PURCHASE REQUEST

Department of Foreign Affairs

Agency

Post: **Philippine Embassy, Tokyo, Japan**
PR No.: 21-12-002 Date: 10-Dec-21
SAI No.: Date:
Section: Cultural Section

Stk. No.	Unit	Item Description	Qty.	Unit Cost	Total Cost
	pc	T'nalak Access Design Pocket notebook (size:B6)	500	₱	₱
	pc	T'nalak Design Post-it Cover (size: 75*75 mm)	300		
	pc	T'nalak Design Pen Case	300		
	pc	T'nalak Design Desk Portrait Photo Frame (small) Photo size: 127*89 mm)	300		
	pc	T'nalak Design Family Portrait Photo Frame (Big) Photo Size: 254*203 mm) with box packaging	300		
	pc	Special set in a nice packaging containing T'nalak Design Pen case, notebook, Post-it cover and Desk Photo Frame	100		
		xxxnothing folllowsxx			
		Total			₱ **581,000**

Purpose: For the official use of the Embassy.

	Requested By:	Approved by:
Signature:	Mary Joy B. Ramirez	
Printed Name:	**MARY JOY B. RAMIREZ**	
Designation:	First Secretary and Consul	