



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**INVITATION TO BID FOR THE PROCUREMENT OF REPLACEMENT OF ESCALATORS  
AND ELEVATORS OF THE OCA BUILDING-ASEANA**

1. The Department of Foreign Affairs, through 2021 General Appropriations Fund intends to apply the sum of Thirty-Two Million Pesos (PhP 32,000,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for each lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.
2. The Department of Foreign Affairs now invites bids for the above Procurement Project. Completion of the Works is required within a period of ten (10) months from receipt of the Notice to Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Lot No.	Project Specification	Approved Budget for the Contract (PhP)	Non-refundable Bid Fee (PhP)
1	<i>Procurement of Replacement of Escalators and Elevators of the OCA Building-Aseana</i>	PhP 32,000,000.00	PhP 25,000.00

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.

Prospective Bidders may obtain further information from the Department of Foreign Affairs and inspect the Bidding Documents at 2330 Roxas Boulevard, Pasay City, 1300 during 8:00 a.m. to 5:00 p.m.

4. A complete set of Bidding Documents may be acquired by interested Bidders on 5 June 2021 on the DFA website at <https://www.dfa.gov.ph/transparency-dfa/procurements/bids-and-awards> and 7 June 2021 from the Office of the BAC Secretariat.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The DFA-BAC has scheduled the following activities for the said Project:

<b>Conference</b>	<b>Date and Time</b>
Pre-Bid	<b>15 June 2021,</b> Tuesday, 10:00 a.m.
Site Inspection	<b>17 June 2021,</b> Thursday, 10:00 a.m.
Deadline for Submission and Receipt of Bids	<b>7 July 2021,</b> Wednesday, 12:00 noon
Bid Opening	<b>7 July 2021,</b> Wednesday, 2:00 p.m.
Post-Qualification	<b>13 July 2021,</b> Tuesday, 10:00 a.m.

The DFA-BAC will hold a Pre-Bid Conference on the above-stated date, which shall be open to all interested bidders.


7. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through physical submission, facsimile, or email submissions.
8. Bids must be duly received by the BAC Secretariat through at the address below on or before 7 July 2021. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on 7 July 2021, 2:00 p.m. at the given address below and/or via *BAC Video Conferencing*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity through online video conference. Late bids shall not be accepted.
11. The Department of Foreign Affairs reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

DFA-BAC Secretariat  
Department of Foreign Affairs  
12<sup>th</sup> Floor, DFA Main Building,  
2330 Roxas Boulevard, Pasay City 1300  
Tel. No. 834-3041 or 834-4823; Fax no. 831-9584  
Email address: [bac.secretariat@dfa.gov.ph](mailto:bac.secretariat@dfa.gov.ph)

13. You may visit the following websites:

For downloading of Bidding Documents: <https://www.dfa.gov.ph/transparency-dfa/procurements/bids-and-awards>

4 June 2021,  
Pasay City

  
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**NARCISO T. CASTAÑEDA** *nmw*  
Assistant Secretary and BAC Chairperson