



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS

Tel No.:

Date: 19 August 2021

REQUEST FOR QUOTATIONS OF PRICES

Sir / Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied delivered shall be subject to the usual inspection by the Department's Internal Audit or duly authorized representative and
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. The validity period of the price quoted must appear in the quotation.
6. Dealine of Submission of quotation is on Monday, 23 August 2021 at 12:00nn

| QTY. | UNIT | PARTICULARS | TOTAL AMOUNT (VAT INCLUSIVE) |
|------|-------|--|---------------------------------|
| 3 | UNITS | *Repair and maintenance for three (3) Official vehicles. | |
| | | XXXXXXXXXXXXXX | |
| | | | |
| | | ABC | PhP160,000.00 |

NOTE: Please specify the **TERMS OF PAYMENT**

| | |
|--------------------------|--|
| COMPANY NAME / SUPPLIER: | |
| ADDRESS: | |
| CONTACT NO: | |

PREPARED BY:



JETHRO OTTO L. ISIP
Driver Courier II



JERICSON H. ARULO
Acting Director, OAMSS-PSSD