REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
Tel. No.: 834-4000, 834-3279, Fax 834-3295

Date: 19 August 2021

REQUEST FOR QUOTATION OF PRICES

Sir/Madam:

Please submit your lowest price quotation for the following item/s individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER will be served to the supplier. The delivery date will be indicated in the Purchase Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative.
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline of submission of quotations is on **Tuesday, 24 August 2021 at 12:00 n.n.**

QTY	UNIT	PARTICULARS	UNIT COST	TOTAL AMOUNT (VAT INCLUSIVE)
1 LOT				
150	bottle	Alcohol, ethyl, 68-72%, scented, 500ml		
12	gallon	Alcohol, ethyl, 68-72%, 1 gallon		
60	pc	N98 face mask		
40	can	Disinfectant spray, aerosol type, 400-550 grams		
40	bottle	Antibacterial hand soap, liquid, 500ml		
6	box	Nitrile gloves, medium (blue or white), 100 pcs/box		
		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
			ABC:	Php 87,399.97

COMPANY NAME / SUPPLIER :
CONTACT PERSON :
CONTACT NUMBER :
ADDRESS :
Email Address :

MARI A. SANTERA
Canvasser/ Property Officer
Office of the Secretary
Tel No. +632-8834-4003
Email: osec.property@dfa.gov.ph