



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. (PB) OCA – 03 – 21

RESOLUTION RECOMMENDING AWARD OF THE CONTRACT ON OUTSOURCED
PERSONNEL SERVICES FOR OCA-ASEANA AND CONSULAR OFFICES FOR
FISCAL YEAR 2022

WHEREAS, the Department of Foreign Affairs, through the authorized appropriations under the FY 2022 National Expenditure Program (NEP), intends to apply the sum of Fifty-One Million Four Hundred Twenty-Five Thousand Pesos (*PhP 51,425,000.00*) only – the Approved Budget for the Contract (ABC) for the *Procurement of Outsourced Personnel Services for OCA-Aseana and Consular Offices for Fiscal Year 2022*;

WHEREAS, the ABC is chargeable against OCA's 2022 MOOE Budget;

WHEREAS, on 17 November 2021, the Bids and Awards Committee (BAC) Secretariat posted for seven (7) consecutive calendar days the *Invitation to Bid* for the *Procurement of Outsourced Personnel Services for OCA-Aseana and Consular Offices for Fiscal Year 2022* on the DFA and PhilGEPS websites, and at conspicuous places within the premises of the DFA, in accordance with Section 21.2 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184;

WHEREAS, on 24 November 2021, the BAC held a *Pre-Bid Conference*, to discuss the eligibility requirements and the technical and financial components of the contract to be bid, during which four (4) prospective bidders attended namely: LSERV Corporation, Temps and Staffer, Inc., Omniworx, Inc., and DBP Service Corporation;

WHEREAS, Supplemental/Bid Bulletin No. 1 (29 November 2021), amending and clarifying information in the bidding documents, were posted on the PhilGEPS and DFA websites for at least seven (7) consecutive days before the deadline for submission and opening of bids, pursuant to Section 22.5.2 of the IRR of RA 9184;

WHEREAS, Supplemental/Bid Bulletin No. 2 (02 December 2021), amending and clarifying information in the bidding documents, were posted continuously on the PhilGEPS and DFA websites for at least seven (7) consecutive days before the deadline for submission and opening of bids, pursuant to Section 22.5.2 of the IRR of RA 9184

WHEREAS, on 13 December 2021, the deadline for the submission and receipt of bids as well as the date of opening thereof, only DBP Service Corporation, submitted a bid which the BAC determined to be as follows:

<i>Name of Bidder</i>	<i>Eligibility and Technical Component</i>	<i>Financial Component</i>
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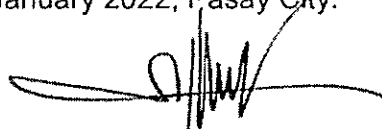
<i>DBP Service Corporation</i>	Compliant	Fifty-One Million Two Hundred Eight Thousand Two Hundred Eighty-Seven Pesos and Ninety-Six Centavos (PhP 51,208,287.96)
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WHEREAS, the BAC declared **DBP Service Corporation** as having the Single Lowest Calculated Bid, and subjected it to Post-Qualification on 17 December 2021, pursuant to Section 34.2 of the IRR of RA 9184, to determine whether it complied with and was responsive to all the requirements and conditions specified in the Bidding Documents;

WHEREAS, during the post-qualification of bids and after careful consideration, the BAC determined that the bid of **DBP Service Corporation** was compliant with and responsive to all the requirements and conditions specified in the Bidding Documents;

NOW, THEREFORE, we, the members of the OCA-Bids and Awards Committee, unanimously RESOLVE to RECOMMEND the award of the contract for the Procurement of Outsourced Personnel Services for OCA-Aseana and Consular Offices for Fiscal Year 2022 to **DBP Service Corporation** for having submitted the Single Lowest Calculated and Responsive Bid in the amount of **Fifty-One Million Two Hundred Eight Thousand Two Hundred Eighty-Seven Pesos and Ninety-Six Centavos (PhP 51,208,287.96)** only, pursuant to Section 37 of the revised IRR of RA 9184.

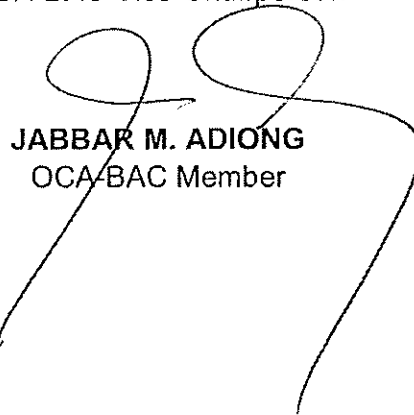
ADOPTED this 1st day of January 2022, Pasay City.



SENEN T. MANGALILE
OCA-BAC Chairperson



CHRISTIAN L. DE JESUS
OCA-BAC Vice-Chairperson




JABBAR M. ADIONG
OCA-BAC Member


MARIE CRIS P. CHIENG
OCA-BAC Member


MARILOU L. ORTIGAS
End-User Representative

Approved:
By the Authority of the Secretary of Foreign Affairs:


SARAH LOU Y. ARRIOLA
Undersecretary and
Head of Procuring Entity