

**MEMORANDUM OF AGREEMENT  
BETWEEN THE DEPARTMENT OF FOREIGN AFFAIRS (DFA)  
AND PHILMADZ SINGERS MUSIC INC.**

KNOW ALL MEN BY THESE PRESENTS:

This Agreement is made and entered into this 22 JUN 2022 day of June, 2022 in the City of Pasay and between:

**THE DEPARTMENT OF FOREIGN AFFAIRS (DFA), a National Government Agency** with office address at 2330 Roxas Blvd., Pasay City, represented by **MS. MA. THERESA P. LAZARO**, Alternate Head of Procuring Entity (HOPE) and Acting Undersecretary for Bilateral Relations and ASEAN Affairs, hereinafter referred to as the **FIRST PARTY**;

- and -

**PHILMADZ SINGERS MUSIC INC.**, a duly registered and incorporated **corporation**, with office address at Unit 1E GF One Orchard Condominium, Orchard Road, Eastwood City, represented herein by **MR. MARK ANTHONY A. CARPIO**, its President and Authorized representative, whose authority is evidenced by its Security and Exchange Commission's (SEC) registration (Annex "A"), hereinafter referred to as the **SECOND PARTY**;

Collectively referred to herein as the **Parties**.

**WITNESSETH**

**WHEREAS**, the Department of Foreign Affairs (DFA) will hold its 124th DFA Founding Anniversary program on Thursday, 23 June 2022 at the First Floor, Bulwagang Apolinario Mabini, DFA Main Building;

**WHEREAS**, the **First Party** invites the **Second Party** to perform during the aforementioned event;

**WHEREAS**, upon the recommendation of the Bids and Awards Committee (BAC) of the **First Party** as provided in BAC Resolution No. NTC-152-22 dated 22 June 2022 (Annex "B") and made an integral part thereof, the **First Party** awarded the Memorandum of Agreement of the **Second Party**. Further, a copy of the Notice of Award is attached herewith (Annex "C") and made integral part thereof;

**NOW, THEREFORE**, for and in consideration of the foregoing premises and subject to the terms and conditions set forth herein, the Parties have agreed as follows:

**ARTICLE I  
PURPOSE OF THE AGREEMENT**

**Second Party** during the 124th DFA Founding Anniversary celebration on 23 June 2022.

B. The following are annexed to and made an integral part of this Agreement and references to these documents shall be deemed to refer to the ones duly annexed:

1. Annex D - PHILGEPS Registration;
2. Annex E - Certificate of Availability of Funds (CAF);
3. Annex F - Second Party's Proposal;
4. Annex G - Mayor's Permit of the Second Party; and
5. Annex H - 2022 Supplemental Project Procurement Management Plan.

## ARTICLE II ROLES AND RESPONSIBILITIES

1. The **First Party** shall perform the following tasks:
  - a. Provide administrative and logistical support, including transportation;
  - b. Provide meals for the seventeen (17) members of the chorale group, including assistants;
  - c. Provide for the production and technical requirements of staging, sound, and lighting;
  - d. Schedule the coordination and alignment meetings, as and when needed;
  - e. Instruct and guide the **Second Party** on the submission of documents needed by the **First Party**; and
  - f. Process the payment immediately after the commencement of the event, and settle the contract price in accordance with the Article III of this Agreement.
2. The **Second Party** shall undertake the following:
  - a. Coordinate the performance of the members of the PHILMADZ Singers Music Inc.;
  - b. Perform two (2) songs that are part of the group's current repertoire;
  - c. Production of choral/musical arrangements;
  - d. Attend coordination and alignment meetings, as and when needed; and
  - e. Provide for the costumes and props, as necessary.
3. The **Second Party** shall require additional fees for music/choral arrangement of songs that are not part of the group's current repertoire.

## ARTICLE III FEES AND PAYMENT SCHEDULE

1. For and in consideration of the services rendered, and to the satisfaction of the **First Party**, the latter shall pay the Performance Fee amounting to **Seventy-Five Thousand Pesos (Php 75,000.00)**, inclusive of all applicable taxes, fees, licenses, permits and other lawful charges for the fulfillment of the obligation, to the **Second**

2. The Performance Fee shall be made payable within sixty (60) days from receipt of invoice and complete supporting documents. Payment shall be made in accordance with applicable regulations for government payment of obligations upon submission of the **Second Party** of complete supporting documents to the Human Resources Management Office (HRMO) and through List of Due and Demandable Accounts Payable (LDDAP).

