



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

16 March 2021

Dear Sir/Madam:

This refers to the bidding for the **Procurement of One (1) Motor Vehicle for the Secretary of Foreign Affairs**, where no participating bidder qualified during the *Opening of Bids*, held on 15 March 2021, resulting in a second failure of bidding.

In view of the foregoing, we wish to inform you that the Department would welcome your company's participation in the conduct of Negotiated Procurement for the same project. For detailed instructions, kindly refer to the **Notice of Conduct of Negotiated Procurement**, which can be viewed on the PhilGEPS and DFA websites starting 17 March 2021.

Thank you very much.

Very truly yours,
For the Bids and Awards

Committee:


NARCISO T. CASTAÑEDA
Chairperson 

NOTICE OF NEGOTIATED PROCUREMENT
NOTICE OF CONDUCT OF NEGOTIATED PROCUREMENT UNDER SECTION
53.1 (TWO FAILED BIDDINGS) FOR THE PROCUREMENT OF
One (1) Motor Vehicle for the Secretary of Foreign Affairs

1. The Department of Foreign Affairs (DFA), through its Bids and Awards Committee, will conduct a negotiated procurement, after two consecutive failed biddings, pursuant to Section 53.1 of the revised Implementing Rules and Regulations of Republic Act No. 9184, for the procurement of the ***One (1) Motor Vehicle for the Secretary of Foreign Affairs*** with an Approved Budget for the Contract (ABC) of ***One Million Eight Hundred Thousand Pesos (PhP 1,800,000.00) only.***
2. Interested/invited bidders may submit their **Best and Final Offers** for negotiation to the Bids and Awards Committee Secretariat at the 12th Floor, DFA Building, on or before ***24 March 2021, at 12:00 pm.*** No Submissions shall be accepted after this hour. Offers should, in no case, exceed the ABC of ***One Million Eight Hundred Thousand Pesos (PhP 1,800,000.00) only.*** for the project.
3. The Best and Final Offer shall include the Statement of Compliance with the **Technical Specifications** in accordance with **Annex “A”**. The eligibility documents enumerated under **Annex “B”** shall be included in the submission of the bidder’s **Best and Final Offer**.
4. To facilitate the submission of the best and final offers, bidders are requested to submit their eligibility documents in the order indicated in Annex “B”. Bidders shall provide one (1) original and two (2) photocopies of the *Omnibus Sworn Statement, Statement of On-going Contracts, Statement of Compliance (with the Technical Specifications), and Financial Component*. For all other eligibility documents, the bidders shall provide two (2) photocopies of each and shall present the originals for verification and validation.
5. The successful offer shall be selected on the basis of the compliance with the Technical Specifications and the Best and Final Offer.
6. The DFA reserves the right to accept or reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without incurring any liability to the affected participants.
7. For further information, please refer to:

DFA-BAC Secretariat
Department of Foreign Affairs
12th Floor, DFA Main Building,
2330 Roxas Boulevard, Pasay City 1300
Tel. No. 834-4823; Fax no. 831-9584
Email address: bac.secretariat@dfa.gov.ph

16 March, Pasay City.
NP-GS-01-2021


NARCISO T. CASTAÑEDA
Chairperson 

Annex “A”

Technical Specifications

Procurement of One (1) Motor Vehicle for the Secretary of Foreign Affairs

I.	Background: The Department intends to procure one (1) motor vehicle for the official use of the Secretary of Foreign Affairs.																			
II.	Scope of Work: The Contractor shall deliver one (1) brand new motor vehicle to be used for the official functions of the Secretary of Foreign Affairs.																			
III.	Technical Specifications	Statement of Compliance																		
1.	The Contractor must provide one (1) brand new unit of Sports Utility Vehicle, free of decals stickers or design.																			
2.	The vehicle must be registered with the Land Transportation Office (LTO) for first three (3) years upon turnover to the End-User.																			
3.	Contractor shall assist the Department in insuring the vehicle with GSIS																			
4.	<p>The Contractor shall provide a vehicle with the following specifications:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Color</td> <td>Black</td> </tr> <tr> <td>Engine Size</td> <td>At least 2.4 liters</td> </tr> <tr> <td>Engine Displacement</td> <td>Shall not exceed 2776 CC</td> </tr> <tr> <td>Number of cylinder</td> <td>Shall not exceed four (4)</td> </tr> <tr> <td>Maximum power</td> <td>At least 200 @ 3,800 rpm</td> </tr> <tr> <td>Maximum torque</td> <td>At least 500 nm @ 2,000 rpm</td> </tr> <tr> <td>Transmission type</td> <td>Automatic</td> </tr> <tr> <td>Transmission category</td> <td>At least 6 speed AT</td> </tr> <tr> <td>Drivetrain</td> <td>Four-Wheel Drive</td> </tr> </table>	Color	Black	Engine Size	At least 2.4 liters	Engine Displacement	Shall not exceed 2776 CC	Number of cylinder	Shall not exceed four (4)	Maximum power	At least 200 @ 3,800 rpm	Maximum torque	At least 500 nm @ 2,000 rpm	Transmission type	Automatic	Transmission category	At least 6 speed AT	Drivetrain	Four-Wheel Drive	
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		Fuel type	Diesel	
		Fuel tank capacity	68 to 80 liters	
		Dimension	At least 4,887mm (length) x 2,132mm (width) x 1,852mm (height)	
		Driver and front passenger airbags	Available	
		Anti-lock brake system	Available	
		Electronic brake force distribution	Available	
		Brake assist	Available	
		Front and rear parking sensors	Available	
		Reversing camera	Available	
		Anti-theft alarm system	Available	
		Air-conditioning system	Dual zone automatic climate control	
		Entertainment system	At least 8" touchscreen system, multimedia tuner, audio and video, 7 speakers	
		Tint	Windshield: 25% Windows: 15%	
	5.	Contractor must be at least two (2) years in business as authorized Dealer of brand new car.		
	IV.	Warranty		
		Three (3) year warranty bumper to bumper and additional two (2) years for powertrain.		
		24-hour roadside assistance for three (3) years.		
	V	Delivery Period		

