



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

OFFICE OF CONSULAR AFFAIRS  
BIDS AND AWARDS COMMITTEE  
(OCA BAC)

BAC Resolution No. OCA-200-22

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT OF VARIOUS OTHER OFFICE SUPPLIES AND MATERIALS FOR THE OFFICIAL USE OF CONSULAR OFFICE IN TAGUM (CO-TAGUM)**

**WHEREAS**, the Consular Office in Tagum (CO-Tagum) intends to procure various other office supplies and materials for its official use;

**WHEREAS**, the procurement of various other office supplies and materials as listed under Purchase Request No. 2022-10-008 by OCA, with an Approved Budget for the Contract (ABC) of *Fifty-Two Thousand One Hundred Eighty-Five Pesos and Fifty Centavos (PhP 52,185.50)* only, chargeable against OCA's 2022 MOOE for Office Supplies Expenses and Other Supplies and Materials is included in the Department's Supplemental Annual Procurement Plan (SAPP) for FY 2022;

**WHEREAS**, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (RA) No. 9184 ("IRR," hereinafter), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

**WHEREAS**, Section 52.1(b) of the IRR applies to this procurement, as the Office of Assets Management and Support Services (OAMSS) and DBM-PS Davao certified that the items being procured by CO Tagum are not included in the Procurement Service price list;

**WHEREAS**, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting from 09 November 2022 to 14 November 2022;

**WHEREAS**, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers;


**WHEREAS**, in response to the solicitation of offers, quotations were received from: Great Logics Commercial Inc. (PhP 46,797.40; failed, bidder is within the ABC but the quotation submitted did not include delivery charge), Expressions Stationary Shop, Inc. (PhP 35,849.00; failed, bidder is within the ABC but not compliant with the technical specifications), Tagum Commercial and Realty Corp. (PhP 18,840.00; failed, bidder is within the ABC but not compliant with the technical specifications), **V.S. Tay, Incorporated** which submitted the lowest calculated and responsive quotation in the amount of *Fifty-Two Thousand One Hundred Eighty-Five Pesos and Fifty Centavos* (PhP 52,185.50) only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Shopping as the alternative method of procurement of various other office supplies and materials from **V.S. Tay, Incorporated** subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


**ADOPTED**, this 12<sup>th</sup> day of December 2022, Pasay City.

  
**HENRY S. BENSURTO, JR.**  
OCA-BAC Chairperson

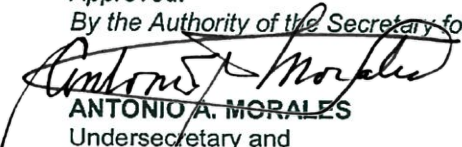
  
**CHRISTIAN L. DE JESUS**  
OCA-BAC Vice-Chairperson

  
**DYAN KRISTINE B. MIRANDA-PASTRANA**  
OCA-BAC Member

  
**MARX IAN A. RULLODA**  
OCA-BAC Member

  
**MARICAR S. YAMBAO**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:

  
**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

12 December 2022

**Sir/Madam:**


Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **OCA-200-22**, the Department is awarding the contract on the following project/procurement to your firm, **V.S. Tay, Incorporated**:

<b>Project Title</b>	<b>End-User Unit</b>
Procurement of Various Other Office Supplies and Materials for the Official Use of the Consular Office in Tagum (CO-Tagum)	CO TAGUM

The contract has a total cost of **Fifty-Two Thousand One Hundred Eighty-Five Pesos and Fifty Centavos (PhP 52,185.50)** only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity

**V.S. Tay, Incorporated**  
Lim Bldg. 125 Ramon Magsaysay Ave.  
Davao City