#### **ARTICLE IV MODE OF PAYMENT**

1. Payment of the Performance Fee shall be through LDDAP made payable to "PHILMADZ SINGERS MUSIC INC" through the following bank details:

Account Name: PHILMADZ SINGERS MUSIC INC  
Savings Account Number: 000293-2721-36  
Bank/Branch: BANK OF THE PHILIPPINE ISLANDS / EASTWOOD CITY,  
QUEZON CITY  
Swift Code: BOPIPHMM

2. The **Second Party** shall issue an official receipt for the payment made by the **First Party**. All payments shall be in accord with government audit and accounting laws, rules and regulations.

#### **ARTICLE V CONFIDENTIALITY**

1. **Work Product.** The work product of the Second Party shall mean any and all tangible products, data, reports, information recorded by whatever means, documents, written materials, and any and all other work products, or any portion thereof, including drafts, prepared, generated, or provided by the Second Party in connection with the Second Party's performance of its obligations under this Agreement.
2. **Non-Public Information.** For purposes of this Agreement, all information that the First Party, its officers, assigns, or persons related therewith, provides to the Second Party; all information pertaining to the services performed by the Second Party; and all information regarding the First Party, its officers, employees and participants, including, without limitation, the identity of persons, shall be deemed and treated as strictly confidential, non-public information unless and until the First Party specifically authorizes the Second Party expressly in writing that any such information may be treated as public or as required by law, and only with the First Party's prior consent. The Second Party shall have no authority to disclose Non-Public Information to anyone in perpetuity, except in accordance with this section.
3. **Non-disclosure Agreement.** The Second Party shall not deliver, reveal, or report any Work Product or any Non-Public Information, obtained or created pursuant to this Agreement, to any person, corporation, or government, or any other public or private entity, without (i) express prior written permission of the First Party, or (ii) a court or administrative order requiring disclosure, provided that the Second Party shall immediately notify the First Party of any need for disclosure in writing; shall, in accordance with the First Party's direction, respond, appeal or challenge such subpoena, or court administrative order, prior to disclosure; and shall cooperate

subpoena, or court or administrative order. Neither the Second Party nor its related entities shall disclose any Work Product or any non-Public Information to any person or entity, nor shall they use or allow the use of any Work Product or any Non-Public Information, to further any interest other than contemplated by this Agreement. The Second Party shall take appropriate measures to ensure the confidentiality and protection of all Work Product and all Non-Public Information and to prevent its intentional or unintentional disclosure, or its inappropriate use by the Second Party, its officers, or by its or their employees or related entities. This duty shall survive the expiration or termination of this Agreement in perpetuity.

## **ARTICLE VI MISCELLANEOUS PROVISIONS**

1. Neither party nor any of its officers, directors, managers, employees, agents, and representatives shall be liable to the other party or any of its officers, directors, managers, employees, agents, and representatives for any loss, liability, damage or expense arising out of or in connection with the performance of any services contemplated by this Agreement, unless such loss, liability, damage or expense shall be proven to result directly from the willful misconduct or negligence of such officer, director, manager, employee, agent, or representative.
2. Both Parties shall comply in all material respects with all applicable laws, rules, regulations, orders, and decrees of the Philippine government.
3. Any other contract or agreement entered into by Second Party and a third party for the implementation of this Agreement, shall be exclusively between such parties, to the exclusion of the First Party. Second Party warrants that it shall hold free and harmless the First Party from any and all such suits, and in no event shall it be held liable to such third parties for any special, incidental, indirect, consequential, or punitive damages relating to the conduct or completion of the activity.
4. Nothing in this Agreement is intended or shall be deemed to create any employment, partnership, agency or joint venture relationship between the parties. The parties specifically acknowledge that the Second Party is an independent contractor and not an employee of the First Party, and that the First Party is not an employee of the Second Party. It is understood that no employer-employee relationship exists between the Parties, and their respective officers, employees, and representatives.
5. The Parties warrant that they have not assigned and will not assign to any third party, by operation of law or otherwise, any cause of action, obligation, or demand of any nature whatsoever relating to any matter covered by this Agreement, without written consent of the other.
6. The Parties shall exert their best efforts to amicably resolve and settle in good faith any dispute arising out of or in relation to this Agreement through negotiations. In the event that an amicable settlement cannot be achieved within thirty (30) days from the date on which either Party has served written notice thereof on the other party, the Parties agree to settle the matter by submitting the same for arbitration in accordance with the Philippine Dispute Resolution Center, Inc.'s (PDRCI) rules and regulations. The arbitration proceedings, including all records, documents, pleadings, orders and judgments filed or rendered in pursuant thereto, shall be kept confidential. The seat and venue of arbitration shall be Pasay City, Metro Manila, Philippines. Nothing in this Agreement, however, shall prevent the First Party from applying to a Philippine court of a competent jurisdiction for provisional



