



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE
BAC Resolution No. OCA-070-22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF PDF VIEWER/EDITOR SOFTWARE SUBSCRIPTION FOR THE OFFICIAL USE OF THE OFFICE OF CONSULAR AFFAIRS (OCA)

WHEREAS, the Office of Consular Affairs (OCA) intends to procure PDF viewer/editor software subscription for its official use;

WHEREAS, the procurement of PDF viewer/editor software subscription for the official use of OCA, as listed in Purchase Request No. 05-004 22 by OCA, with an Approved Budget for the Contract (ABC) of Three Hundred Eighty-Four Thousand pesos (PhP 384,000.00) only, chargeable against OCA's MOOE for ICT Software Subscription, is included in the Department's Annual Procurement Plan (APP) for FY 2022;

WHEREAS, Section 53.9 of the 2016 revised Implementing Rules and Regulations ("IRR," hereinafter) of R.A. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) consecutive days, from 04 to 08 August 2022;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers/contractors;

WHEREAS, in response to the solicitation of offers, quotations were received from: Ynzal Marketing Corporation (PhP 579,200.00; failed, bid price is above ABC) and ***Tiger Consulting and Software Dev't. Inc.***, which submitted the lowest calculated and responsive quotation in the amount of *Three Hundred Fifty-One Thousand Eight Hundred Forty pesos (PhP 351,840.00)* only;

NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Negotiated Procurement as the alternative method of procurement of PDF viewer/editor software subscription for the official use of OCA from **Tiger Consulting and Software Dev't. Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 31st day of August 2022, Pasay City.



HENRY S. BENSURTO, JR.
OCA-BAC Chairperson



CHRISTIAN L. DE JESUS
OCA-BAC Vice-Chairperson



WINSTON DEAN S. ALMEDA
OCA-BAC Member



DYAN KRISTINE B. MIRANDA-PASTRANA
OCA-BAC Member



MARX IAN A. RULLODA
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity