

CHALET Baguio HOTEL

NOVEMBER 14, 2022

DEPARTMENT OF FOREIGN AFFAIRS
MS. THERESA P. LAZARO
UNDERSECRETARY
Email: lourdes.reyes@dfa.gov.ph

Warm greetings from Chalet Baguio!

Thank you very much for considering our hotel.

Chalet Baguio Hotel is ideally situated right in the heart of the Summer Capital of the Philippines. Aside from the warmth of personalized excellent customer service guests experience from our friendly workforce, we have 60 well maintained exquisite rooms, suitable function rooms, Café Marcelino as our in-house restaurant, and basement parking among others. With that, below is a package we are offering.

CONTRACT ROOM ACCOMMODATION December 01-03, 2022 10 PAX

COMPUTATION: Php2,645.00 x 10 Pax x 2 Nights - Php52,900.00

ABOVE RATES INCLUDE:

- > 3 Days and 2 Nights Room Accommodation
- > Complimentary Breakfast for 10 Pax
- > Use of Function Room for 10 Pax (Subject to availability upon arrival)

BILLING ARRANGEMENT:

- The Client and Hotel agrees Send Bill arrangements and its due Thirty (30) days upon receipt of statement of account. Client must provide the Hotel a copy of LOA, Notice of Award or Certificate of Availability of Funds and signed agreement prior to Arrival.

Note:

- Rates quoted here are valid only for the said group and are subject to change should there be changes in the number of required rooms / number of Pax.
- Rates quoted are not valid during Peak Season
 - ✓ PEAK SEASON DATES
 - ✓ All Weekends (Thurs-Sat) of November to May 2022 & 2023
 - ✓ Christmas & New Year: December 20 to January 01
 - ✓ Holidays / Long Weekends
 - ✓ PMA / Panagbenga
 - ✓ Holy Week
 - ✓ Christmas & New Year
- Rates are subject to change without prior notice.
- Above rates are net of service charge 10% and 12% E-VAT.
- Cancellation Policy based on the number of days prior to arrival date;
 - *20% On all guaranteed booking not less than the number of days, 50% (30 Days), 100% (15 Days)

We do hope you'd find our offer favorable given your requirements. For any of your queries, kindly reach us and we would be more than glad to address any of your concerns.

Thank you and we're looking forward to welcoming you at Chalet Baguio Hotel and make your stay memorable.

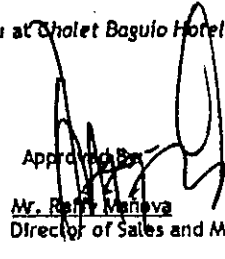
Very truly yours,

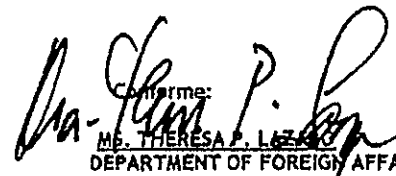
Prepared By:

Mr. Enrique Reyes
Account Executive

Checked By:

Ms. Araceli Manabat
Sales Manager

Approved By:

Mr. Remy Mahaya
Director of Sales and Marketing

Confirmed:

Ms. THERESA P. LAZARO
DEPARTMENT OF FOREIGN AFFAIRS

Chalet Baguio
F& S Arcade 1014 Arnaiz St. San Lorenzo Village, Makati City
Manila No.: Phone: (632) 846-1707 / Fax: (632) 556-1600
Baguio No.: (6374) 424-8070 / 72/85/97
Email: chaletbaguioreervations@yahoo.com

Bank Details:
Account Name: CHALET BAGUIO
Bank: BDO (Banco De Oro) Account
Number: 5350108310
Address: Arnaiz St. San Lorenzo Village, Makati