Date : 06 December 2021

Section: Property SAI No.: _____ Date: _____

Stock No.	Unit	Item Description	Quantity		Total Cost
				Unit Cost	
Other Supplies & Materials:					
1	gallon	Alcohol, 70 % Isopropyl	95		
2	gallon	Disinfectant Solution	27		
3	box	Face Mask, Surgical, 50 pcs/box	75		
4	roll	Hazard Tape, black and yellow, 44mm x 33mm	10		
Total					97,000.00

Purpose: Official use

Signature: Printed Name: Designation:	Requested by :  MARY ZEFRA R. VILLARDO Property Officer	Approved by:  ZENIA MADONNA A.M. CLEMENTE Head of Consular Office
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