



# DEPARTMENT OF FOREIGN AFFAIRS KAGAWARAN NG UGNAYANG PANLABAS

## JOB ORDER

DEPARTMENT OF FOREIGN AFFAIRS  
MANILA

Supplier: <b>PRESTIGE HOSPITALITY MANAGEMENT CORPORATION (MOUNTAIN LAKE RESORT)</b>	J.O. No. <b>12-002-22</b>
Address: 25F Atlanta Center, 31 Annapolis St., Greenhills, San Juan City	Date: 05-Dec-22
Contact nos: M: 0917-836-0701   E: inquiry@mountainlake.ph	Mode of Procurement: Lease of Real Property

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Foreign Affairs	Delivery Term: n/a
Date of Delivery: n/a	Payment Term: Government terms

Item No.	Unit	Quantity	Description	Unit Cost	Amount
<b>UCSCA</b>					
1	Lot	1	Lease of venue for the Team building activity and Gender and Development (GAD) training on 10-11 December 2022 B. Lease of venue for the following activities: 1. GAD Training - Indoor training room with multi-media system 2. Team Building Activities - Outdoor facilities C. Hotel Accommodation: Twin sharing room Triple sharing room D. Food Arrangement for min. 28 pax Day 1 - 10 December 2022: Managed buffet (lunch, dinner and Socials) Day 2 - 11 December 2022: Managed buffet (lunch, dinner and Socials) E. Transportation: One (1) mini bus - 30 pax F. GAD Resource Person One (1) resource person speaker who can discuss the use of non-sexist language in all documents, communications, and issuances based on the Civil Service Commission Memorandum Circular No. 12's, 2015. G. Billing arrangement Send bill arrangement <p style="text-align: center;">xxxxxxxxxxxxxxxxxxx</p>		P 155,900.00
<b>( total Amount in Words)</b>					<b>P 155,900.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Rhea Villareal  
(Signature over printed name)  
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(Date)

Very truly yours,  
  
**MEDARDO G. MACARAIG**  
Assistant Secretary, OAMSS

Requisitioning Office/Dept: <b>UCSCA</b>  <b>JESUS S. DOMINGO</b> Undersecretary, UCSCA	Funds Available:  <b>LYRIE F. FULGENCIO</b> Chief Accountant	Amount: <u>₱ 155,900.00</u> ALOBS No.: <u>2022-12-001229, 27-12-22</u>
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