



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

OFFICE OF CONSULAR AFFAIRS-  
BIDS AND AWARDS COMMITTEE  
(OCA-BAC)

BAC Resolution No. (OCA) 001 -22

**RESOLUTION RECOMMENDING, BY REFERENDUM, NEGOTIATED  
PROCUREMENT UNDER SECTION 53.2 (EMERGENCY CASES) AS ALTERNATIVE  
METHOD OF PROCUREMENT FOR THE LEASE OF MOTOR VEHICLE FOR OCA  
PERSONNEL REPORTING ONSITE IN THE DFA ASEANA FOR THE PERIOD 03 -14  
JANUARY 2022**

**WHEREAS**, there is an immediate need to lease motor vehicles, for the period 03 to 14 January 2022, to ensure the safe and efficient transportation of OCA personnel reporting onsite during the Alert Level 3/General Community Quarantine (GCQ) in the National Capital Region (NCR), which was implemented pursuant to the declaration of a National Health Emergency, by President Rodrigo R. Duterte, to mitigate the transmission of COVID-19;

**WHEREAS**, the lease of motor vehicle is necessary to ensure the unhampered delivery of essential services of the OCA personnel under Alert Level 3/GCQ;

**WHEREAS**, the procurement of motor vehicles by OCA, with an Approved Budget for the Contract (ABC) in the amount of *Six Hundred Thousand Pesos* (PhP 600,000.00) only – available to cover the cost of motor vehicle for ten (10) working days, from 03 -07 January 2022 and 10-14 January 2022– is included in the Department’s Annual Procurement Plan (APP) for CY 2022;

**WHEREAS**, due to the urgent need for these services, a change in the method of procurement has become necessary, which is permitted under Section 48.3 of the Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the “Government Procurement Reform Act of 2003.”

**WHEREAS**, Section 53 of the IRR allows an agency to resort to Negotiated Procurement;

**WHEREAS**, further, Section 53.2 (Emergency Cases) of the said IRR provides that Negotiated Procurement can be resorted to “[i]n case of imminent danger to life or property during a state of calamity, or when time is of the essence arising from natural or man-made calamities or other causes where immediate action is necessary to prevent damage to or loss of life or property, or to restore vital public services, infrastructure facilities and other public utilities”;

**WHEREAS**, Annex H(IV)(J) of the 2016 revised IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value

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Procurement and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, OCA submitted to the Bids and Awards Committee (BAC) a quotation from the **Baliwag Transit, Inc.**, for the lease of motor vehicle in the total amount of *Six Hundred Thousand Pesos* (PhP 600,000.00) only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of Procuring Entity (HOPE) to resort to Negotiated Procurement under Section 53.2 (Emergency Cases) as the alternative method of procurement for the lease of motor vehicles for the period 03-14 January 2022 from the **Baliwag Transit, Inc.**, in the amount of *Six Hundred Thousand Pesos* (PhP 600,000.00) subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 2<sup>nd</sup> day of January 2022 in Pasay City.



**SENE T. MANGALILE**  
OCA-BAC Chairperson



**CHRISTIAN L. DE JESUS**  
OCA-BAC Vice-Chairperson



**MARIE CRISP CHIENG**  
OCA-BAC Member



**DEONAH ABIGAIL L. MIOLE**  
OCA-Alternate BAC Member



**MARILOU L. ORTIGAS**  
Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:



**SARAH LOU Y. ARRIOLA**

Undersecretary and  
Head of the Procuring Entity





DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS


**NOTICE OF AWARD**

02 January 2022

**Sir/Madam:**

Please be informed that, upon the recommendation of the Office of Consular Affairs-Bids and Awards Committee of the Department of Foreign Affairs as contained in its Resolution No. (OCA) 001-22, the Department is awarding the contract on the lease of motor vehicles for the period 03-14 January 2022 from the ***Baliwag Transit, Inc.***, in the total amount of *Six Hundred Thousand Pesos* (PhP 600,000.00) only, including taxes and other lawful charges, subject to the Department's existing accounting and auditing rules and regulations.

Very truly yours,

  
**SARAH LOU Y. ARRIOLA**  
Undersecretary and  
Head of the Procuring Entity

**Baliwag Transit, Inc.**  
199 Rizal Avenue Ext. Barangay 041,  
District 2, Caloocan City