



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE  
2330 Roxas Boulevard, Pasay City  
Tel. Nos.: 834-4823; Fax No.: 831-9584  
Email: bac.secretariat@dfa.gov.ph

**SUPPLEMENTAL / BID BULLETIN No. 1**

Project : Procurement of Desktops, Laptops, and Other Information and Communications Technology Equipment  
Reference : PB-GS-09-2021  
ABC : PhP 7,980,000.00  
Date : 29 June 2021

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This supplemental/bid bulletin is issued to provide information to the prospective proponents/bidders on the following changes to the Bidding Documents:

- I. **Technical Specifications (Section VII)** – The Technical Specifications (Section VII and annexes) of the Bidding Documents are superseded by ANNEX 1 of this Supplemental/Bid Bulletin No. 1 after considering inputs from the Committee and prospective bidders.

The Bidding Documents is amended accordingly.

For the information and guidance of all concerned.

**NARCISO T. CASTAÑEDA**  
Assistant Secretary and BAC Chairperson

# ANNEX 1

## TECHNICAL SPECIFICATIONS

### Procurement of Desktops, Laptops, and Other Information and Communications Technology Equipment

<b>I. Background</b>		
The Department of Foreign Affairs (hereinafter, the Procuring Entity) intends to purchase the latest versions of Information and Communications Technology (ICT) equipment, software and peripherals (hereinafter, the Goods) to augment the ICT capability of the Procuring Entity.		
<b>II. Contractor's Qualification</b>		<b>Statement of Compliance</b>
1.	Have at least Five (5) years experience in IT-related business operations.	
2.	Be a Certified Partner for all the brands being offered for at least five (5) years.	
<b>III. Technical Specifications</b>		
The Goods must be brand-new and of a reputable brand. Refurbished equipment are not acceptable.		
The Supplier shall provide the Procuring Entity the Goods with the following minimum specifications:		
Item	Quantity	Minimum Specifications
1.	30 Units	<p style="text-align: center;"><b>Computer Mini Desktop with Solid State Drives</b></p> <ul style="list-style-type: none"> <li>• <b>CPU:</b> Mini PC with 10th/11th generation power-optimized lifestyle (mid-range) processor for desktop-grade performance</li> <li>• <b>OS:</b> Windows 10 Pro M12</li> <li>• <b>RAM:</b> 16GB DDR4 RAM</li> <li>• <b>Storage:</b> Dual-storage design with one (1) 2.5-inch HDD SATA (6GB/s) for 1TB storage capacity plus one of the following: one (1) internal M.2 PCIe 3.0 x4 SATA SSD (256GB or better) OR one (1) external M.2 or 2.5" SATA III 6GB/s Solid State Drive (500GB or better) in an enclosure.</li> <li>• <b>Form Factor:</b> Compact mini-desktop, one-liter size metal chassis (maximum dimensions of 175mmx175mmx34mm) for a clutter-free workspace, plus vertical stand and VESA mount compatibility</li> <li>• <b>VGA:</b> Integrated Intel® UHD Graphics or better</li> </ul>

