



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE  
BAC Resolution No. NTC-112-22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) THE PROCUREMENT OF A CATERING SERVICE PROVIDER FOR PACKED LUNCH MEALS OF DFA PERSONNEL IN THE HOME OFFICE AND THE OFFICE OF CONSULAR AFFAIRS (OCA)-ASEANA FOR THE 124<sup>TH</sup> DFA FOUNDING ANNIVERSARY CELEBRATION ON 23 JUNE 2022

**WHEREAS**, the Human Resources Management Office (HRMO) intends to procure a catering service provider for one thousand eight hundred forty (1,840) packed lunch meals of DFA personnel in the Home Office (HO) and the Office of Consular Affairs (OCA)-ASEANA for the 124<sup>th</sup> DFA Founding Anniversary celebration scheduled on 23 June 2022;

**WHEREAS**, HRMO's procurement of a catering service provider for packed lunch meals, as listed in the Purchase Request No. 06-00122, with an Approved Budget for the Contract (ABC) in the amount of *Nine Hundred Ninety-Nine Thousand Five Hundred Pesos* (Php 999,500.00) only, is included in the Department's Supplemental Annual Procurement Plan (SAPP) for CY 2022;

**WHEREAS**, Section 53.9 of the 2016 Revised Implementing Rules and Regulations ("IRR," hereinafter) of R.A. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

**WHEREAS**, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, Part IV, Item A, Annex "H" of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii), Annex H of the IRR, a Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) days, from on 9 to 13 June 2022;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers/contractors;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: *Beverick Catering Services* (PhP 828,000.00; failed, bidder did not conform with the terms of reference of the project - i.e. no provision for coffee and tea), *Y Café* (PhP 874,000.00; failed, bidder did not conform with the terms of payment - they require 50% down payment), *Chef Jessie's* (PhP 999,500.00; failed, bidder did not conform with the terms of reference of the project - i.e no provision for unlimited coffee and tea), *K by Cunanan Catering* (PhP 927,360.00; failed, bidder did not conform with the terms of reference of the project - i.e., proposal is only for two-course meal), and *Juan Carlo the Caterer Incorporated*, which

submitted the lowest calculated and responsive quotation in the amount of *Nine Hundred Sixty-Seven Thousand Eighty Pesos (Php 967,080.00)* only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Alternate Head of the Procuring Entity (HOPE) resort to Negotiated Procurement as the alternative method of procurement of catering service for packed lunch meals of DFA Personnel in the Home Office (HO) and the Office of Consular Affairs-ASEANA (OCA-ASEANA) for the 124<sup>th</sup> DFA Founding Anniversary celebration scheduled on 23 June 2022 from *Juan Carlo the Caterer Incorporated*, subject to the above-mentioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


ADOPTED, this 22<sup>nd</sup> day of June 2022, Pasay City.

  
NARCISO T. CASTAÑEDA  
BAC Chairperson

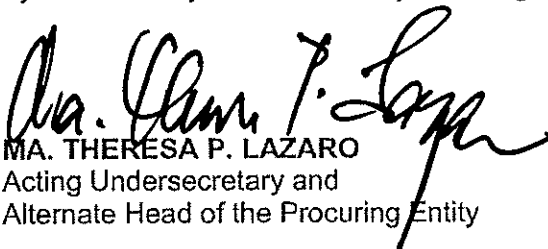
PAUL VINCENT L. UY  
BAC Vice-Chairperson

  
IHNA ALYSSA MARIE O. SANTOS  
BAC Member

  
JULES PATRICK A. AGUILA  
BAC Alternate Member

  
CHRISTOPHER B. MONTERO  
Representative of the End-user

Approved:  
By the Authority of the Secretary of Foreign Affairs:

  
MA. THERESA P. LAZARO  
Acting Undersecretary and  
Alternate Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

22 June 2022

Sir/Madam:

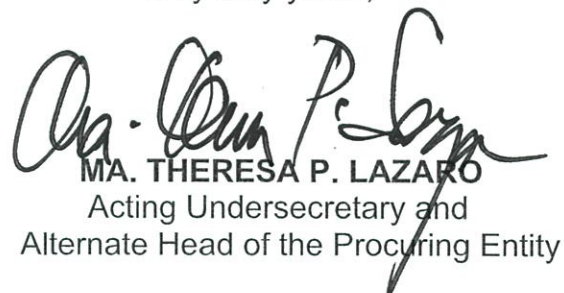
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **NTC-112-22**, the Department is awarding the contract on the following project/procurement to your firm, **Juan Carlo the Caterer Incorporated**:

Project Title	End-User Unit
PROCUREMENT OF CATERING SERVICE PROVIDER FOR PACKED LUNCH MEALS OF DFA PERSONNEL IN THE HOME OFFICE AND THE OFFICE OF CONSULAR AFFAIRS (OCA)-ASEANA FOR THE 124 <sup>TH</sup> DFA FOUNDING ANNIVERSARY CELEBRATION ON 23 JUNE 2022	HRMO

The contract has a total cost of *Nine Hundred Sixty-Seven Thousand Eighty Pesos (PhP 967,080.00)* only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
MA. THERESA P. LAZARO  
Acting Undersecretary and  
Alternate Head of the Procuring Entity

**Juan Carlo The Caterer Incorporated**  
Sorosoro Carsada, Batangas City