

MEMORANDUM OF AGREEMENT

FOR THE PRINTING OF MACHINE READABLE VISA (MRV) STICKERS

KNOW ALL MEN BY THESE PRESENTS:

This Agreement for the printing services of Two Hundred Ninety Six Thousand and Two Hundred Ninety Six (296,296) pieces of Machine Readable Visa Stickers ("MRV Stickers") and the maintenance and upgrading/updating of the Online Visa Application System ("OVAS"), entered into in Pasay City, Philippines, on 05 DEC 2022, by and between the:

DEPARTMENT OF FOREIGN AFFAIRS (hereinafter referred to as the **PROCURING AGENCY**), with principal office address at 2330 Roxas Blvd., Pasay City, Metro Manila, represented herein by its _____ and Head of the Procuring Entity (HOPE) ;

and

APO PRODUCTION UNIT (APO), (hereinafter referred to as the **SERVICING AGENCY**), a Recognized Government Printer (RGP) under the supervision of the Presidential Communications Operations Office (PCOO) with principal office at PIA Bldg., Visayas Ave., Vasra, Diliman, Quezon City and duly represented by its Chairman and President Vincent Steve P. Badong.;

WITNESSETH:

WHEREAS, the **PROCURING AGENCY**, through the Office of Consular Affairs, issues Visas using a corresponding visa sticker to be affixed to passports of foreigners who visit the Philippines;

WHEREAS, Resolution No.12-2014 of The Government Procurement Policy Board requires that a Recognized Government Printer (RGP) should undertake the printing of accountable forms, high volume and high security documents of the government; and

WHEREAS, the **PROCURING AGENCY** has, pursuant to GPPB rules and regulations on Agency-to-Agency Agreements, accepted the proposal submitted by **SERVICING AGENCY** to develop and provide the OVAS, and to print Two Hundred Ninety Six Thousand and Two Hundred Ninety Six (296,296) pieces of MRV Stickers, for the price of Thirty One Million Nine Hundred Ninety-Nine Thousand Nine Hundred Sixty Eight Pesos (Php 31,999,968.00) ("Contract Price") or One



Hundred Eight Pesos (Php 108.00) per piece inclusive of Value Added Tax (VAT), and other lawful charges.

WHEREAS, this Agreement, undertaken pursuant to BAC Resolution No. 008-181-2022 dated 05 Dec 2022, and Notice of Award (ANNEX B), complies with the applicable provisions of the Republic Act No. 9184 and its Implementing Rules and Regulations;

NOW, THEREFORE, for and in consideration of the foregoing premises, the PARTIES hereby agree as follows:

Section 1. Deliverables. - In addition to the deliverables under Item V (c) of the Terms of Reference, the SERVICING AGENCY shall deliver to the PROCURING AGENCY at the Office of Consular Affairs Bldg., Aseana Business Park, Paranaque City 296,296 pieces of MRV Stickers Sixty (60) days upon signing of this agreement.

Section 2. Specifications. - The SERVICING AGENCY shall comply with the specifications outlined under the Terms of Reference (Annex B) for the printing of the MRV stickers and development and support of the OVAS.

Section 3. Warranty. - The SERVICING AGENCY warrants the quality of the MRV Stickers in accordance with the specifications and undertakes to make good, at its own account, any defect or defects on the goods that may be discovered by the PROCURING AGENCY within a period of seven (7) calendar days upon receipt of notice of the defect.

Section 4. Payment. - The PROCURING AGENCY shall pay the amount of *Thirty One Million Nine Hundred Ninety-Nine Thousand Nine Hundred Sixty Eight Pesos (Php 31,999,968.00)* (CONTRACT PRICE) within thirty (30) working days upon complete delivery of the *Two Hundred Ninety Six Thousand and Two Hundred Ninety Six (296,296)* MRV stickers and submission of the sales invoice, or its equivalent complete with supporting documents examined by the Office of Financial Management Services-Financial Resource Management Division (OFMS-FRMD). Payments shall be made through List of Due and Demandable Accounts Payable (LDDAP).

Section 5. Penalty. - Subject to the provision of Force Majeure under the Terms of Reference, a penalty of 1/10 of 1% of the Contract Price for the said purchase shall be imposed every day of delay of delivery of the MRV Stickers.