legal remedies available to it provided the same shall be filed in the competent courts of Pasay City only, to the exclusion of other courts.

7. The performance of this Agreement by either party is subject to acts of God, war, government regulations, disaster, fire, strikes, civil disorder, or other similar cause or threat thereof beyond the abilities of the Parties, making it inadvisable, illegal, or impossible to perform to the terms of the agreement, hold the meeting, or provide the facility. This Agreement may be terminated or revised for any of the above reasons without incurring liability by written consent of both Parties.
8. This Agreement encapsulates the full agreement between the Parties, and any subsequent alteration, modification or amendment of this Agreement or any of its provisions shall be subject to mutual consent of both Parties and shall be made in writing.
9. Nothing in this Agreement shall be construed as a waiver by the First Party of any of its privileges and immunities under Philippine law.
10. Either Party may terminate this Agreement with five (5) days' notice in writing for breach of any provisions of the Agreement.

IN WITNESS WHEREOF, the parties hereto have signed these presents on this \_\_\_\_\_ day of 22 JUN 2022 at the City of Pasay, Philippines.

**DEPARTMENT OF FOREIGN AFFAIRS**

**PHILMADZ SINGERS MUSIC INC.**

BY:

  
MA. THERESA P. LAZARO  
Alternate Head of Procuring Entity  
and Acting Undersecretary

BY:

  
MARK ANTHONY A. CARPIO  
President  
and Authorized Representative

**Signed in the Presence of:**

  
LYRIE F. FULGENCIO  
Acting Chief Accountant  
Office of Financial Management Services

  
EDUARDO MARTIN R. MEÑEZ  
Assistant Secretary  
Office of Public and Cultural Diplomacy

Republic of the Philippines)  
City of Pasay ) s.s.

**CITY OF MANILA**  
**JUN 22 2022**  
BEFORE ME, a **NOTARY PUBLIC** for and in the City of Pasay, Philippines, on \_\_\_\_\_, 2022 personally appeared **MS. MA. THERESA P. LAZARO**, Acting Undersecretary of the Department of Foreign Affairs, and **MR. MARK ANTHONY A. CARPIO**, President and Authorized Representative of PHILMADZ Singers Music, Inc., known to me to be the same persons who executed the foregoing **Memorandum of Agreement between the Department of Foreign Affairs and PHILMADZ Singers Music Inc.**, which instrument consists of **six (6) pages** including the page on which this Acknowledgment is written, signed by said Parties and their witnesses, and who acknowledged to me that the same is their free and voluntary act and deed and of the entities they represent.


The Philippine Passport / Philippine Government-Issued Identification Documents of the Parties were exhibited to me, the same bearing:

Name	Gov't. ID	Issued At	Expiration Date
Ma. Theresa P. Lazaro	Philippine passport D000 6126 A	DFA Manila	25 May 2026
Mark Anthony A. Carpio	Driver's License No. N02-92-192072	Agency Code N15	22 August 2023

Both know to me are the same persons who executed the foregoing instrument referring to a Memorandum of Agreement consisting of **six (6) pages** including this page on which the Acknowledgement is written, and acknowledged the same to be their free and voluntary act and deed and the entities they represent.

