



It is important to fax back this sheet with signature to Matina Town Square Sales and Reservations Office. Fax number: +63 82 299-0313 Telephone numbers: +63 82 299-1020; 296-0791.

CONTRACT

Date: July 20, 2022

Client/ Company : **DFA CO TAGUM**
Event : **LIV/IN**
Guaranteed no. of persons : **15 Persons**
Date of Arrival/ ETA : **November 26, 2022; Saturday. ETA 8am**
Date of Departure/ ETA : **November 27, 2022; Sunday. ETD 4pm**
Contracted Amount : **Php75, 000/net**
Payment Details : **SEND BILL**
Authorize Signatory : **MR. ABDULHALIM I. LANGGO**
Head of Consular Office

Billing Arrangements:

- SEND BILL TO DFA CO TAGUM
- Additional expense incurred by registered participants (outside those stated in the contract) will be borne by them as personal account.

Prepared by:

Carmy
CRISTINE D. SARMIENTO

Account Executive

July 21, 2022
Date

Noted by:

Ronnyl
RONNYL R. ANG
Sales Manager

Date

Conforms:

A. I. Langgo
MR. ABDULHALIM I. LANGGO
Engager

Date

Date: July 20, 2022

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Head of Consular Office

<p><u>F& B Arrangement:</u></p> <table border="1"><tr><td>Nov 26</td><td>Lunch, PMS, Dinner</td></tr><tr><td>Nov 27</td><td>Breakfast,</td></tr></table> <p>Meal Venue/ Time:(Plated Set Menu)</p> <p>Breakfast: (6:30am-9am) Vista Restaurant Dinner: (6:00om-8pm) Function Area Lunch: (11:30-2:00pm) Function Area AM/PM Snacks- Function Area</p>	Nov 26	Lunch, PMS, Dinner	Nov 27	Breakfast,	<p><u>Accommodation Arrangement</u></p> <p>Check in: Nov 26, 2022/ 2pm Check out: Nov 27, 2022 / 11am</p> <p>7 Begonia Rooms</p> <p><i>Amenities: Television, Hot & Cold Shower, Toiletries Except (Dental /Shaving Kit)</i></p>
Nov 26	Lunch, PMS, Dinner				
Nov 27	Breakfast,				
<p><u>Function Amenities/ Inclusions:</u></p> <ul style="list-style-type: none">➤ Entry to the resort.➤ Use of Venue- (FERN HALL) 8am to 5pm➤ Set up of Tables and Chairs- Conference type➤ Basic sound system, microphone, whiteboard & markers & projector screen.➤ Hot and Cold water dispenser, W/ complimentary coffee.➤ 1 table set up for their own coffee and coffee maker.➤ Access to the Gazebo area, Fishing village Aviary & Pinoy games area;➤ Use of BAMBOO MAZE➤ Use of swimming pool.➤ W/ Transportation <p>⚡ Should you bring any equipment that consumes electricity, an energy fee of <u>Php500.00 / unit per day. (FREE OF CHARGE)</u></p> <p>⚡ Function Area extension at 800/Hour.</p>	<p><u>Billing Arrangements:</u></p> <ul style="list-style-type: none">• SEND BILL ARRANGEMENT◦ Additional expense incurred by registered participants (outside those stated in the contract) will be borne by them as personal account.				

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GENERAL TERMS AND CONDITIONS FOR GROUP/FUNCTIONS

1. DEPOSIT / PAYMENTS

A 50% deposit is required upon signing of the contract on specified date but not later than one week before the function and the balance thereof shall be paid upon arrival. For approved credit, the balance shall be settled within the agreed period. The resort will not accept personal checks.

2. REVISIONS AND / OR AMENDMENTS

Increase guaranteed number of person/s is allowed three days prior to the reserved date. Other requirements not included in the contract are subject to corresponding charges. Contingency of 10% over guaranteed pax will be made available otherwise a delay in cooking and set up may occur.

3. CANCELLATIONS/ POSTPONEMENT

For any arrangements made within:

Twenty-nine (29) days prior to arrival/ event, a 25% surcharge from the deposit shall be charged. Fourteen (14) days prior to arrival/ event, a 50% surcharge from the deposit shall be charged.

