



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. (NTC) 78 -22**

**RESOLUTION RECOMMENDING, BY REFERENDUM, NEGOTIATED PROCUREMENT UNDER SECTION 53.2 (EMERGENCY CASES) AS ALTERNATIVE METHOD OF PROCUREMENT OF FOOD PACKS FOR VOLUNTEERS OF COVID-19 DFA VACCINATION PROGRAM FOR THE PERIOD 4 TO 6 JANUARY 2022**

**WHEREAS**, Proclamation No. 1218 extended the declared State of Calamity throughout the Philippines for a period of one (1) year, effective 13 September 2021 to 12 September 2022, unless earlier lifted or extended as circumstances may warrant;

**WHEREAS**, there is an immediate need for DFA personnel to receive their second shot of vaccine in order to mitigate the transmission of COVID-19 and prevent loss of life during a state of calamity;

**WHEREAS**, the DFA is a designated vaccination center accredited by the Department of Health;

**WHEREAS**, to ensure the smooth delivery of vaccination services, the Human Resources Management Office (HRMO) requested the assistance of 105 volunteers to assist during the vaccination program to be held on 04-06 January 2022, which necessitates the provision of food packs to be provided to said volunteers;

**WHEREAS**, HRMO's procurement of food packs with an Approved Budget for the Contract (ABC) in the amount of *Eighty-Nine Thousand Two Hundred Fifty Pesos* (PhP 89,250.00) only – available to cover the payment for volunteers' food packs for the DFA vaccination program, for the period 4 to 6 January 2022, chargeable against the Epidemic Response Committee (ERC) pooled funds, is included in the Department's Annual Procurement Plan (APP), CY 2022;

**WHEREAS**, due to the urgent need for these services, a change in the method of procurement has become necessary, which is permitted under Section 48.3 of the Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act of 2003."

**WHEREAS**, Section 53 of the IRR allows an agency to resort to Negotiated Procurement;

**WHEREAS**, further, Section 53.2 (Emergency Cases) of the said IRR provides that Negotiated Procurement can be resorted to "[i]n case of imminent danger to life or property during a state of calamity, or when time is of the essence arising from natural or man-made calamities or other causes where immediate action is necessary to prevent damage to or loss of life or property, or to restore vital public services, infrastructure facilities and other public utilities";

**WHEREAS**, Annex H(IV)(J) of the 2016 revised IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value

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Procurement and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, HRMO submitted to the Bids and Awards Committee (BAC) a quotation from the **Department of Foreign Affairs Multi-Purpose Cooperative Inc./ DFA Multi-Purpose Cooperative (DFAMPC)**, for the procurement of volunteers' food packs, for the period 4 to 6 January 2022, in the total amount of *Eighty-Nine Thousand Two Hundred Fifty Pesos* (PhP 89,250.00) only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of Procuring Entity (HOPE) to resort to Negotiated Procurement under Section 53.2 (Emergency Cases) as the alternative method of procurement of volunteers' food packs for the period 4 to 6 January 2022 from the **Department of Foreign Affairs Multi-Purpose Cooperative, Inc. / DFA Multi-Purpose Cooperative (DFAMPC)** in the amount of *Eighty-Nine Thousand Two Hundred Fifty Pesos* (PhP 89,250.00) only subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 3<sup>rd</sup> day of January 2022 in Pasay City.

  
NARCISO T. CASTAÑEDA  
BAC Chairperson


  
ZOILO A. VELASCO  
BAC Vice-Chairperson

  
MANFRED NEALE M. MANALO  
BAC Member

  
JULES PATRICK A. AGUILA  
BAC Alternate Member

  
CHRISTOPHER B. MONTERO  
Representative of the End-user

Approved:  
By the Authority of the Secretary of Foreign Affairs:

  
SARAH LOU Y. ARRIOLA  
Undersecretary and  
Head of the Procuring Entity





DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS


NOTICE OF AWARD

3 January 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs, as contained in Resolution No. (NTC) 78-22, the Department is awarding the contract on the procurement of volunteers' food packs for the period 4 to 6 January 2022, to your firm, the **Department of Foreign Affairs Multi-Purpose Cooperative, Inc. /DFA Multi-Purpose Cooperative (DFAMPC)** with a total cost of *Eighty-Nine Thousand Two Hundred Fifty Pesos* (PhP 89,250.00) only, including taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,

  
SARAH LOU Y. ARRIOLA  
Undersecretary and  
Head of the Procuring Entity

Department of Foreign Affairs Multi-Purpose Cooperative, Inc. / DFA Multi-  
Purpose Cooperative (DFAMPC)  
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