**JUN 22 2022**  
WITNESS MY HAND AND SEAL this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

Doc. No. 95  
Page No. 19  
Book No. IX  
Series of 2022.

  
**ATTY. HENRY D. ADASA**  
NOTARY PUBLIC CITY OF MANILA  
NOTARIAL COMMISSION 2020-097 / 12/31/2022 Manila  
IBP NO. 178598 - 01/03/2022, PASIG  
PTR NO. 0060197 - 01/03/2022 MLA  
ROLL NO. 29679, TIN: 172-528-620  
MCLE COMPL. NO. VII-0000165 6/26/2019 Valid April 14, 2025  
URBAN DECA HOMES MANILA, B-2, UNIT 355, TONDO, MLA. (32)







REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION  
 LAND TRANSPORTATION OFFICE

**NON-PROFESSIONAL DRIVER'S LICENSE**

Last Name, First Name, Middle Name

**CARPIO, MARK ANTHONY AUSTRIA**

Nationality: PHL Sex: M Date of Birth: 1968/08/22 Weight (kg): 78 Height(m): 1.69

Address

D33G 1856 EASTWOOD AVE BAGUMBAYAN QUEZON CITY

License No.

**N02-92-192072**

Expiration Date

**2023/08/22**

Agency Code

**N15**

Blood Type

**BROWN**

Eyes Color

Revisions

**2**

Conditions

**NONE**



*Mark Austria*

Signature of Licensee

*Edgar C. Galvanje*

EDGAR C. GALVANJE  
 Assistant Secretary





REPUBLIC OF THE PHILIPPINES  
SECURITIES AND EXCHANGE COMMISSION  
Ground Floor, Secretariat Building, PICC  
City Of Pasay, Metro Manila

COMPANY REG. NO. CN201702082

CERTIFICATE OF FILING  
OF  
AMENDED ARTICLES OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

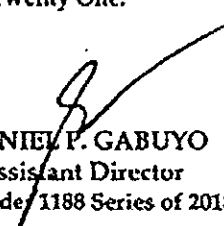
This is to certify that the amended articles of incorporation of the

**PHILMADZ SINGERS MUSIC, INC.**

(Amending Articles II Purpose & VIII and by adding new provision designated as Articles XI & XII thereof)

copy annexed, adopted on November 25, 2020 by majority vote of the Board of Trustees and by the vote of two-thirds of the members of the association, and certified under oath by the Corporate Secretary and a majority of the said board was approved by the Commission on this date pursuant to the provisions of Section 15 of the Revised Corporation Code of the Philippines, Republic Act No. 11232, which took effect on February 23, 2019, and copies thereof are filed with the Commission.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Pasay City, Metro Manila, Philippines, this 23rd day of June, Twenty Twenty One.

  
DANIEL P. GABUYO  
Assistant Director  
SO Order 1188 Series of 2018

MV/qba

ORIGINAL TRUE COPY

1 of 9  
JUN 25



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. NTC-152-22

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.6 (SCIENTIFIC, SCHOLARLY OR ARTISTIC WORK, EXCLUSIVE TECHNOLOGY AND MEDIA SERVICES) AS ALTERNATIVE METHOD OF PROCUREMENT OF SERVICES OF A FIRM TO PERFORM DURING THE DFA DAY ON 23 JUNE 2022**

**WHEREAS**, the Office of Public and Cultural Diplomacy (OPCD), intends to procure the services of a firm to perform during the DFA Day on 23 June 2022;

**WHEREAS**, the procurement for the services of a firm to perform during the DFA Day by the OPCD, with an Approved Budget for the Contract (ABC) in the amount of *Seventy-Five Thousand Pesos (PhP 75,000.00)* only, chargeable against 2022 OUMAIER-CDU funds, is included in the Department's Supplemental Annual Procurement Plan (SAPP) for FY 2022;

**WHEREAS**, Section 53 of the 2016 Revised Implementing Rules and Regulations (IRR) of R.A. 9184, otherwise known as the Government Procurement Reform Act of 2003, allows an agency to resort to Negotiated Procurement;