	<p>Delivery of the vehicle as well as completion of all registration documents shall be completed within thirty (30) calendar days upon receipt of Notice to Proceed (NTP).</p> <p>The Contractor shall deliver the registered plate number to the Department once it becomes available.</p> <p>The Department reserve the right to not accept the vehicle if found to be with defects or non-compliant with the Terms of Reference upon inspection. The Contractor shall correct or replace the vehicle within fifteen (15) days from notice of the End-User.</p>	
	<p>Terms of Payment</p>	
<p>VI.</p>	<p>1. Payments shall be made within thirty (30) working days upon receipt of required documents and audited by OFMS-FRMD. Payments shall be made through List of Due and Demandable Accounts Payable (LDDAP).</p> <p>All payments shall be inclusive of all applicable taxes and other lawful charges.</p>	

Note:

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule to Requirements. The **STATEMENT OF COMPLIANCE** must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and in behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have authority to sign for and in behalf of the partners to the joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids.

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of a manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1 (a)(ii) and/or **GCC** Clause 2.1 (a)(ii)

Conformé:

[Signature/s]

[Name of Bidder's Authorized Representative/s]

[Position]

[Date]

ANNEX “B”

CHECKLIST OF ELIGIBILITY DOCUMENTS FOR NEGOTIATED PROCUREMENT (AFTER TWO FAILED BIDDINGS) (FOR GOODS OR GENERAL SUPPORT SERVICES)

	ELIGIBILITY AND TECHNICAL DOCUMENTS	TAB/LABEL
1	<p>OMNIBUS SWORN STATEMENT (in the prescribed form, duly notarized in accordance with the 2004 Rules on Notarial Practice).</p> <p>In the case of a corporation, partnership, cooperative or joint venture, the Omnibus Sworn Statement shall be accompanied by a notarized Secretary’s Certificate (Authority of the Signatory).</p>	<p>A</p> <p>A.1</p>
2	<p><i>(any of the following)</i></p> <ul style="list-style-type: none"> • SEC Certificate of Registration (for corporation or partnership) <li style="text-align: center;">or • DTI Certificate of Business Name Registration (for sole proprietorship) <li style="text-align: center;">or • Registration Certificate from the Cooperative Development Authority (for cooperatives) 	B
3	Valid and current mayor’s permit issued by the city/municipality where the principal place of business of the prospective bidder is located.	C
4	Current and Valid TAX Clearance (reviewed and approved by the BIR)	D
5	Statement of all its ongoing government and private contracts within the prescribed number of years, as indicated in the Invitation to Bid, including contracts awarded but not yet started, if any, as required in the Bidding Documents.	E
6	Copy of the SINGLE LARGEST COMPLETED CONTRACT (SLCC) together with <u>Certificate of Final Acceptance/Completion</u> of the project from the bidder’s client (for government contracts) OR <u>official receipt(s)</u> of the bidder for the contract (for private contracts), as described and required in the Bidding Documents	F
7	Audited Financial Statements for the preceding calendar year, which should not be earlier than two (2) years from bid submissions; Stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	G
8	STATEMENT OF COMPLIANCE with all the <u>Technical Specifications /Terms of Reference</u> , as described, as well as the <u>Schedule of Requirements</u> . (As enumerated and specified in Sections VI and VII, respectively, of the Bidding Documents)	H
9	Proof of PhilGEPS Registration (PhilGEPS Registration Number or Certificate of PhilGEPS Registration)	I
10	Latest Income Tax Return (ITR)	J
11	Financial Component Financial Bid Form (indicating the bidder’s bid price) Price Schedule or Breakdown of Bidder’s Financial Bid	K