



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS
BIDS AND AWARDS COMMITTEE

BAC Resolution No. (NTC) 51 - 22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 50 (DIRECT CONTRACTING) AS ALTERNATIVE METHOD OF PROCUREMENT OF SERVICES FOR THE REPAIR AND MAINTENANCE OF THE DEPARTMENT'S ID PRINTER

WHEREAS, the Human Resources Management Office (HRMO) intends to hire services for the repair and maintenance of the Department's ID printer;

WHEREAS, the Department's FARGO ID printer, which has been unusable for almost a year, needs to have its defective parts replaced to make it fully operational;

WHEREAS, the procurement of said services by the HRMO, with an Approved Budget for the Contract (ABC) in the amount of *One Hundred Forty Thousand Pesos* (PhP 140,000.00) only, is included in the Department's Annual Procurement Plan (APP) for CY 2022;

WHEREAS, Section 50 of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", states that Direct Contracting may be resorted to under any of the following conditions, *inter alia*: (c) Those sold by an exclusive dealer or manufacturer, which does not have sub-dealers selling at lower prices and for which no suitable substitute can be obtained and more advantageous terms to the Government;

WHEREAS, the Manual of Procedures for the Procurement of Goods and Services Volume 2 (page 85) states that Direct Contracting may be allowed upon the confirmation of the exclusivity of the source of goods or services to be procured;

WHEREAS, the HRMO submitted to the Bids and Awards Committee the quotation from the **Commerce Asia, Inc.** for the repair and maintenance of the Department's ID printer in the total amount of *One Hundred Thirty-Six Thousand Nine Hundred Twenty Pesos* (PhP 136,920.00) only;

WHEREAS, **Commerce Asia, Inc.**, is the exclusive authorized distributor of FARGO products in the Philippines;

WHEREAS, the Bids and Awards Committee (BAC), after taking into consideration all relevant factors, finds that the awarding of the procurement of said services from the **Commerce Asia, Inc.**, may be done under Section 50 (c) of the 2016 revised IRR of R.A.9184;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Undersecretary and Head of the Procuring Entity (HOPE) resort to Direct Contracting as the alternative method of procurement of the aforementioned services from **Commerce Asia, Inc.**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 5th day of May 2022 at Pasay City.


NARCISO T. CASTAÑEDA
BAC Chairperson


PAUL VINCENT L. UY
BAC Vice-Chairperson


JED ELROY E. RENDOR
BAC Member


IHNA ALYSSA MARIE O. SANTOS
BAC Member


CHRISTOPHER B. MONTERO
Representative of the End-user

Approved:
By the Authority of the Secretary of Foreign Affairs:


SARAH LOU Y. ARRIOLA
Undersecretary for Migrant Workers' Affairs
And Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

05 May 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. (NTC) 51 - 22, the Department is awarding the procurement services for the repair and maintenance of the Department's ID printer, to your firm, the **Commerce Asia, Inc.**, in the total amount *One Hundred Thirty-Six Thousand Nine Hundred Twenty Pesos* (PhP 136,920.00) only, including taxes and other lawful charges, subject to the Department's existing accounting and auditing rules and regulations, and subject to the signing of the Contract.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Sarah Lou Y. Arriola".

SARAH LOU Y. ARRIOLA

Undersecretary for Migrant Workers' Affairs
And Head of the Procuring Entity

Commerce Asia, Inc.

2/F Vasquez Madrigal Plaza,
51 Annapolis Street, Greenhills
San Juan City