**WHEREAS**, further, Section 53.6 of the said Revised IRR can be resorted where Goods, Infrastructure Projects and Consulting Services can be contracted from a particular supplier, contractor or consultant as determined by the Head of the Procuring Entity (HOPE), for any of the following requirements: (a) Work of art; commissioned work or services of an artist for specific artistic skills (e.g. singer, performer, poet, writer painter sculptor, etc.), *inter alia*;

**WHEREAS**, after conducting a thorough market study, the end-user unit determined that the identified service provider could undertake the project at more advantageous terms;

**WHEREAS**, the OPCD submitted to the Bids and Awards Committee (BAC) a quotation from the **PHILMADZ Singers Music, Inc.** to perform during the DFA Day in the total amount of *Seventy-Five Thousand Pesos (PhP 75,000.00)* only;

**WHEREAS**, the Bids and Awards Committee (BAC), after taking into consideration all relevant factors, finds that the awarding of the procurement for the the services of a firm to perform during the DFA Day may be done under Section 53.6 (a) of the 2016 revised IRR of R.A. 9184;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Acting Undersecretary and Alternate Head of the Procuring Entity (HOPE) the resort to Negotiated Procurement under Section 53.6 as the alternative method of procurement of the services of the **PHILMADZ Singers Music, Inc.**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

2330 Roxas Blvd., Pasay City, 1300 Philippines  
Tel. No. 834 - 4000  
www.dfa.gov.ph

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General Record and Archive Division

JUL 21 2022

REMEDIOS G. ZAFRA  
Signing Officer

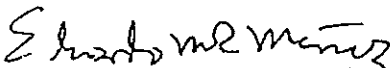
ADOPTED, this 22<sup>nd</sup> day of June 2022 at Pasay City.

  
NARCISO T. CASTAÑEDA  
BAC Chairperson

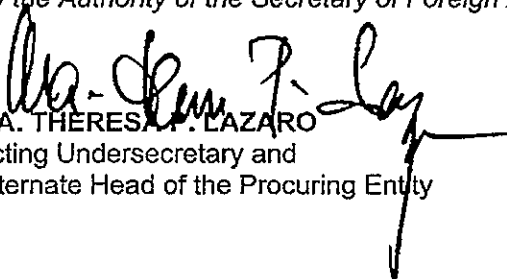
  
PAUL VINCENT L. UY  
BAC Vice-Chairperson

  
IHNA ALYSSA MARIE O. SANTOS  
BAC Member

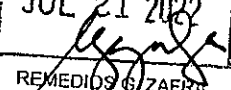
  
JULES PATRICK A. AGUILA  
BAC Alternate Member

  
EDUARDO MARTIN R. MEÑEZ  
Representative of the End-user

Approved:  
By the Authority of the Secretary of Foreign Affairs:

  
MA. THERESA P. LAZARO  
Acting Undersecretary and  
Alternate Head of the Procuring Entity

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General Record and Archive Division

JUL 21 2022  
  
REMEDIOS G. ZAFRA  
Signing Officer



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

DFA-UA-BAC-31 | Effectivity Date: 14 June 2022 | Revision: 00

NOTICE OF AWARD

22 June 2022

Sir/Madam:

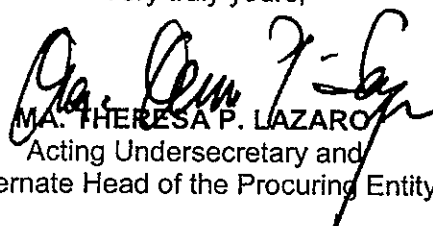
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **NTC-152-22**, the Department is awarding the contract on the following project/procurement to your firm, **PHILMADZ Singers Music, Inc.**:

Project Title	End-User Unit
PROCUREMENT OF SERVICES OF A FIRM TO PERFORM DURING THE DFA DAY ON 23 JUNE 2022	OPCD

The contract has a total cost of *Seventy-Five Thousand Pesos (PhP 75,000.00)* only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

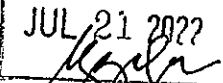
Very truly yours,

  
MA. THERESA P. LAZARO  
Acting Undersecretary and  
Alternate Head of the Procuring Entity

**PHILMADZ Singers Music, Inc.**  
United Grd. Flr. Eastwood City One Orchard Condo  
Eastwood Ave. Bagumbayan 3, Quezon City

2330 Roxas Blvd., Pasay City, 1300 Philippines  
Tel. No. 834 - 4000  
www.dfa.gov.ph

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General Record and Archive Division

JUL 21 2022  


REMEDIOS G. ZAFRA  
Signing Officer





## View Red Registration

Back (<https://www.philgeps.gov.ph/SupDashboards/dashboard>)

### My Contact Details

Salutation	Ms	First Name	Margarita
Middle Name	Bautista	Last Name	Galura
Gender	Female	Position	Corporate Secretary
Landline Area Code	02	Landline Number	88263957
Landline Extension Number			
Fax Area Code		Fax Number	
Fax Extension Number			
Country Code	63	Mobile Number	9497941313
Email Address	upms2000@gmail.com		

### Organization Details

Organization Id	277820	Registration Date	11-Nov-2021 09:30 PM
Registration Status	active		
Organization Name	PHILMADZ SINGERS MUSIC INC.	Form Of Organization	Corporation
Business Category	Performing arts		
Location	local	Organization Type	Non Government Organizations
Business Tax Identification Number	009532706000	Capitalization	₱ 200,000.00

### Corporation Details

SEC Certificate Number	CN201702082	SEC Registration Date	19-Dec-2017
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### Local Organization Address

Country Name	Philippines	Region	NCR
Province	Metro Manila	City/Municipality	Quezon City
Street Address	Unit 1E GF One Orchard Condominium, Orchard Road, Eastwood City	Zip Code	1110

### Bank Account Details

<b>Bank Name</b>	Bank of the Philippine Islands	<b>Branch Code</b>	029
<b>Bank Branch</b>	Forbes Park Makati City	<b>Account Name</b>	Philmadz Singers Music Inc
<b>Account Number</b>	000293272136		

### Uploaded Supporting Document

**Uploaded** 1636637447\_PHILMADZ SINGERS MUSIC INC BUSINESS PERMIT.pdf  
**Supporting Document** ([https://www.philgeps.gov.ph/portal\\_documents/merchant\\_reg\\_documents/user\\_277820/documents/1636637447\\_PHILMADZ\\_SINGERS\\_MUSIC\\_INC\\_BUSINESS\\_PERMIT.pdf](https://www.philgeps.gov.ph/portal_documents/merchant_reg_documents/user_277820/documents/1636637447_PHILMADZ_SINGERS_MUSIC_INC_BUSINESS_PERMIT.pdf))

### Status

**Status** Red Approved

### List of Active Users of the Merchant Organization

Last Name	First Name	Middle Name	Position	Status
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No Records Found

ANNEX "E"



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

OFFICE OF FINANCIAL MANAGEMENT SERVICES

CERTIFICATE OF AVAILABILITY OF FUNDS

This is to certify that the amount of **SEVENTY-FIVE THOUSAND AND 00/100 PESOS ONLY (PHP75,000.00)** is available to cover the cost relative to the DFA Day Performance Project, chargeable against **OUMAIER-CDU's 2022 MOOE for Other Professional Services**, pursuant to FY 2022 General Appropriation Act (GAA) (R.A. 11639) and subject to existing budgeting, accounting, auditing and government procurement laws, rules and regulations.

Funds provided for the purpose will be valid up to 31 December 2022.

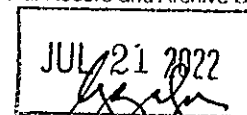
This Certification is issued for whatever lawful purpose it may serve.

