



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE
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SUPPLEMENTAL / BID BULLETIN No. 2


Project : Procurement of Desktops, Laptops, and Other Information and Communications Technology Equipment
Reference : PB-GS-09a-2021
ABC : PhP 7,980,000.00
Date : 13 August 2021

This supplemental/bid bulletin is issued to provide information to the prospective proponents/bidders on the following changes to the Bidding Documents:

- I. **Technical Specifications (Section VII)** – The Technical Specifications (Section VII and annexes) of the Bidding Documents are superseded by ANNEX 1 of this Supplemental/Bid Bulletin No. 2 after considering inputs from the Committee and prospective bidders.

The Bidding Documents is amended accordingly.

For the information and guidance of all concerned.



NARCISO T. CASTAÑEDA
Assistant Secretary and BAC Chairperson

Technical Specification

Desktops, Laptops, and Other Information and Communications Technology Equipment

I. Background		
The Department of Foreign Affairs (hereinafter, the Procuring Entity) intends to purchase the latest versions of Information and Communications Technology (ICT) equipment, software, and peripherals (hereinafter, the Goods) to augment the ICT capability of the Procuring Entity.		
II. Contractor's Qualification		Statement of Compliance
1.	Have at least five (5) years of experience in IT-related business operations.	
2.	Be a Certified Partner for all the brands being offered for at least five (5) years.	
III. Technical Specifications		
The Goods must be brand-new and of a reputable brand. Refurbished equipment are not acceptable.		
The Supplier shall provide the Procuring Entity the Goods with the following minimum specifications:		
Item	Quantity	Minimum Specifications
1.	30 Units	Computer Mini Desktop with Solid State Drives:
		<ul style="list-style-type: none"> • CPU: 10th generation Intel Core i5 equivalent or better
		<ul style="list-style-type: none"> • OS: Windows 10 Pro
		<ul style="list-style-type: none"> • RAM: 16GB DDR4 RAM
		<ul style="list-style-type: none"> • Storage: Dual-storage design with either (a) 1TB 2.5-inch SATA HDD (6GB/s) plus 256GB M.2 SSD OR (b) 512GB M.2 SSD
		<ul style="list-style-type: none"> • Form Factor: Compact mini-desktop, one-liter size metal chassis (dimensions of 175mm ± 30mm length x 175mm ± 30mm width x 34mm height ± 10mm) for a clutter-free workspace, plus vertical stand and VESA mount compatibility
		<ul style="list-style-type: none"> • VGA: Integrated Intel® UHD Graphics or better
		<ul style="list-style-type: none"> • LAN: 10/100/1000/Gigabits Mbps
		<ul style="list-style-type: none"> • USB Ports: Total of 3 x USB 3.1 Type A, (2 in front and 1 at the back is preferred) • Front I/O Ports: 1 x Audio Jack, 1 x Mic Input (Optional but highly preferred: 1 x USB 3.1 Type C)

		<ul style="list-style-type: none"> • Rear I/O Ports: 1 x RJ45 LAN, 1 x HDMI, 1 x Kensington Lock, 1 x DC-in (Optional but highly preferred: 2 x USB 2.0, 1 x Configurable Port [choose from either COM, VGA, or Display Port]) 	
		<ul style="list-style-type: none"> • Reliability: Extensive testing certification and technical support 	
		<ul style="list-style-type: none"> • Stability: Stable-supply guarantee of at least 36 months 	
		<ul style="list-style-type: none"> • Monitor: 24-inch approx. screen (24 inches \pm 0.5 inches); 16:9 widescreen; HDMI port; with stand 	
		<ul style="list-style-type: none"> • Keyboard and Mouse included, same brand with the monitor and computer 	
2.	110 Units	<p style="text-align: center;">Computer Mini Desktop</p> <ul style="list-style-type: none"> • CPU: 10th generation Intel Core i3 equivalent or better • OS: Windows 10 Pro • RAM: 8GB DDR4 RAM • Storage: Dual-storage design with either (a) 1TB 2.5-inch SATA HDD (6GB/s) plus 256GB M.2 SSD OR (b) 512GB M.2 SSD • Form Factor: Compact mini-desktop, one-liter size metal chassis (dimensions of 175mm \pm 30mm length x 175mm \pm 30mm width x 34mm height \pm 10mm) for a clutter-free workspace, plus vertical stand and VESA mount compatibility • VGA: Integrated Intel® UHD Graphics or better • LAN: 10/100/1000/Gigabits Mbps • USB Ports: Total of 3 x USB 3.1 Type A, (2 in front and 1 at the back is preferred) • Front I/O Ports: 1 x Audio Jack, 1 x Mic Input (Optional but highly preferred: 1 x USB 3.1 Type C) • Rear I/O Ports: 1 x RJ45 LAN, 1 x HDMI, 1 x Kensington Lock, 1 x DC-in (Optional but highly preferred: 2 x USB 2.0, 1 x Configurable Port [choose from either COM, VGA, or Display Port]) • Reliability: Extensive testing certification and technical support • Stability: Stable-supply guarantee of at least 36 months 	

