



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. CPM-283-22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF GREETING CARDS WITH ENVELOPES AND PAPER BAGS WITH HANDLES FOR THE OFFICIAL USE OF THE OFFICE OF PUBLIC AND CULTURAL DIPLOMACY (OPCD)

WHEREAS, the Office of Public and Cultural Diplomacy (OPCD) intends to procure two hundred fifty (250) greeting cards with envelopes and three hundred fifty (350) paper bags with handles for its official use;

WHEREAS, OPCD's procurement of said items, with an Approved Budget for the Contract (ABC) in the amount of *Sixty-Seven Thousand Five Hundred Pesos* (PhP 67,500.00) only, chargeable against the UMAIER-CDU's FY 2022 MOOE for Representation Expenses, is included in the Department's Supplemental Annual Procurement Plan (APP) for CY 2022;

WHEREAS, Section 53.9 of the 2016 Revised Implementing Rules and Regulations ("IRR," hereinafter) of R.A. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

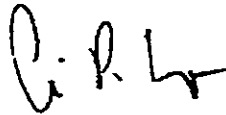
WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting on 17 October 2022 to 20 October 2022;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers/contractors;

WHEREAS, in response to the solicitation of offers, quotations were received from: *Specz Printshop* (PhP 57,250.00), *Glyz Printing Services & Trading Inc.* which submitted the lowest calculated and responsive quotation in the amount of *Fifty-Two Thousand Five Hundred Ninety Pesos* (PhP 52,590.00) only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) resort to Negotiated Procurement as the alternative method of procurement for the procurement of two hundred fifty (250) greeting cards with envelopes and three hundred fifty (350) paper bags with handles to **Glyz Printing Services & Trading Inc.**, subject to the above-mentioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

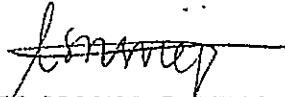
ADOPTED, this 8th day of November 2022, Pasay City.



CHARLIE P. MANANGAN
BAC Chairperson



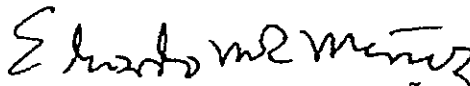
ANTHONY S. AGUIRRE
BAC Alternate Vice-Chairperson



LYZA MARIA S. VIEJO
BAC Member



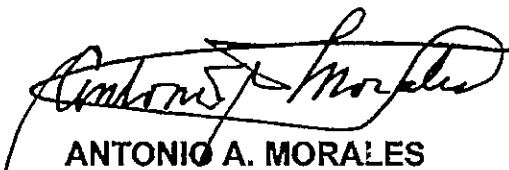
MARC THEODORE P. BENIGNO
BAC Alternate Member



EDUARDO MARTIN R. MEÑEZ
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

8 November 2022

Sir/Madam:

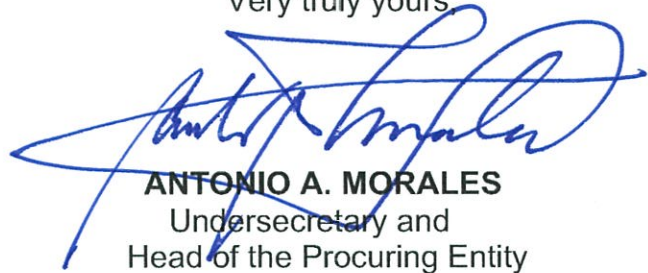
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **CPM-283-22**, the Department is awarding the contract on the following project/procurement to your firm, **Glyz Printing Services & Trading Inc:**

Project Title	End-User Unit
PROCUREMENT OF GREETING CARDS WITH ENVELOPES AND PAPER BAGS WITH HANDLES FOR THE OFFICIAL USE OF THE OFFICE OF PUBLIC AND CULTURAL DIPLOMACY (OPCD)	OPCD

The contract has a total cost of *Fifty-Two Thousand Five Hundred Ninety Pesos (PhP 52,590.00)* only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity

Glyz Printing Services & Trading Inc.

D. Mangubat Ave. cor. F. Barzaga Rd. Lot 3760E-3
Burol Main Dasmariñas City