



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**PURCHASE ORDER**

DEPARTMENT OF FOREIGN AFFAIRS  
MANILA

Supplier: <b>PERSABE MERCHANDISING</b>	P.O. No. <b>11-023-22</b>
Address: 2 Champaca St., corner Eastdrive St. Marikina Heights, Marikina City	Date <b>14-Nov-22</b>
Contact nos: T: 7746-8054   M: 0947-5458840   E: persabemerch2022@gmail.com	Mode of Procurement <b>Small value</b>

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Foreign Affairs - Office of Consular Affairs	Delivery Term: 30 days
Date of Delivery: n/a	Payment Term: Government Terms

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			<b>OCA</b>		
1	Piece	500	Customized Leather Passport Holder, Genuine Leather	P 416.80	P 208,400.00
			Dimension:		
			Width: 21cm (when open)		
			Width: 10cm (when closed)		
			Length: 15cm		
			Design: Left part of the flap: for boarding pass and cards/IDs; Right part of the flap: for Passport		
			Engraving:		
			Department of Foreign Affairs		
			Office of Consular Affairs		
			Color: Dark Brown		
			xxxxxxxxxxxxxxxx		

**( total Amount in Words )** Two Hundred Eight Thousand Four Hundred Pesos **P 208,400.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  
RODERICK S. CHAVEZ  
(Signature over printed name)  
  
(Date)

Very truly yours,  
  
**MEDARDO G. MACARAIG**  
Assistant Secretary, OAMSS

Requisitioning Office/Dept: <b>OCA</b>  <b>SANTIAGO S. SUCALDITO</b> Procurement Head, OCA	Funds Available:  <b>LYRIE F. FULGENCIO</b> Chief Accountant	Amount: <b>₱ 208,400.00</b> ALOBS No.: <b>2022-12-004264</b>
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