



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

OFFICE OF CONSULAR AFFAIRS
BIDS AND AWARDS COMMITTEE
(OCA BAC)

BAC Resolution No. OCA-034-22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND SEMI-EXPENDABLE EQUIPMENT FOR THE OFFICIAL USE OF OFFICE OF CONSULAR AFFAIRS

WHEREAS, the OCA intends to procure various supplies and semi-expendable equipment for its official use;

WHEREAS, the procurement for the supply and delivery of various supplies and semi-expendable equipment as listed under Purchase Request No. 03-02822, by OCA, with an Approved Budget for the Contract (ABC) of *Fifty-One Thousand Nine Hundred Twenty Pesos (PhP 51,920.00)* only, is included in the Department's Annual Procurement Plan (APP) for FY 2022;

WHEREAS, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (RA) No. 9184 ("IRR," hereinafter), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement, as the Office of Assets Management and Support Services (OAMSS) certified that the items being procured by OCA are not included in the Procurement Service price list;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii), Annex H of the IRR, a Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting from 26-30 May 2022;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers;

WHEREAS, in response to the solicitation of offers, quotations were received from: *Catalog Office and Imaging Supplies, Inc.* (PhP 49,960.00; failed; Bidder is within the ABC, however, bidder is not compliant with the technical specifications), *Wilson Enterprises* (PhP 51,920.00; passed; Bidder within ABC), *GBI Enterprises* (PhP 54,460.00; failed; Bidder exceeded the ABC. Bidder did not submit a formal quotation), and ***Asahi Design Centre, Inc.*** which submitted the single calculated and responsive quotation in the amount of *Forty-Eight Thousand Nine Hundred Ninety-Five Pesos* (PhP 48,995.00) only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Shopping as the alternative method of procurement for the supplies and delivery of various office supplies and semi-expendable equipment from ***Asahi Design Centre, Inc.***, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 23rd day of June 2022, Pasay City.


CHRISTIAN L. DE JESUS
OCA-BAC Chairperson


WINSTON DEAN S. ALMEDA
OCA-BAC Vice-Chairperson

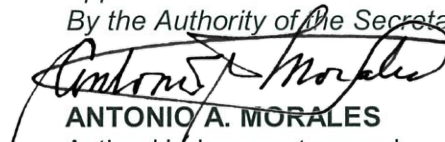

DYAN KRISTINE B. MIRANDA-PASTRANA
OCA-BAC Member


DEONAH ABIGAIL L. MIOLE
OCA-BAC Member


MARXIAN A. RULLODA
Representative of the End-user

Approved:

By the Authority of the Secretary of Foreign Affairs:


ANTONIO A. MORALES
Acting Undersecretary and
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

23 June 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. OCA-034-22, the Department is awarding the contract on the following project/procurement to your firm, ***Asahi Design Centre, Inc.***:

Project Title	End-User Unit
Supply and Delivery of Various Office Supplies and Semi-Expendable Equipment	OCA

The contract has a total cost of *Forty-Eight Thousand Nine Hundred Ninety-Five Pesos (PhP 48,995.00) only*, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

ANTONIO A. MORALES
Acting Undersecretary and
Head of the Procuring Entity

Asahi Design Centre, Inc.
355 Tomas Pinpin Binondo
Manila