



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**  
**BAC Resolution No. CPM-284-22**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT OF VARIOUS OFFICE SUPPLIES FOR THE OFFICIAL USE OF THE OFFICE OF ASSET MANAGEMENT AND SUPPORT SERVICES**

**WHEREAS**, the Office of Asset Management and Support Services (OAMSS) intends to procure various office supplies for its official use;

**WHEREAS**, OAMSS' procurement of various office supplies, as listed under Purchase Request No. 06-08822, with an Approved Budget for the Contract (ABC) of *Ninety-Four Thousand Pesos (Php 94,000.00)* only, chargeable against OAMSS FY 2022 MOOE, is included in the Department's Annual Procurement Plan (APP) for FY 2022;

**WHEREAS**, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (RA) No. 9184 ("IRR," hereinafter), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

**WHEREAS**, Section 52.1(b) of the IRR applies to this procurement, as the Office of Assets Management and Support Services (OAMSS) certified that the items being procured by OAMSS are not included in the Procurement Service price list;

**WHEREAS**, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, Part IV, Item A, Annex "H" of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

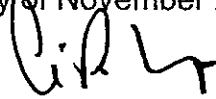
**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting on 14 October 2022 to 18 October 2022;

**WHEREAS**, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers;

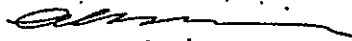
**WHEREAS**, in response to the solicitation of offers, quotations were received from the following suppliers: *Mediasys Corporation* (PhP 65,600.00; failed, not complete quotations), *GIMP Non-Specialized Wholesale Trading* (PhP 33,190.00; failed quoted price is not paper letterhead) and **CKCO Enterprises**, which submitted the lowest calculated and responsive quotation in the amount of *Eighty-Three Thousand Seven Hundred Pesos* (PhP 83,700.00) only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity (HOPE) resort to Shopping as the alternative method of procurement of various office supplies to **CKCO Enterprises**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

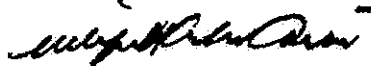
**ADOPTED**, this 10<sup>TH</sup> day of November 2022 in Pasay City.



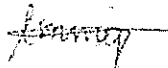
**CHARLIE P. MANANGAN**  
BAC Chairperson



**ANTHONY S. AGUIRRE**  
BAC Alternate Vice Chairperson



**VIOLAFLOR R. ENERLAN-ANCHETA**  
BAC Provisional Member



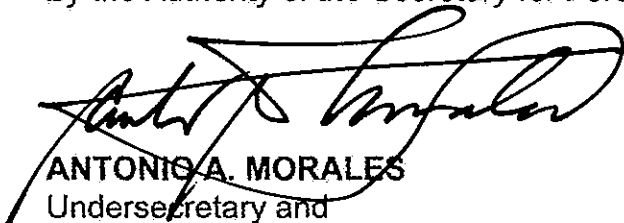
**LYZA MARIA S. VIEJO**  
BAC Member



**MEDARDO G. MACARAIG**  
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

10 November 2022

Sir/Madam:

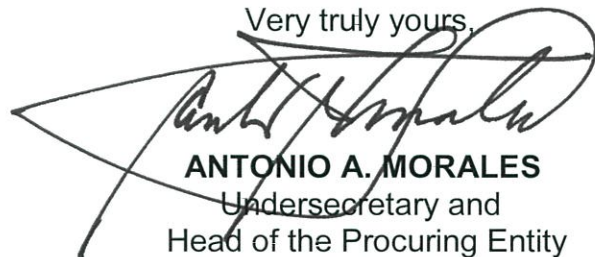
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **CPM-284-22**, the Department is awarding the contract on the following project/procurement to your firm, the **CKCO Enterprises**:

Project Title	End-User Unit
<b>PROCUREMENT OF VARIOUS OFFICE SUPPLIES FOR THE OFFICIAL USE OF THE OFFICE OF ASSET MANAGEMENT AND SUPPORT SERVICES</b>	<b>OAMSS</b>

The contract has a total cost of *Eighty-Three Thousand Seven Hundred Pesos* (PhP 83,700.00) only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity

**CKCO Enterprises**  
17 Lilac St., West Fairview, Quezon City