



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

OFFICE OF CONSULAR AFFAIRS  
BIDS AND AWARDS COMMITTEE

BAC Resolution No. OCA-075-22

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT OF VARIOUS OFFICE SUPPLIES FOR THE OFFICIAL USE OF CONSULAR OFFICE (CO)-CEBU**

**WHEREAS**, the Consular Office (CO)-Cebu intends to procure of various office supplies for its official use;

**WHEREAS**, the procurement of various office supplies, as listed under Purchase Request No. 22-07-17, by CO-Cebu, with an Approved Budget for the Contract (ABC) of *Seventy Eight Thousand Six Hundred Eighteen 05/100 Pesos* (PhP 78,618.05) only, is included in the Department's Supplemental Annual Procurement Management Plan (SAPP) for FY 2022;

**WHEREAS**, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (RA) No. 9184 ("IRR," hereinafter), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

**WHEREAS**, Section 52.1(b) of the IRR applies to this procurement, as the Office of Assets Management and Support Services (OAMSS) certified that the items being procured by (CO-Cebu) are not included in the Procurement Service price list;

**WHEREAS**, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic

Procurement System (PhilGEPS) website for three (3) consecutive days, from 21 July 2022 to 25 July 2022

**WHEREAS**, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: *Golden Matsui Enterprises (PhP 61,926.00; failed)*, the *Great Logics Commercial Inc. (PhP 46,037.00)*, and the **New Keen's Trading**, which submitted the lowest calculated and responsive quotation in the amount of *Fifty Seven Thousand Four Hundred Thirty Three Pesos (PhP 57,432.00)* only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Shopping as the alternative method of procurement of various office supplies from **New Keen's Trading**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 07<sup>th</sup> day of September 2022, Pasay City.

  
**HENRY S. BENSURTO, JR.**  
OCA-BAC Chairperson

  
**CHRISTIAN L. DE JESUS**  
OCA-BAC Vice-Chairperson

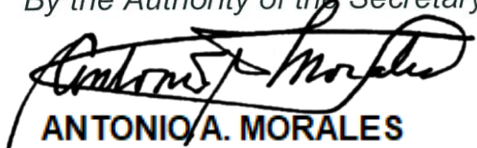
  
**WINSTON DEAN S. ALMEDA**  
OCA-BAC Member

  
**DYAN KRISTINE B. MIRANDA-PASTRANA**  
OCA-BAC Member

  
**MARICAR S. YAMBAO**  
Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:

  
**ANTONIO A. MORALES**  
Undersecretary and Head  
of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

07 September 2022

Sir/Madam:

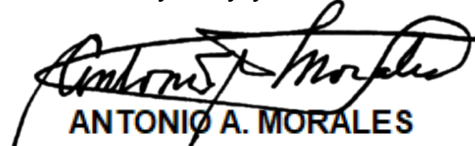
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **OCA-075-22**, the Department is awarding the contract on the following project/procurement to your firm, the **New Keen's Trading**:

Project Title	End-User Unit
Procurement of Various Office Supplies for the Official Use of Consular Office (CO)-Cebu	CO-Cebu

The contract has a total cost of **Fifty Seven Thousand Four Hundred Thirty Two Pesos** (PhP 57,432.00) only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
**ANTONIO A. MORALES**  
Undersecretary and Head  
of the Procuring Entity

**New Keen's Trading**

NKT Bldg Sikwa S.E. Jayme St.  
Paknaan, Mandaue, Cebu