



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. NTC-129-22**

**RESOLUTION RECOMMENDING, BY REFERENDUM, NEGOTIATED PROCUREMENT  
UNDER SECTION 53.2 (EMERGENCY CASES) AS ALTERNATIVE METHOD OF  
PROCUREMENT FOR THE LEASE OF SHUTTLE SERVICES FOR DFA PERSONNEL  
FOR 02-11 FEBRUARY 2022**

**WHEREAS**, there is an immediate need for shuttle services from 02-11 February 2022 to ensure the safe and efficient transportation of DFA personnel reporting onsite in the National Capital Region (NCR), wherein Alert Level 2 was declared and implemented pursuant to the declaration of a National Health Emergency by President Rodrigo R. Duterte to mitigate the transmission of COVID-19;

**WHEREAS**, the shuttle service is necessary to ensure the unhampered delivery of essential services of the DFA Home Office personnel;

**WHEREAS**, the procurement of shuttle services by HRMO for eight (8) working days covering the period 02-04 and 07-11 February 2022, with an Approved Budget for the Contract (ABC) in the amount of One Hundred Twenty-Eight Thousand Pesos (PhP 128,000.00) only, is chargeable against the Department's Covid-19 Pooled Savings for Rents – Motor Vehicles and included in the Department's Annual Procurement Plan (APP) for CY 2022;

**WHEREAS**, Part IV, Item A, Annex "H" of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

**WHEREAS**, Section 53 of the IRR allows an agency to resort to Negotiated Procurement;

**WHEREAS**, further, Section 53.2 (Emergency Cases) of the said IRR provides that Negotiated Procurement can be resorted to "[i]n case of imminent danger to life or property during a state of calamity, or when time is of the essence arising from natural or man-made calamities or other causes where immediate action is necessary to prevent damage to or loss of life or property, or to restore vital public services, infrastructure facilities and other public utilities."

**WHEREAS**, Annex H(IV)(J) of the 2016 revised IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

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**WHEREAS**, the HRMO submitted to the Bids and Awards Committee (BAC) a quotation from the **Department of Foreign Affairs Multi-Purpose Cooperative / DFA Multi-Purpose Cooperative, Inc. (DFAMPC)**, for the lease of shuttle services in the total amount of One Hundred Twenty-Eight Thousand Pesos (PhP 128,000.00) only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) to resort to Negotiated Procurement under Section 53.2 (Emergency Cases) as the alternative method of procurement for the lease of shuttle services for 02-11 February 2022 from the **Department of Foreign Affairs Multi-Purpose Cooperative / DFA Multi-Purpose Cooperative, Inc. (DFAMPC)** in the amount of One Hundred Twenty-Eight Thousand Pesos (PhP 128,000.00) only, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 2<sup>nd</sup> day of February 2022 in Pasay City.

  
NARCISO T. CASTAÑEDA  
BAC Chairperson *ncw*


ZOILO A. VELASCO  
BAC Vice-Chairperson

  
SIEGFRED T. MASANGKAY  
BAC Alternate Member

  
JULES PATRICK A. AGUILA  
BAC Alternate Member

  
CHRISTOPHER B. MONTERO  
Representative of the End-User

Approved:  
By the Authority of the Secretary of Foreign Affairs:

  
SARAH LOU Y. ARRIOLA  
Undersecretary for Migrant  
Workers Affairs And  
Head of the Procuring Entity


## NOTICE OF AWARD

02 February 2022

**Sir/Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs as contained in its Resolution No. NTC-129-22, the Department is awarding the contract for the lease of shuttle services for DFA personnel for eight (8) working days covering the period 02-04 and 07-11 February 2022 to the **Department of Foreign Affairs Multi-Purpose Cooperative / DFA Multi-Purpose Cooperative, Inc. (DFAMPC)**, in the total amount of *One Hundred Twenty-Eight Thousand Pesos (PhP 128,000.00)* only, including taxes and other lawful charges, subject to the Department's existing accounting and auditing rules and regulations.

Very truly yours,

  
**SARAH LOU Y. ARRIOLA**  
Undersecretary for Migrant  
Workers Affairs And  
Head of the Procuring Entity

**Department of Foreign Affairs Multi-Purpose Cooperative / DFA Multi-Purpose Cooperative, Inc. (DFAMPC)**  
2/F DFA Building, Roxas Boulevard  
Pasay City