**LYRIE F. FULGENCIO**

Acting Department Chief Accountant

06 - 22 - 0058  
BUDGET DIVISION-CAF  
10 June 2022

CERTIFIED TRUE COPY  
DEPARTMENT OF FOREIGN AFFAIRS  
General Record and Archive Division



REMENIO S. ZAFRA  
Signing Officer

2330 Roxas Blvd., Pasay City, 1300 Philippines  
Tel. No. 834 - 4000  
www.dfa.gov.ph



# university of the philippines madrigal singers

## PERFORMANCE AGREEMENT

EVENT: DFA 124<sup>TH</sup> FOUNDING ANNIVERSARY  
 COORDINATOR: Ms. Dada Aromin  
 09175700361

**NATURE OF PERFORMANCE:**

- CONCERT  
 WEDDING  
 **GUEST PERFORMANCE**  
 RECORDING
- DATE: 23 June 2022  
 VENUE: DFA Manila

**Inclusions:**

1. Performance of 2 songs
2. Performance fee of singers (15 singers)
3. Choral/musical arrangement of songs part of the group's current repertoire
4. Consultation meetings
5. Costumes and props, if needed

**Exclusions:**

1. Food (15 singers, 1 staff)
2. Transportation
3. Production and technical requirements of staging, sound and lighting, if applicable
4. Music/choral arrangement fees of songs not part of the group's existing repertoire
5. Extra rehearsals as a result of collaboration with other musicians

RATE : Php 75,000.00 (Seventy-Five Thousand Pesos Only)

Please make cheques payable or cash deposited to:

**PHILMADZ SINGERS MUSIC INC**

BPI PESO - 000293-2721-36

Bank of the Philippine Islands

Address: Icite Bldg, Orchard Rd, Eastwood City, Brgy. Bagumbayan, Quezon City 1110

Swift code: BOPIPHMM

PREPARED BY:

*Margarita B. Galura*  
 Margarita B. Galura

24 June 2022

Manager for Communications & Publications

**CONFORME**

For the services to be rendered by the Philippine Madrigal Singers, please settle the full amount 60 days after the performance.

MR. EDUARDO MARTIN R. MENEZ  
 Assistant Secretary

Date

The College of Music  
 University of the Philippines, Diliman, Quezon City  
 Contact: +63 (915) 894-1171  
 Email: upms2000@gmail.com  
 Website: www.philippinemadrigalsingers.com





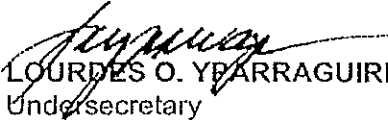


DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS  
OFFICE OF THE UNDERSECRETARY  
FOR MULTILATERAL AFFAIRS AND INTERNATIONAL ECONOMIC RELATIONS

UMAIER-MM-533-2022

MEMORANDUM FOR THE UNDERSECRETARY AND HEAD OF PROCURING  
ENTITY (HOPE)

Through : The Head, BAC Secretariat  
The Assistant Secretary, OFMS

FROM :   
LOURDES O. YARRAGUIRRE  
Undersecretary

SUBJECT : Request for 2022 UMAIER-CDU Supplemental PPMP

DATE : 07 June 2022

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The above-signed kindly informs the Undersecretary and Head of Procuring Entity (HOPE) on the changes for the 2022 UMAIER-CDU Supplemental Project Procurement Management Plan (PPMP) of OPCD-CDD for the following:

**Additional Funds for the Online Cultural Officers Course (Php 472,000.00):** to cover additional costs for the Online Cultural Officers Course project

**DFA Day Performance (Php 75,000.00):** payment for the performers for the DFA Day

**Additional Office Supplies for the Official Use of CDD Personnel (Php 27,670.00):** procurement of additional office supplies for the official use of CDD personnel

**ICT Office Supplies for the Official Use of CDD Personnel (APP-CSE) (Php 21,562.96):** procurement of ICT office supplies for the official use of CDD personnel

**Office Equipment for the Official Use of CDD Personnel (Php 55,698.20):** procurement of office equipment for the official use of CDD personnel.

**Other Office Supplies for the Official Use of CDD Personnel (APP-CSE) (Php 22,534.77):** procurement of various other office supplies for the official use of CDD personnel.

Attached is the 2022 UMAIER-CDU Supplemental PPMP Form, for the Undersecretary and Head of Procuring Entity's information.