Section 6. *Limited Liability.* - The SERVICING AGENCY shall hold the PROCURING AGENCY free and harmless from, and shall indemnify the PROCURING AGENCY against, any and all losses, suits, claims, actions, and damages that may be suffered by or brought against the PROCURING AGENCY or any of its officers, personnel, and/or duly-authorized agents as a result of, arising out of or connected to the acts, faults, omission or negligence of the SERVICING AGENCY, its directors, officers, employees, agents, or authorized representatives, or the breach or non-performance of the SERVICING AGENCY of its duties, obligations, and warranties under this Agreement.

Section 7. *Confidentiality.* - All information given to, or obtained by, or to which each Party gains access to, which relates to the business or operations, trade secrets of affairs of the Parties, shall be treated by each Party, its personnel, officers, agents, as strictly confidential and shall not be disclosed to third parties without the prior written consent of the Party concerned except to the extent required by law, in which case, the Party concerned must be given prompt written notice of disclosure.

This obligation shall continue to be in full force and effect subsequent to and notwithstanding the expiration of this Agreement.

At any time that the security and/or confidentiality of information is threatened or compromised, the PROCURING AGENCY may suspend the implementation of this Agreement until such time that the threat or deficiency is corrected to the PROCURING AGENCY's satisfaction.

Section 8. *Amendments.* - Any amendment of the terms of this Agreement shall be mutually agreed upon by the Parties in writing, duly signed by the Parties' authorized representatives.

Section 9. *Non-Assignment.* - The Parties hereby undertake not to assign, transfer, convey their respective obligation rights, titles, or interests in this Agreement, any benefits arising therefrom, without first obtaining written consent from the other Party.

Section 10. *Dispute Resolution.* - The Parties shall mutually consult with each other with respect to performance of their respective obligations under this Agreement. The Parties shall exert their best efforts to properly resolve any differences or disagreement with respect to any dispute that may arise in connection with said Agreement. However, if such disagreement or difference persists despite efforts of the Parties to settle the same, it is mutually agreed upon that the dispute shall be resolved in accordance with Book IV, Chapter 14 of Executive Order No. 292, otherwise known as the Administrative Code of 1987, and/or other applicable laws.

Section 11. *Governing Law.* - This Agreement shall be governed in accordance with the Philippine laws and the Department of Foreign Affairs' rules and regulations.

IN WITNESS WHEREOF, the PARTIES through their authorized representatives have signed this Agreement on 05 DEC 2022, Pasay City, Metro Manila.

For the Procuring Agency:

DEPARTMENT OF FOREIGN AFFAIRS



ANTONIO A. MORALES

Undersecretary for Administration
Head of Procuring Entity (HOPE)

For the Servicing Agency:

APO Production Unit, Inc.



JAIME H. ALDABA, JR.

EVP and General Manager
APO Production Unit, Inc.

WITNESSES



LYRIE F. FULGENCIO

Acting Chief Accountant
DFA-Office of Financial Management
Services
Representative, Procuring Agency



DOMINIC F. TAJON
Sales and Marketing Manager

ACKNOWLEDGEMENT

Republic of the Philippines)
Pasay City) S.S.

BEFORE ME, a NOTARY PUBLIC for and in the City of Pasay, Philippines, on 18 JAN 2023 personally appeared Honorable _____, and Head of the Procuring Entity (HOPE) of the Department and Foreign Affairs, and _____ of the APO Productions Unit, Inc., known to me to be the same persons who executed the foregoing Memorandum of Agreement for the Printing of Machine Readable Visa Stickers, which instrument consists of 4 pages including the page on which this acknowledgement is written and the Annexes attached thereto, all pages of which have been signed by said PARTIES and their witnesses and who acknowledged to me that the same is the free and voluntary act and deed of the entities they represent.

The Government issued IDs of Parties that were exhibited to me bear the following details:

NAME	PASSPORT NO.	PLACE OF ISSUE	DATE OF ISSUE
ANTONIO A. MORALES	D0009237A	MANILA	07-12-2021
JARME H. ALDABA JR-	PD690372B	MANILA	15-02-2019

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal, on the day, year, and place above-written.