Seven (7) days prior to arrival/ event, 100% surcharge of the contracted amount shall be charged.

4. NO SHOW POLICY

The resort will automatically collect a 100% surcharge of the contracted amount.

5. FOOD AND BEVERAGES

The client agrees to pay the guaranteed minimum number of covers prepared even if actual attendance is lesser and further agrees to pay the excess number of covers of actual attendance which is greater than the guaranteed minimum.

6. AUTHORIZED SIGNATORIES

Only authorized signatories are allowed to sign for charges specified in the contract. All charges signed by the authorized signatory, whether or not they are specified in the contract, shall be for the clients' account. Miscellaneous expenses and other orders not specified in the contract shall be charged directly to the availing guest/s unless countersigned by authorized signatories.

7. LOSSES AND / OR DAMAGES

The resort is not liable for any losses or damages on any equipment, valuable items, or materials brought in during seminar/functions of any nature. The client shall be accountable for damages to resort property arising from improper use or negligence. The resort reserves the right to charge the client based on the computations made by the resort's representative.

8. FORCE MAJEURE

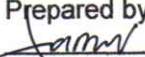
The resort will not be liable for service not rendered due to military and civil disorder, natural calamities and or acts of God beyond the control of the resort. However, deposit and any form of payment made can be applied to future booking.

9. OTHERS

Venue in case of suit arising from this contract shall be vested exclusively in the courts of Davao City to the exclusion of all other courts of competent jurisdiction. The winning party shall be entitled to recover 25% attorney's fee of the amount involved, cost of suit and other litigation expenses as liquidated damages.

I have read and agreed to the terms and conditions stated in this contract and certify that I am authorized to make this arrangement and incur these charges in behalf of the client/engager.


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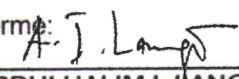
July 21, 2022
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Noted by:


RONNYL R. ANG
Sales Manager

Date

Conformed:


MR. ABDULHALIM I. MANGGO
Engager

Date

EDEN NATURE PARK & RESORT
Resort House Rules for Convention, Conference & Seminars

Eden Nature Park & Resort and the Engager, hereby agree to observe the following resort regulations, with respect to

1. Working hours for the set-up/preparation must be stipulated in the contract. Working beyond 5:00 pm is subject to a power charge of P 250.00 per hour. *No charges shall be made from 7:00 am to 5:00 pm.*
2. The Engager, through their Appointed Contractor and crew, must submit a list of the following to the Resort's Event Coordinator, upon their entry to Eden Nature Park:
 - 2.a) List of crew members. These crew members are not allowed to roam around the resort unless a snack or lunch package is availed.
 - 2.b) List of all items brought inside the resort. This same list shall be the basis for items brought outside the resort, checked by the guard on duty, before allowed to go out of the premises.
3. Flower arrangement and/or similar assembly works shall be prepared by the Appointed Contractor at the designated area, reserved by the Engager.
4. Resort staff are not allowed to assist the contractor's crew, unless this would concern related resort service, as stipulated in the contract.
5. The disposal and removal of debris during set-up and restoration period is the responsibility of the Engager.
6. Bringing-in of food and drinks inside the resort, or eating anywhere inside the resort is strictly prohibited.
7. Drinking of water is available at the Vista Restaurant at appropriate charges.
8. The resort has no obligation concerning losses and damages of items brought inside the resort.
9. Use of double sided adhesive, packaging tape, or any items that may damage the walls and paintings are not allowed.
10. Use of nails, hammer, saw, etc. is strictly prohibited.
11. Should the Engager decide to hire an outside provider for their lights and sounds, there should be proper coordination with the resort's Event Coordinator, on their desired set-up, not later than a day prior to the event.
12. All special requests by the Engager should be stipulated in the contract. Requests made during the event proper, e.g., ceiling works, plated service, and color motif, will not be entertained.
13. It is the obligation of the engager to discuss this house rules to his/her Appointed Contractor and will be his responsibility for his failure to do so.

I have read and fully understood the above house rules.

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