



**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF FOREIGN AFFAIRS**  
 Tel. No.: 8834-4000, 8834-3943

Date: 24 December 2021

**REQUEST FOR QUOTATION OF PRICES**

Sir/Madam :

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative and
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline for Submission of Quotation: **27 December 2021 at 12:00nn**

QTY.	UNIT	PARTICULARS	AMOUNT
20	Piece	Solid State Drive (SSD), 500GB	-
20	Piece	DDR3-1600 PC3L DIMM, 8GB Memory	
35	Piece	External Hard Drive, 2TB	
		<b>Please see the attached Purchase Request for the Specifications</b>	
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX	
		ABC -----	<b>P 450,000.00</b>

Company Name / Supplier :  
 Address :  
  
 Contact Number :  
 Contact Person :  
 Email Address :

Prepared by:

  
**JONVIC S. GONZALES**

