

PURCHASE REQUEST

Department of Foreign Affairs
Agency

06-04521

Department : Office of Consular Affairs PR No. _____ Date: **01 JUL 2021**
 Section : OCA SAI No. _____ Date: _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	liter	engine oil - semi synthetic (diesel)	56		
	liter	engine oil - semi synthetic (gasoline)	8		
	pc	oil filter	10		
	pc	air filter	8		
	set	brake pads (front)	3		
	set	brake shoe (rear)	3		
	pc	car battery, DIN 66 (12v maintenance free)	3		
	pc	car battery, NS60 (12v maintenance free)	1		
	pc	front and rear tire, 205/65/R16	12		
	pc	front wiper blade	10		
		For the following official vehicles:			
	unit	2018 TOYOTA Innova J, M/T	4		
	unit	2018 TOYOTA Vios 1.3 J, M/T	1		
	liter	engine oil - semi synthetic (diesel)	14		
	pc	oil filter	2		
	liter	air filter	2		
	set	brake pads (front)	1		
	set	brake shoe (rear)	1		
	pc	front and rear tire, 195 R15 (8 ply)	4		
	pc	front wiper blade	2		
		For the following official vehicle:			
	unit	2012 TOYOTA Hiace Commuter M/T	1		
		xxxxx nothing follows xxxxx			
			ABC		207,300.00

Purpose : Supply of maintenance parts for the Department's Official vehicles

Signature _____ Requested by: 
 Printed Name : **SENEN T. MANGALILE**
 Designation : **Officer-in-Charge**