



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. OUMWA-004-22**

**RESOLUTION RECOMMENDING, BY REFERENDUM, NEGOTIATED  
PROCUREMENT UNDER SECTION 53.2 (EMERGENCY CASES) AS ALTERNATIVE  
METHOD OF PROCUREMENT FOR THE LEASE OF MOTOR VEHICLES FOR THE  
PERIOD 17-31 JANUARY 2022**

**WHEREAS**, there is an immediate need for the Department of Foreign Affairs (DFA), through the Office of the Undersecretary for Migrant Workers Affairs (OUMWA), to lease motor vehicles to transport OUMWA personnel for the period 17-31 January 2022;

**WHEREAS**, in view of the serious threat posed by the pandemic to the health and safety of OUMWA and augmentation personnel performing Assistance-to-Nationals (ATN) duties and support services, there is an urgent need to provide safe and reliable transportation services, amidst the State of Public Health Emergency, to ensure the continuous and efficient provision of ATN services to the public;

**WHEREAS**, the procurement for the lease of motor vehicles by the OUMWA, with an Approved Budget for the Contract (ABC) in the amount of Eight Hundred Ten Thousand Three Hundred Forty Pesos and Sixty Centavos (PhP 810,346.60) only, out of a budget of Four Million Eight Hundred Sixty-Two Thousand Forty-Three Pesos and Sixty Centavos (PhP 4,862,943.60) only, chargeable against the Assistance-to-Nationals (ATN) Fund, is included in the Department's Annual Procurement Plan (APP) for CY 2022;

**WHEREAS**, Section 53 of the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Negotiated Procurement;

**WHEREAS**, further, Section 53.2 (Emergency Cases) of the said IRR provides that Negotiated Procurement can be resorted to "[i]n case of imminent danger to life or property during a state of calamity, or when time is of the essence arising from natural or man-made calamities or other causes where immediate action is necessary to prevent damage to or loss of life or property, or to restore vital public services, infrastructure facilities and other public utilities";

**WHEREAS**, Annex H(IV)(J) of the 2016 revised IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the End-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, the OUMWA submitted to the Bids and Awards Committee (BAC) a quotation from the **DLCL Transport** for the procurement for the lease of motor vehicles for the period of 17-31 January 2022 in the total amount of Three Hundred Fifty Thousand Nine Hundred Seventy-Five Pesos and Eighty Centavos (PhP 350,975.80) only, as follows:

Type of Vehicle	No. of Units	Rate	Period Covered	Total
<b>Sedan</b> Toyota Vios	Ten (10)	P 30,837.80	14 Days	P 308,378.00
<b>Van</b> Toyota Grandia or similar type of vehicle	One (1)	P 42,597.80	14 Days	P 42,597.80

**WHEREAS**, additional services rendered shall be paid based on the following rates, but in no case shall the total payment exceed *Eight Hundred Ten Thousand Three Hundred Forty Pesos and Sixty Centavos (PhP 810,340.60)* only:

Type of Vehicle	Daily Rate	Additional Charge (Weekends / Holidays)	Out of Town Fee (Per Trip)	Overnight Fee (Per night)	Overtime Fee (Hourly)
<b>Sedan</b> Toyota Vios	P 6,557.26	P 2,056.00	P 1,000.00	P 800.00	P 546.44
<b>Van</b> Toyota Grandia or similar type of vehicle	P 9,117.61	P 2,840.00	P 1,000.00	P 800.00	P 759.80

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) to resort to Negotiated Procurement under Section 53.2 (Emergency Cases) as the alternative method of procurement for the lease of motor vehicles for the period 17-31 January 2022 from the **DLCL Transport**, in the maximum amount of Eight Hundred Ten Thousand Three Hundred Forty Pesos and Sixty Centavos (PhP 810,340.60) only, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 14<sup>th</sup> day of January 2022 in Pasay City.



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

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**PAUL RAYMUND P. CORTES**  
BAC Chairperson

  
**KRISTINE LEILANI R. SALLE**  
BAC Vice-Chairperson

  
**LORENZO RHYS G. JUNGCO**  
BAC Member

  
**BERNADETTE A. MENDOZA**  
BAC Member

  
**LORENZ FERNAND D. DANTES**  
Representative of the End-User

Approved:  
By the Authority of the Secretary of Foreign Affairs:

  
**SARAH LOU Y. ARRIOLA**  
Undersecretary for Migrant  
Workers Affairs And  
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

14 January 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs as contained in its Resolution No. OUMWA-004-22, the Department is awarding the procurement for the lease of motor vehicles for the period 17-31 January 2022 to the **DLCL Transport** based on the following rates:


Type of Vehicle	No. of Units	Rate	Period Covered	Total
<b>Sedan</b> Toyota Vios	Ten (10)	P 30,837.80	14 Days	P 308,378.00
<b>Van</b> Toyota Grandia or similar type of vehicle	One (1)	P 42,597.80	14 Days	P 42,597.80

**For additional services rendered**

Type of Vehicle	Daily Rate	Additional Charge (Weekends / Holidays)	Out of Town Fee (Per Trip)	Overnight Fee (Per night)	Overtime Fee (Hourly)
<b>Sedan</b> Toyota Vios	P 6,557.26	P 2,056.00	P 1,000.00	P 800.00	P 546.44
<b>Van</b> Toyota Grandia or similar type of vehicle	P 9,117.61	P 2,840.00	P 1,000.00	P 800.00	P 759.80

In no case shall the services rendered cost more than *Eight Hundred Ten Thousand Three Hundred Forty Pesos and Sixty Centavos (PhP 810,340.60)* only, including taxes and other lawful charges. Payment shall be made based on actual services delivered and subject to the Department's existing accounting and auditing rules and regulations.

Very truly yours,

  
**SARAH LOU Y. ARRIOLA**  
Undersecretary for Migrant  
Workers Affairs And  
Head of the Procuring Entity

**DLCL Transport**

1326 E. Rodriguez Sr. Avenue corner Balete Drive  
Barangay Mariana, New Manila, Quezon City



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE TO PROCEED

14 January 2022

Sir/Madam:

Please be informed that pursuant to the Notice of Award dated 14 January 2022, signed by the Undersecretary for Migrant Workers Affairs and Head of the Procuring Entity, the **DLCL Transport** is hereby given this Notice to Proceed to provide transportation services for the period 17-31 January 2022 based on the following rates:

Type of Vehicle	No. of Units	Rate	Period Covered	Total
<b>Sedan</b> Toyota Vios	Ten (10)	P 30,837.80	14 Days	P 308,378.00
<b>Van</b> Toyota Grandia or similar type of vehicle	One (1)	P 42,597.80	14 Days	P 42,597.80


**For additional services rendered**

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In no case shall the services rendered cost more than *Eight Hundred Ten Thousand Three Hundred Forty Pesos and Sixty Centavos (Php 810,340.60)* only, including taxes and other lawful charges. Payment shall be made based on actual services delivered and subject to the Department's existing accounting and auditing rules and regulations.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003".

Very truly yours,

  
**SARAH LOU Y. ARRIOLA**  
Undersecretary for Migrant  
Workers Affairs And  
Head of the Procuring Entity

**DLCL Transport**

1326 E. Rodriguez Sr. Avenue corner Balete Drive  
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