		<ul style="list-style-type: none"> • Monitor: 24-inch approx. screen (24 inches \pm 0.5 inches); 16:9 widescreen; HDMI port; with stand 	
		<ul style="list-style-type: none"> • Keyboard and Mouse included, same brand with the monitor and computer 	
3.	60 Units	<p style="text-align: center;">Computer Monitors</p> <ul style="list-style-type: none"> • Screen Size: 27-inch approx. (27 inches \pm 0.5 inches) • Resolution: 1920x1080 • Response Time: 5ms (or better) • Aspect Ratio: 16:9 • Display Surface: Non-Glare • Backlight Type: LED • Panel Type: IPS • Display Colors: 16.7M • Refresh Rate: 75 Hz (or better) • Flicker-free: Yes 	
4.	15 Units	<p style="text-align: center;">Computer Laptop</p> <ul style="list-style-type: none"> • CPU: Quad-core (mid-range or better) processor • Screen Size: 13-inch to 15-inch approx. (13 inches \pm 0.5 inches to 15 inches \pm 0.5 inches) • OS: Windows 10 Pro • RAM: At least 8GB DDR4 RAM • Storage: EITHER (a) One (1) 500GB HDD SATA and one (1) 128GB SSD OR (b) 256GB SSD • (Optional but highly preferred: Laptop bag) 	
IV. Technical Support			
1.	The Contractor shall provide telephone, e-mail, chat, and remote technical support services covering all Goods with a two-hour-response time from the end user's request of support.		
2.	The Contractor shall provide next-business-day onsite support for technical issues not resolved through the actions described in the preceding paragraph. Hardware defects/errors in any component of the Goods shall automatically require onsite support.		
V. Warranty			
1.	The Contractor shall replace goods found to have factory defects immediately.		
2.	The Goods must have a minimum one-year warranty inclusive of the cost of replacement/repair of parts and labor.		
VI. Delivery and Retrieval			
1.	The Contractor shall deliver the Goods within ninety (90) calendar days from the receipt of the Notice to Proceed (NTP)		

2.	The Contractor must repair Goods that are under warranty within five (5) working days.	
3.	In case replacement or repair will take longer than five (5) working days, the Contractor shall provide a temporary replacement unit of equal capability and features as the item to be replaced/repaired.	
VII. Confidentiality Clause		
1.	The Contractor shall ensure that each of its personnel assigned to provide support service for the Purchase of Information and Communications Technology Equipment executes and signs a Non-Disclosure Agreement which is to be submitted to the Department prior to commencement of the service.	
2.	The Contractor shall not disclose any confidential information accessed through the use of its services in relation to the official functions or operations of the Department without prior consent from the latter.	
3.	Failure to comply with the confidentiality clause shall be subject to penalties as provided in Republic Act No. 10173 – Data Privacy Act of 2012 and all other relevant rules and regulations.	
VIII. Terms of Payment		
1.	The Procuring Entity shall pay the Contract Price within forty-five (45) working days from delivery and acceptance of the units and the submission of the sales invoice and complete supporting documents. The list of documentary requirements needed for payment will be provided by the OFMS-FRMD upon signing of the contract; and	
2.	All payments shall be inclusive of Value-Added Tax (VAT) and other lawful charges.	
IX. Miscellaneous		
1.	The Contractor shall agree with the definitions and terms found in the General Conditions of Contract (GCC) and Special Conditions of Contract (SCC) contained in the Philippine Bidding Documents for Procurement of Goods issued by the Government Procurement Policy Board (GPPB).	

Note:

Bidder must state compliance to each of the provisions in the Terms of Reference/Technical Specifications, as well as to the Schedule to Requirements. The **STATEMENT OF COMPLIANCE** must be signed by the authorized representative of the Bidder, with proof of authority to sign and submit the bid for and on behalf of the Bidder concerned. If the Bidder is a joint venture, the representative must have authority to sign for and on behalf of the partners to the joint venture. All documentary requirements should be submitted on or before the deadline for the submission of bids.

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of a manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence is subsequently found to be contradicted by the

evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1 (a)(ii) and/or **GCC** Clause 2.1 (a)(ii)

Conformé:

[Signature/s]

[Name of Bidder's Authorized Representative/s]

[Position]

[Date]