



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS
BIDS AND AWARDS COMMITTEE

BAC Resolution No. NTC 86 - 22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF FLORAL ARRANGEMENT SERVICES FOR THE 2022 DFA DAY CELEBRATION

WHEREAS, the Human Resources Management Office (HRMO) intends to procure the floral arrangement services for the 2022 DFA Day celebration, which will be held on 23 June 2022;

WHEREAS, HRMO's procurement of floral arrangement services, as listed in Purchase Request No. 05-02922, with an Approved Budget for the Contract (ABC) in the amount of *One Hundred Thousand Pesos* (Php 100,000.00) only, is included in the Department's Supplemental Annual Procurement Plan (SAPP) for CY 2022;

WHEREAS, Section 53.9 of the 2016 Revised Implementing Rules and Regulations ("IRR," hereinafter) of R.A. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii), Annex H of the IRR, a Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) days, starting on 6 to 13 May 2022;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers/contractors;

WHEREAS, in response to the solicitation of offers, quotations were received from: the *Philippine Cut Flower Corporation* (Php 100,000.00; failed, bidder did not conform with the technical specifications), and the *Gertrudes Flowershop*, which submitted the single calculated and responsive quotation in the amount of *One Hundred Thousand Pesos* (PhP 100,000.00) only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Negotiated Procurement as the alternative method of procurement of floral arrangement services for 2022 DFA Day celebration, subject to the above-mentioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 25th day of May 2022, Pasay City.


NARCISO T. CASTAÑEDA
BAC Chairperson



PAUL VINCENT L. UY *new*
BAC Vice-Chairperson


MANFRED NEALE M. MANALO
BAC Member


JULES PATRICK A. AGUILA
BAC Provisional Member


CHRISTOPHER B. MONTERO
Representative of the End-user

Approved:
By the Authority of the Secretary of Foreign Affairs:


SARAH LOU Y. ARRIOLA
Undersecretary and
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS


NOTICE OF AWARD

25 May 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA), as contained in its Resolution No. (NTC) 86-22, the Department is awarding the procurement of floral arrangement services for the 2022 DFA Day celebration which will be held on 23 June 2022, organized by HRMO, to your firm, *Gertrudes Flowershop*, in the total amount of *One Hundred Thousand Pesos (PhP 100,000.00)* only, including taxes and other lawful charges, subject to the signing of a Contract.

Very truly yours,


SARAH LOU Y. ARRIOLA
Undersecretary and
Head of the Procuring Entity

Gertrudes Flowershop

Stall 1, Manila Flower Center Bldg,
1558 Laong Laan Rd, Brgy. 490, Sampaloc Manila