



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

OFFICE OF CONSULAR AFFAIRS
BIDS AND AWARDS COMMITTEE
(OCA-BAC)

BAC Resolution No. (OCA)-013-22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.5 (AGENCY-TO-AGENCY) AS ALTERNATIVE MODE OF PROCUREMENT FOR THE PURCHASE OF 800,000 SHEETS OF AUTHENTICATION/APOSTILLE CERTIFICATES WITH E-APOSTILLE, E-REGISTER, APOSTILLE PROCESSING AND ISSUANCE SYSTEM (APIS), AND ONLINE APPOINTMENT SYSTEM COMPONENTS INCLUDING E-PAYMENT, ELECTRONIC AND DIGITAL SIGNATURE, CRM AND E-COURIER INTEGRATION

WHEREAS, the Office of Consular Affairs (OCA) intends to procure 800,000 sheets of Authentication/Apostille Certificates with e-Register, Apostille Processing and Issuance System (APIS), and Online Appointment System Components including e-Payment, e-Apostille, Electronic and Digital Signature, CRM System and e-Courier Integration;

WHEREAS, the aforementioned procurement, with an Approved Budget for the Contract (ABC) of *Seventy-Eight Million Pesos (Php 78,000,000.00)* only, chargeable against OCA's CY 2022 MOOE (Accountable Forms), is included in the Department's Annual Procurement Plan (APP) for CY 2022;

WHEREAS, Section 53.5 of the 2016 revised Implementing Rules and Regulations ("IRR," hereinafter) of Republic Act (R.A.) 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows negotiated procurement as a method of procurement from another agency of the Government;

WHEREAS, Annex H(V)(5)(a) of the IRR states that Agency-to-Agency Agreements shall be governed by the IRR, unless otherwise provided by a special law, such as in the case of Procurement of Printing Services from Recognized Government Printers and Procurement of Common-use Supplies and Equipment from the DBM-PS;

WHEREAS, Appendix 20(1.2) of the IRR states that the printing of Accountable Forms and Sensitive High Quality/Volume Requirements shall only be undertaken by the recognized government printers, namely: Bangko Sentral ng Pilipinas (BSP), National Printing Office (NPO), and APO Production Unit, Inc.;

WHEREAS, pursuant to Appendix 20(4.4) of the IRR, Requests for Quotation dated 01 March 2022 were sent to BSP, NPO, and APO Production Unit, Inc.;

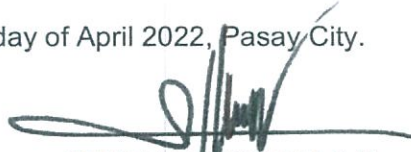
WHEREAS, the NPO did not submit a quotation and the BSP, through its letter dated 03 March 2022, conveyed that they are unable to submit a quotation as their current capacity is dedicated to the production of banknotes and judicial forms;

WHEREAS, further, the OCA submitted to the Bids and Awards Committee (BAC) a quotation received from the APO Production Unit, Inc. with a *total cost of Seventy-Seven Thousand Two Hundred Thousand Pesos (Php 77,200,000.00) only or unit price of Ninety-Six Pesos and Fifty Centavos (Php 96.50) only*;

WHEREAS, further, the aforementioned quotation from APO Production Unit, Inc. dated 08 March 2022 is compliant with the terms of reference and technical specifications for this procurement;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) to resort to Negotiated Procurement (Agency-to-Agency) as the alternative method of procurement for the procurement of 800,000 sheets of Authentication/Apostille Certificates with e-Register, Apostille Processing and Issuance System (APIS), and Online Appointment System Components including e-Payment, e-Apostille, Electronic and Digital Signature, CRM System and e-Courier Integration from the **APO Production Unit, Inc.** in the total amount of *Seventy-Seven Million Two Hundred Thousand Pesos (Php 77,200,000.00) only or unit cost of Ninety-Six Pesos and Fifty Centavos (Php 96.50) only*, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 11th day of April 2022, Pasay City.


SENEN T. MANGALILE
OCA-BAC Chairperson



CHRISTIAN L. DE JESUS
OCA-BAC Vice-Chairperson


JABBAR M. ADIONG
OCA-BAC Member


MARIE CRISP. GHIENG
OCA-BAC Member


DYAN KRISTINE B. MIRANDA-PASTRANA
Representative of the End-user

Approved:
By the Authority of the Secretary of Foreign Affairs:


SARAH LOU Y. ARRIOLA
Undersecretary for Migrant
Workers Affairs And
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

11 April 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Office of Consular Affairs Bids and Awards Committee (OCA-BAC) of the Department of Foreign Affairs as contained in Resolution No. OCA 013-22, the Department is awarding the contract for the procurement of 800,000 sheets of Authentication/Apostille with e-Register, Apostille Processing and Issuance System (APIS), and Online Appointment System Components including e-Payment, e-Apostille, Electronic and Digital Signature, CRM System and e-Courier Integration to your agency, **APO Production Unit, Inc.**, with a total cost of *Seventy-Seven Million Two Hundred Thousand Pesos (Php 77,200,000.00) only or unit cost of Ninety-Six Pesos and Fifty Centavos (Php 96.50) only*, including taxes and other lawful charges, subject to the signing of the Contract.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Sarah Lou Y. Arriola'.

SARAH LOU Y. ARRIOLA

Undersecretary for Migrant
Workers Affairs And
Head of the Procuring Entity

APO Production Unit, Inc.

2nd Floor, Philippine Information Agency (PIA) Building
Visayas Avenue, Barangay Vasra, Quezon City, 1128