Approved     Disapproved

  
SARAH LOU Y. ARRIOLA  
Undersecretary and Head of Procuring Entity (HOPE)

*Attachment: as stated*









PAF Code	Project/Activity/Program 2022 FY	Specification Details	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement (Please Specify)	Qty	Breakdown of Amounts	Amount (PAF)/Estimated Budget	Expenditure/Itemization												Remarks
								Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
		Pricing of event poster and other materials	No			\$50,000.00	\$50,000.00												Transfer of funds from Printing of Book Materials and Materials (PAF 50,000.00)	
		Recruitment for Experts	No			\$50,000.00	\$50,000.00												Transfer of funds from Recruitment for Experts (PAF 50,000.00)	
		Additional Fund Services Trainings/Workshop Events	No			\$1,050,000.00	\$1,050,000.00												Transfer of funds from Additional Fund Services (PAF 1,050,000.00)	
		<b>Total</b>																		
		<b>Supplemental PPAF dated 07 June 2022</b>																		
		Professional Services																		
		Professional Services for the Online Cultural Officers Course	No	Magasin Procurement		\$472,000.00	\$472,000.00												Transfer of funds from Professional Services (PAF 472,000.00)	
		Off Day Performances	No	Negotiated Procurement		\$75,000.00	\$75,000.00												Transfer of funds from Off Day Performances (PAF 75,000.00)	
		Office Supplies Expenses																		
		Additional Office Supplies for the Official Use of CDO Personnel	No	Competitive Bidding/ Small Value Procurement Shopping		\$47,570.00	\$47,570.00												Transfer of funds from Additional Office Supplies (PAF 47,570.00)	
		ICT Office Supplies Expenses																		
		ICT Office Supplies for the Official Use of CDO Personnel (AOP-CSE)	No	Competitive Bidding/ Small Value Procurement Shopping		\$21,552.89	\$21,552.89												Transfer of funds from ICT Office Supplies (PAF 21,552.89)	
		Semi-Expendable M&E - Office Equipment																		
		Office Equipment for the Official Use of CDO Personnel	No	Competitive Bidding/ Small Value Procurement Shopping		\$55,559.20	\$55,559.20												Transfer of funds from Office Equipment (PAF 55,559.20)	
		Other Supplies and Materials Expenses																		
		Other Office Supplies for the Official Use of CDO Personnel (AOP-CSE)	No	Competitive Bidding/ Small Value Procurement Shopping		\$23,554.77	\$23,554.77												Transfer of funds from Other Office Supplies (PAF 23,554.77)	
		<b>Total</b>					\$674,685.95													

Approved by:

*[Signature]*  
 LOURDES O. PARRAGUIE  
 Undersecretary, OUM&E

Noted by:

*[Signature]*  
 EDUARDO MARTIN R. MENDEZ  
 Assistant Secretary, ODCD

Prepared by:

*[Signature]*  
 KRISTINA CORPUZ POPOV  
 Acting Director, Cultural Diplomacy Division



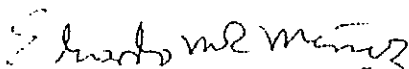
DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG ULINAYANG PANLABAS

OFFICE OF PUBLIC AND CULTURAL DIPLOMACY

**EXTREMELY URGENT**

MEMO-OPCD-580-2022

MEMORANDUM FOR THE UNDERSECRETARY, UMAIER

FROM :   
EDUARDO MARTIN R. MENÉZ  
Assistant Secretary

SUBJECT : Request for Signature on the 2022 OPCD-CDD  
Supplemental Project Procurement Management Plan  
(SPPMP) utilizing UMAIER-CDU Funds

DATE : 07 June 2022

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With reference to Department Order No. 14-2018 dated 05 October 2018, the Office of Public and Cultural Diplomacy -- Cultural Diplomacy Division (OPCD-CDD) respectfully requests the Undersecretary to sign and authorize the attached memorandum dated 07 June 2022 pertaining to the 2022 OPCD-CDD Supplemental PPMP utilizing UMAIER-CDU funds.

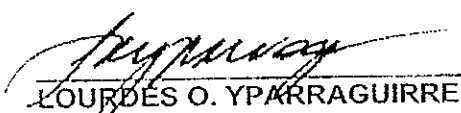
For the Undersecretary's consideration.



Approved



Disapproved

  
LOURDES O. YPARRAGUIRRE  
Undersecretary

*Attachment: as stated*