REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
Tel. No.: 834-4000, 834-4318 Fax No.: 834-3295

Date: 06-July-21

REQUEST FOR QUOTATION OF PRICES

Sir:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative and
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline for Submission of Quotation: 09 July 2021 at 12:00nn

QTY.	UNIT	PARTICULARS	AMOUNT
2	Piece	Uninterruptible Power Supply (UPS)	
		xxxxxxxxxx NOTHING FOLLOWS xxxxxxxxxx	
		Specification:	
		- Form factor: rackmount	
		- Input voltage: 220-240 volts (wall plugged_	
		- Output voltage: 220-240 volts	
		- Output power: 3000KVA	
		ABC-------	**400,000.00**

Company Name / Supplier :

Address and Telephone No :

Contact Person :

LUIS F. DAYAO, JR.
Canvasser / Property Officer

PURCHASE REQUEST

Department of Foreign Affairs
Agency

SHP

05-05221

Department Office of Financial Management and Services **PR No.:** _____ **Date** 31-May-21

Section Office of the Assistant Secretary **SAI No.:** _____ **Date** 31-May-21

Stock No.	Unit	ITEM / DESCRIPTION	Quantity	Unit Cost	Total Cost
	piece	***Uninterruptible Power Supply (UPS)***	2		
		xxxxxxxxxxNothing Followsxxxxxxxxx			
		Specification:			
		- Form factor: Rackmount			
		- Input voltage: 220-240 volts (wall plugged)			
		- Output voltage: 220-240 volts			
		- Output power: 3000KVA			
				ABC	**400,000.00**

Purpose:
For the official use of Office of Financial Management Services

Requested By:

Signature

Printed Name: **MYLA GRACE RAGENIA C. MACAHILIG**

Designation: Assistant Secretary, OFMS