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Page No. 27
Book No. 1
Series of 2023

Ma. Cleofe L. Jaime
MA. CLEOFE L. JAIME
 NOTARY PUBLIC
 UNTIL DECEMBER 31, 2023
 NOTARY PUBLIC
 COMMISSION NO. 20-04
 ROLL NO. 27802
 PTR NO. 8064931 PASAY CITY 1-3-2023
 IBP OR NO. 178431 ISSUED BY IBP
 NAT'L OFFICE - 2 - 16 - 22
 MCLE COMPL. VII-0018402
 ISSUED ON - MAY 20, 2022 VALID UNTIL
 APRIL 14, 2025

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DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. OCA-181-22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.5 (AGENCY-TO-AGENCY) AS ALTERNATIVE METHOD OF PROCUREMENT FOR THE PROCUREMENT OF 296,296 MACHINE READABLE VISA (MRV) STICKERS FOR THE USE OF FOREIGN SERVICE POSTS (FSPs)

WHEREAS, the Office of Consular Affairs (OCA) intends to procure 296,296 Machine Readable Visa (MRV) stickers for the use of Foreign Service Posts (FSPs);

WHEREAS, the procurement of 296,296 Machine Readable Visa (MRV) stickers for the use of Foreign Service Posts (FSPs), with an Approved Budget for the Contract (ABC) in the total amount of Thirty – Two Million Pesos (PhP 32,000,000.00) only, is included in the Department's Annual Procurement Plan (APP) for FY 2022;

WHEREAS, Section 53.5 of the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows negotiated procurement as a method of procurement from another agency of the Government;

WHEREAS, Annex H(V)(5)(a) of the IRR states that Agency-to-Agency Agreements shall be governed by the IRR, unless otherwise provided by a special law, such as in the case of Printing Services from Recognized Government Printers and Procurement of Common-use Supplies and Equipment from the DBM-PS;

WHEREAS, Appendix 20(1.2) of the IRR states that the printing of Accountable Forms and Sensitive High Quality/Volume Requirements shall only be undertaken by the recognized government printers, namely: Bangko Sentral ng Pilipinas (BSP), National Printing Office (NPO), and Asian Productivity Organization (APO) Production Unit, Inc.;

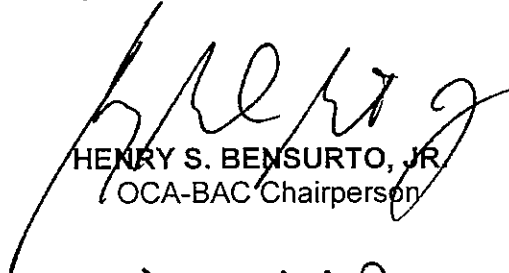
WHEREAS, pursuant to Appendix 20(4.4) of the IRR, a Requests for Quotation dated 27 October 2022 were sent to the BSP, NPO, and APO Production Unit, Inc.;

WHEREAS, the OCA submitted to the Bids and Awards Committee (BAC) quotations received from the National Printing Office (PhP 31,674,042.40) and APO Production Unit, Inc. (PhP 31,999,968.00);

WHEREAS, upon inspection of the quotations received, APO Production Unit, Inc. can comply with the requirements stated in the Terms of Reference for the MRV and Online Visa Application System (OVAS), while NPO, will take six (6) months for the development and completion of the OVAS. Furthermore, OVAS has been launched globally and is being used by the FSPs, which is also being maintained by APO;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) to resort to Negotiated Procurement (Agency-to-Agency) as an alternative method of procurement for the procurement of 296,296 Machine Readable Visa (MRV) stickers for the use of Foreign Service Posts (FSPs) from the **Asian Productivity Organization (APO) Production Unit, Inc.** in the amount of *Thirty – One Million Nine Hundred Ninety – Nine Thousand Nine Hundred Sixty – Eight Pesos (PhP 31,999,968.00)*, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


ADOPTED, this 5th day of December 2022 at Pasay City.



HENRY S. BENSURTO, JR.
OCA-BAC Chairperson



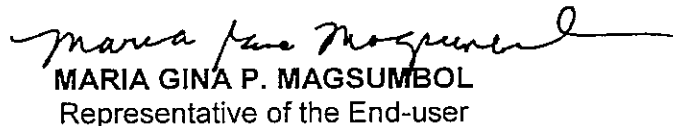
CHRISTIAN L. DE JESUS
OCA-BAC Vice-Chairperson



WINSTON DEAN S. ALMEDA
OCA-BAC Member

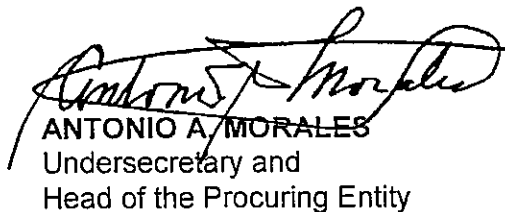


MARX IAN A. RULLODA
OCA-BAC Member



MARIA GINA P. MAGSUMBOL
Representative of the End-user

Approved:
By the Authority of the Secretary of Foreign Affairs:



ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DFA-UA-BAC-31 | Effectivity Date: 14 June 2022 | Revision: 00

NOTICE OF AWARD

05 December 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **OCA-181-22**, the Department is awarding the contract on the following project/procurement to your firm, **Asian Production Organization (APO) Production Unit, Inc.:**

Project Title	End-User Unit
Procurement of 296,296 Machine Readable Visa (MRV) stickers for the use of Foreign Service Posts (FSPs)	OCA

The contract has a total cost of **Thirty – One Million Nine Hundred Ninety – Nine Thousand Nine Hundred Sixty – Eight Pesos (PhP 31,999,968.00)** only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity

ASIAN PRODUCTION ORGANIZATION (APO) PRODUCTION UNIT, INC.
2/F Pia Building, Visayas Avenue,
Brgy. VASRA, Quezon City

Terms of Reference for the New Machine Readable Visa (MRV) Stickers and Online Visa Application System (OVAS)

I. Project Objective

To print ICAO compliant Machine Readable Visa (MRV) stickers with covert and overt security features and maintain and improve the Online Visa Application System (OVAS).

II. Project Budget Allocation

The allocated budget for the procurement of 296,296 ICAO compliant Machine Readable Visa (MRV) stickers and Online Visa Application System (OVAS) system development is PhP 32,000,000.00.

III. Scope of Work

The Provider shall provide an end-to-end solution which includes all necessary hardware/software products, implementation services, maintenance and support. This includes peripherals, hardware and software tools, servers, database, network backend to support the successful implementation of the New Machine Readable Visa (MRV) Stickers and Online Visa Application System (OVAS).

IV. Compliance Matrix

The functionalities outlined in the table are to be addressed by the provider and should be reflected in detail in their respective technical proposals.

Requirement	COMPLIANCE
System Sizing	
The OVAS must be able to serve at least 10,000 visa applications per day	COMPLY
The proposed system must be able to serve at least 2.4M visa applications per year	COMPLY
The OVAS must be able to adapt to a 5% growth per year for three (3) years	COMPLY
System Availability and Security	
The OVAS must be designed with high availability components to ensure maximum uptime of services	COMPLY
The OVAS must reside inside a secure datacenter physically located in the Philippines. The datacenter must be owned and operated by the proponent and must be in operation for more than one (1) year from the date of award of this project.	COMPLY
The datacenter must have at least two internet lines from different internet service providers with more than 50MB of existing bandwidth with support for expansion.	COMPLY
The datacenter must have an existing 24x7 on-site technical support team.	COMPLY
The OVAS system should have a technical support team	COMPLY

The OVAS must be ready to be tested by the Department in 15 days after the award of the project.	COMPLY
The OVAS must be protected by an enterprise grade firewall and load balancer at all times upon cutover to production. The OVAS should have the necessary anti-virus, intrusion detection/prevention, and network firewall functions supported.	COMPLY
The OVAS must have a disaster recovery site with existing links to the primary datacenter and the internet that will be used for data replication and backup site in case of emergencies/disasters. The Disaster Recovery (DR) site should be operational one (1) year after the date of award of this project.	COMPLY
The system should have security patches every (six) 6 months	COMPLY
Visa Application Portal	
The OVAS must utilize SSL/TLS technology to ensure secure communications between website and web browser. The Certificates will be provided by the Provider.	COMPLY
The OVAS must allow the registration of applicants to permit them to save their application and complete it at a later time	COMPLY
The OVAS must allow for the selection of visa types as follows: a) 9(a) Temporary Visitors Visa (Business, Pleasure, Medical) b) 9(b) Transit Visa c) 9(c) Seamen & Crew Members Visa d) 9(e) Foreign Government Officials Visa e) 9(f) Student Visa f) 9(g) Pre-Arranged Employees Visa g) 47(a)(2) Special Non-Immigrant Visa h) 13(a) Non-Quota Immigrant Visa for spouses or unmarried minor children of Philippine citizens	COMPLY
It should also follow for the selection of other visa types if needed	
The OVAS will be able to show the progress of the visa application to the applicant upon signing into the system. The system should be able to show the documents uploaded and the status of the application after submission.	COMPLY
The data will be owned by the Department of Foreign Affairs.	COMPLY
Visa Approval Workflow System	
The OVAS workflow must be a secure web-based portal accessible only to the visa approval officers of the DFA via their respective login credentials.	COMPLY
The OVAS workflow must be able to allow a visa officer to see all applications as jobs to be processed and will have access to all documents submitted within each respective application. The visa officer can then approve the application, escalate the application to a higher-ranking visa officer or reject the application.	COMPLY
The OVAS workflow must have the capability to configure roles and users for the department namely: a) Administrators – are supervising visa officers that can create or delete users and settings and handle escalation of visa applications	COMPLY

