



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS
BIDS AND AWARDS COMMITTEE
BAC Resolution No. OCA-115-22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR THE OFFICIAL USE OF CONSULAR OFFICE (CO) – ILOILO

WHEREAS, the Consular Office (CO) – Iloilo intends to procure various office supplies for its official use;

WHEREAS, the supply and delivery of various office supplies for the official use of CO – Iloilo, as listed under Purchase Request No. 220701, by CO – Iloilo, with an Approved Budget for the Contract (ABC) of Seventy – One Thousand Three Hundred Fifty – Three Pesos and 50/100 (PhP 71,353.50) only, chargeable against OCA's 2022 MOOE for Office Supplies Expenses, is included in the Department's Annual Procurement Plan (APP) for FY 2022;

WHEREAS, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (RA) No. 9184 ("IRR," hereinafter), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement, as the Department of Budget and Management – Procurement Service (DBM-PS) and Office of Assets Management and Support Services (OAMSS) certified that the items being procured by CO – Iloilo are not included in the Procurement Service price list;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, from 22 to 27 September 2022;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers;

WHEREAS, in response to the solicitation of offers, quotations were received from: Apstar Trader and Printer (PhP 76,220.00; failed, quoted price is beyond the ABC), Venson's Marketing (PhP 74,679.50; failed, quoted price is beyond the ABC), AdCor Non-Specialized Wholesale Trading (PhP 70,573.00; failed, bidder failed to include the delivery cost in the quoted price submitted to PhilGEPS) and **Newtown Merchandising, Inc.**, which submitted the lowest calculated and responsive quotation in the amount of *Seventy – One Thousand Three Hundred Fifty – Three and 50/100 Pesos* (PhP 71,353.50) only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Alternate Head of the Procuring Entity (HOPE) resort to Shopping as the alternative method of procurement for the supply and delivery of various office supplies for the official use of CO – Iloilo from **Newtown Merchandising, Inc.**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 26th day of October 2022, Pasay City.



HENRY S. BENSURTO, JR.
OCA-BAC Chairperson



CHRISTIAN L. DE JESUS
OCA-BAC Vice-Chairperson



WINSTON DEAN S. ALMEDA
OCA-BAC Member



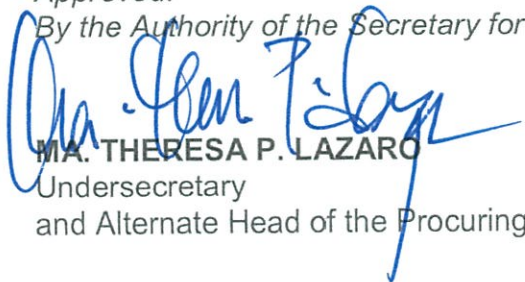
DYAN KRISTINE B. MIRANDA-PASTRANA
OCA-BAC Member



MARICAR S. YAMBAO
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



MA. THERESA P. LAZARO
Undersecretary
and Alternate Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DFA-UA-BAC-31 | Effectivity Date: 14 June 2022 | Revision: 00

NOTICE OF AWARD

26 October 2022

Sir/Madam:

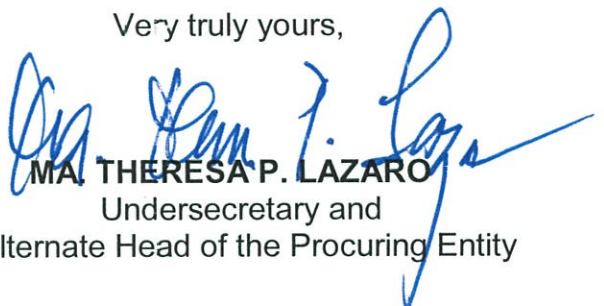
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **OCA-115-22**, the Department is awarding the contract on the following project/procurement to your firm, **Newtown Merchandising, Inc.:**

Project Title	End-User Unit
Supply and delivery of various office supplies for the official use of Consular Office (CO) – Iloilo	CO - Iloilo

The contract has a total cost of **Seventy – One Thousand Three Hundred Fifty – Three and 50/100 Pesos (PhP 71,353.50)** only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,


MA. THERESA P. LAZARO
Undersecretary and
Alternate Head of the Procuring Entity

NEWTOWN MERCHANDISING, INC.
24 Quezon St., Brgy. Sampaguita,
Iloilo City

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