



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE
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SUPPLEMENTAL / BID BULLETIN No. 1

Project : Negotiated Procurement of Desktops, Laptops and Other Information and Communications Technology Equipment
Reference : NP-GS-03-2021
ABC : PhP 7,980,000.00
Date : 31 August 2021

This supplemental/bid bulletin is issued to provide information to the prospective proponents/bidders on the following changes to the Bidding Documents:

- I. **Annex B (Checklist of Eligibility Documents for Negotiated Procurement)** – The Annex B (Checklist of Eligibility Documents for Negotiated Procurement) of the Bidding Documents are superseded by ANNEX 1 of this Supplemental/Bid Bulletin No. 1 after considering inputs from prospective bidders and the Committee.

The Bidding Documents is amended accordingly.

For the information and guidance of all concerned.


NARCISO T. CASTAÑEDA
BAC Chairperson 

ANNEX “B”**CHECKLIST OF ELIGIBILITY DOCUMENTS FOR NEGOTIATED PROCUREMENT
(AFTER TWO FAILED BIDDINGS)
(FOR GOODS OR GENERAL SUPPORT SERVICES)**

	ELIGIBILITY AND TECHNICAL DOCUMENTS	TAB/LABEL
1	OMNIBUS SWORN STATEMENT (in the prescribed form, duly notarized in accordance with the 2004 Rules on Notarial Practice). In the case of a corporation, partnership, cooperative or joint venture, the Omnibus Sworn Statement shall be accompanied by a notarized Secretary’s Certificate (Authority of the Signatory) .	A A.1
2	<i>(any of the following)</i> <ul style="list-style-type: none"> • SEC Certificate of Registration (for corporation or partnership) <li style="text-align: center;">or • DTI Certificate of Business Name Registration (for sole proprietorship) <li style="text-align: center;">or • Registration Certificate from the Cooperative Development Authority (for cooperatives) 	B
3	Valid and current mayor’s permit issued by the city/municipality where the principal place of business of the prospective bidder is located.	C
4	Current and Valid TAX Clearance (reviewed and approved by the BIR)	D
5	Statement of all its ongoing government and private contracts within the prescribed number of years, as indicated in the Invitation to Bid, including contracts awarded but not yet started, if any, as required in the Bidding Documents.	E
6	Copy of the SINGLE LARGEST COMPLETED CONTRACT (SLCC) together with <u>Certificate of Final Acceptance/Completion</u> of the project from the bidder’s client (for government contracts) OR <u>official receipt(s)</u> of the bidder for the contract (for private contracts), as described and required in the Bidding Documents Bidder must have a single contract similar to the Project at hand, completed within the last five (5) years prior to the deadline for submission and receipt of bids. Value of the contract must at least be fifty percent (50%) of the ABC.	F
7	Audited Financial Statements for the preceding calendar year, which should not be earlier than two (2) years from bid submissions; Stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.	G
8	STATEMENT OF COMPLIANCE with all the <u>Technical Specifications /Terms of Reference</u> , as described, as well as the <u>Schedule of Requirements</u> . (As enumerated and specified in Sections VI and VII, respectively, of the Bidding Documents)	H
9	Proof of PhilGEPS Registration (PhilGEPS Registration Number or Certificate of PhilGEPS Registration)	I

10	Latest Income Tax Return (ITR)	J
11	Financial Component Financial Bid Form (indicating the bidder's bid price) Price Schedule or Breakdown of Bidder's Financial Bid	K