b) Users – are regular visa officers	COMPLY	
The OVAS workflow must have the capability to produce system reports based on the existing data. (formats to be determined at a later time)	COMPLY	
The OVAS workflow should be able to utilize the existing watchlist system of the Department. The watchlist should have the capability to be managed (add, remove and update information) by authorized users.	COMPLY	
Visa Personalization System		
The OVAS personalization must be a secure web-based portal accessible only to the consular officers of the DFA issuing Philippine Visas.	COMPLY	
The OVAS personalization must be able to receive blank visa stickers into its inventory per site.	COMPLY	
The OVAS personalization must be able to receive all approved visa applications for visa sticker printing.	COMPLY	
The OVAS personalization must be able to identify which visa sticker will be used for personalization in a four (4) up format visa sticker sheet. (each sheet will have 4 blank stickers)	COMPLY	
The OVAS personalization must have a quality verification function to accept or reject the quality of the visa sticker printout and subsequently reprint a job upon rejection.	COMPLY	
The OVAS personalization must have the capability to produce system reports on spoiled, rejected, produced and unused visa stickers per site and printing operator.	COMPLY	
The OVAS personalization must have the visibility of personalized, rejected and blank visa stickers.	COMPLY	
Visa Verification System		
The OVAS must be ready to provide a secure web service that can be accessed by authorized government agencies of the DFA through system provided credentials.	COMPLY	
The OVAS must be able to produce system reports on visa inquiries by authorized agencies.	COMPLY	
Visa Sticker Specifications		
Material	Security Paper sticker with high adhesive & easy release backing 100% bleached chemical pulp UV dull with visible and invisible security fibers Sensitive against chemical reaction With Philippine Flag watermark viewable under UV light	COMPLY
Size	Half die-cut size: 105mm x 74mm delivered in 4 stickers/sheet of A4 size	
Thickness	0.20mm thick	
Printing: Offset:	9 Colors rainbow print plus 2 colors UV invisible inks	COMPLY

Handwritten signature or initials

Intaglio: 2 Colors	COMPLY
Others: With pre-numbering and QR Code With 22 Overt & Covert Security features	COMPLY
Design: Should have the map of the Philippines, subtly displaying all its territorial claims, only viewable by using UV light.	COMPLY
The Provider shall provide a prototype VISA Sticker upon submission of their proposal.	COMPLY
The Provider shall apply all VISA security features in a secure facility located in the Philippines.	COMPLY
Provider shall produce/print the VISA sticker in a secure facility located in the Philippines	COMPLY
The Provider shall provide 6 personalization printers to selected Foreign Service Posts at no cost to the Department.	COMPLY
The Department of Foreign Affairs shall conduct an ocular inspection of the printing facility to ensure that the affixture of security features and the printing of the VISA stickers are done in a secure facility located in the Philippines.	COMPLY

V. Project Requirements

A. Maintenance

1. The Provider shall undertake maintenance of all proposed installed hardware and software. Maintenance includes both scheduled preventive maintenance and unscheduled troubleshooting and repair work. The Provider shall provide a comprehensive plan for a detailed schedule of maintenance of all hardware and software.
2. The Provider shall include the indicative price for three (3) future/additional years of maintenance of the System. This shall be governed by a separate contract.
3. The maintenance services shall start upon receipt of a formal order at the time a contract is established on a yearly duration or for a longer period as may be required by the Client.
4. A record of maintenance and repairs should be kept. This record shall contain a brief description of the maintenance and repairs rendered. This record shall be submitted to the Client at the end of the one (1) year maintenance period.