2.	110 Units	<ul style="list-style-type: none"> <li>• <b>LAN:</b> 10/100/1000/Gigabits Mbps</li> <li>• <b>Front I/O Ports:</b> 1 x USB 3.1 Gen1 (Type C), 2 x USB 3.1 Gen1, 2 x USB 3.1 Gen2, 1 x Audio Jack, 1 x Mic Input</li> <li>• <b>Rear I/O Ports:</b> 1 x RJ45 LAN, 1 x USB 3.1 Gen2, 1 x HDMI, 2 x USB 2.0, 1 x DisplayPort, 1 x Kensington Lock, 1 x DC-in, 1 x Configurable Port (COM, VGA, Display Port)</li> <li>• <b>Reliability:</b> Extensive testing certification and technical support</li> <li>• <b>Stability:</b> Stable-supply guarantee of at least 36 months</li> <li>• <b>Monitor:</b> 24-inch 16:9 wide screen; 1920x1080 resolution; 16.7million display colors; 75Hz refresh rate; HDMI, D-Sub, DVI-D I/O ports; max. 541mm x 404mm x 204mm (with stand)</li> <li>• <b>Keyboard and Mouse included</b></li> </ul> <p style="text-align: center;"><b>Computer Mini Desktop</b></p> <ul style="list-style-type: none"> <li>• <b>CPU:</b> Mini PC with 10th/11th generation power-optimized lifestyle (mid-range) processor for desktop-grade performance</li> <li>• <b>OS:</b> Windows 10 Pro M12</li> <li>• <b>RAM:</b> 8GB DDR4 RAM</li> <li>• <b>Storage:</b> Dual-storage design with onboard (1) 2.5-inch HDD SATA (6GB/s) for 1TB storage capacity and option for future add-on of one (1) M.2 PCIe 3.0 x4 SATA SSD (up to 256GB)</li> <li>• <b>Form Factor:</b> Compact mini-desktop, one-liter size metal chassis (maximum dimensions of 175mmx175mmx34mm) for a clutter-free workspace, plus vertical stand and VESA mount compatibility</li> <li>• <b>VGA:</b> Integrated Intel® UHD Graphics or better</li> <li>• <b>LAN:</b> 10/100/1000/Gigabits Mbps</li> <li>• <b>Front I/O Ports:</b> 1 x USB 3.1 Gen1 (Type C), 2 x USB 3.1 Gen1, 2 x USB 3.1 Gen2, 1 x Audio Jack, 1 x Mic Input</li> <li>• <b>Rear I/O Ports:</b> 1 x RJ45 LAN, 1 x USB 3.1 Gen2, 1 x HDMI, 2 x USB 2.0, 1 x DisplayPort, 1 x Kensington Lock, 1 x</li> </ul>	
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3.	60 Units	<p>DC-in, 1 x Configurable Port (COM, VGA, Display Port)</p> <ul style="list-style-type: none"> <li>• <b>Reliability:</b> Extensive testing certification and technical support</li> <li>• <b>Stability:</b> Stable-supply guarantee of at least 36 months</li> <li>• <b>Monitor:</b> 24-inch 16:9 wide screen; 1920x1080 resolution; 16.7million display colors; 75Hz refresh rate; HDMI, D-Sub, DVI-D I/O ports; max. 541mm x 404mm x 204mm (with stand)</li> <li>• <b>Keyboard and Mouse included</b></li> </ul> <p><b>Computer Monitors</b></p> <ul style="list-style-type: none"> <li>• <b>Display Size:</b> 27-inch</li> <li>• <b>Resolution:</b> 1920x1080</li> <li>• <b>Response Time:</b> 5ms (or better)</li> <li>• <b>Aspect Ratio:</b> 16:9</li> <li>• <b>Display Surface:</b> Non-Glare</li> <li>• <b>Backlight Type:</b> LED</li> <li>• <b>Panel Type:</b> IPS</li> <li>• <b>Display Colors:</b> 16.7M</li> <li>• <b>Refresh Rate (Max):</b> 144Hz (or better)</li> <li>• <b>Flicker-free:</b> Yes</li> </ul>	
4.	15 Units	<p><b>Computer Laptop</b></p> <ul style="list-style-type: none"> <li>• <b>CPU:</b> Quad-core (mid-range or better) processor</li> <li>• <b>OS:</b> Windows 10 Pro M12</li> <li>• <b>RAM:</b> At least 8GB DDR4 RAM</li> <li>• <b>Storage:</b> One (1) 500GB HDD SATA and one (1) 128GB SSD</li> </ul>	
<b>IV. Technical Support</b>			
1.	The Contractor shall provide telephone, e-mail, chat, and remote technical support services covering all Goods with a two hour-response time from the end user's request of support.		

2.	The Contractor shall provide next-business-day onsite support for technical issues not resolved through the actions described in the preceding paragraph. Hardware defects/errors in any component of the Goods shall automatically require onsite support.	
<b>V. Warranty</b>		
1.	The Contractor shall replace goods found to have factory defects immediately.	
2.	The Goods must have a minimum one-year warranty inclusive of cost of replacement/repair of parts and labor.	
<b>VI. Delivery and Retrieval</b>		
1.	The Contractor shall deliver the Goods within <b>ninety (90) calendar days</b> from the receipt of the Notice to Proceed (NTP)	
2.	The Contractor must repair Goods that are under warranty within five (5) working days.	
3.	In case replacement or repair will take longer than five (5) working days, the Contractor shall provide a temporary replacement unit of equal capability and features as the item to be replaced/repared.	
<b>VII. Confidentiality Clause</b>		
1.	The Contractor shall ensure that each of its personnel assigned to provide support service for the Purchase of Information and Communications Technology Equipment executes and signs a Non-Disclosure Agreement which is to be submitted to the Department prior to commencement of the service.	
2.	The Contractor shall not disclose any confidential information accessed through the use of its services in relation to the official functions or operations of the Department without prior consent from the latter.	
3.	Failure to comply with the confidentiality clause shall be subject to penalties as provided in Republic Act No. 10173 – Data Privacy Act of 2012 and all other relevant rules and regulations.	
<b>VIII. Terms of Payment</b>		
1.	The Procuring Entity shall pay the Contract Price within forty-five (45) working days from delivery and acceptance of the units and the submission of the sales invoice and complete supporting documents. The list of documentary requirements needed for payment will be provided by the OFMS-FRMD upon signing of the contract; and	
2.	All payments shall be inclusive of Value-Added Tax (VAT) and other lawful charges.	
<b>IX. Miscellaneous</b>		
1.	The Contractor shall agree with the definitions and terms found in the General Conditions of Contract (GCC) and Special Conditions of Contract (SCC) contained in the Philippine Bidding Documents for Procurement of Goods	

	issued by the Government Procurement Policy Board (GPPB).	
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**Note:**

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule to Requirements. The **STATEMENT OF COMPLIANCE** must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and on behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have authority to sign for and on behalf of the partners to the joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids. Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of a manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1 (a)(ii) and/or **GCC** Clause 2.1 (a)(ii)

Conformé:

[Signature/s]

[Name of Bidder’s Authorized Representative/s]

[Position]

[Date]