B. Training

1. Necessary training shall be provided by the Provider to all designated Client personnel who will operate the system. The training materials shall include training courses, documents, on-the-job training (OJT), computer-based-training (CBT) and on-line help screens.
2. The Provider shall provide training manuals, in hard copy and electronically in the English language. The provider must provide an on-line help system.
3. The Provider shall submit a comprehensive training plan. The plan must list the proposed course content, timing and scheduling requirements, documentation and other items required to ensure the proper and successful learning of Client personnel on the operation of the proposed System.

C. Deliverables

1. The Provider shall provide among others the following deliverables:
 - a) Project Plan
 - b) Progress Reports
 - c) Final Requirements Specifications (after confirmation)
 - d) Final Design Document
 - e) Acceptance Test Specifications and Procedures
 - f) System Software Object Code
 - g) The System Software Source Code. This pertains to the delivery of the source code for the application specifically developed for the needs of the project. All other modules of the Software Source Code that cannot be delivered to CLIENT must be explicitly and clearly declared in the proposal.

- h) Training materials.
- i) Documentation

VI. Liabilities

The Provider shall bear its own costs and expenses in connection with the Contract. The Provider cannot claim any reimbursement from the client for any services provided under this TOR.

VII. Obligations

- A. The Provider warrants that it shall conform strictly with all the terms and conditions of this TOR.
- B. The Provider ensures that the services delivered as specified in this TOR meet DFA's requirements.
- C. The Provider warrants that it has the necessary technical and logistical capabilities to perform the services.
- D. The Provider in the performance of its services shall secure and maintain at its own expense all registration, licenses or permits required by the appropriate authorities in order to operate legally.

VIII. Force Majeure

Neither Party shall be liable for any delay or failure to perform the obligations provided in this TOR, if such delay or failure is caused by Force Majeure. In such cases, the defaulting Party shall immediately notify the other of the commencement and cessation of the Force Majeure.

The party seeking to be excused from any delay or failure to perform its obligations provided in this TOR shall advise the other Party in writing of the date of commencement of such Force Majeure, the nature of expected duration thereof, and the actions to be taken to try to prevent or reduce the effects of such event. The notice shall be sent by such Party immediately but not later than ten (10) calendar days after the date on which such Party first gains knowledge of such Force Majeure. If it fails to deliver such notice in accordance with this provision, such Party shall not be entitled to invoke the benefits of this section.

The time for completion shall be extended by a period of time reasonably necessary to overcome the effect of delay in performance due to Force Majeure. If Force Majeure continues for a period exceeding ninety (90) calendar days, either Party, after consultations, shall be entitled to terminate the Contract without liability, by written consent.

IX. Modifications

The Department shall be able to recommend change, adjustment, alteration or improvement to the project. Any change, adjustment, alteration or improvement of the project and this TOR shall be mutually agreed upon by the Parties.

X. Ownership

The Parties agree that all the equipment and software relating to the Project shall be owned, leased by, or the rights thereof shall pertain to the Provider. However, all collected data, as well as all applicable means to decrypt and utilize such data during the duration of the contract, shall be owned by the DFA and its use shall be restricted in accordance with the law.

The ownership structure has to be respected and any changes therein have to be reported to the Department/FSP without delay.



Republic of the Philippines
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
APO PRODUCTION UNIT, INC.



2 November 2022

MR. WINSTON DEAN S. ALMEDA
Acting Head Officer
Department of Foreign Affairs
2330 Roxas Blvd., Pasay City, 1300 Philippines

Dear Mr. Almeda,

Greetings!

In response to your Request for Quotation dated 27 October 2022 for the procurement of two hundred ninety-six thousand two hundred ninety-six (296,296) pieces of Machine-Readable Visa Stickers for C.Y. 2022, we are pleased to submit herewith our proposal in compliance to the attached DFA Terms of Reference and Technical Specifications. Our offer is as follows:

Quantity	Description	Total Cost
296,296 pieces	Machine Readable Visa Stickers C.Y. 2022	Php 31,999,968.00 @ Php 108.00/sheet

Should you have any questions regarding this, please do not hesitate to call the undersigned at 8282-5309 loc. 238 and 0918-9283140 or through e-mail at sales@apo.gov.ph, and we would be glad to answer all your queries.

Thank you very much for giving us the opportunity to be of service to the Department of Foreign Affairs.

Very truly yours,


DOMINIC F. TAJON
Sales and Marketing Manager



APO PRODUCTION UNIT, INC. is an ISO 9005:2015 registered company with certification no. PH1379.