











DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. CPM-269-22**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT OF OFFICIAL GUESTBOOKS WITH DFA LOGO**

**WHEREAS**, the Office of Asset Management and Support Services (OAMSS) intends to procure three hundred ten (310) official guestbooks with DFA logo for the official use of Philippine Embassies and Consulates General abroad;

**WHEREAS**, OAMSS' procurement of guestbooks, as listed under Purchase Request No. 08-05322, with an Approved Budget for the Contract (ABC) of Six Hundred Seventy-Five Thousand Pesos (PhP 675,000.00) only, chargeable against OAMSS 2021 MOOE for Office Supplies Expenses, is included in the Department's Supplemental Annual Procurement Plan (SAPP) for FY 2022;

**WHEREAS**, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (RA) No. 9184 ("IRR," hereinafter), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

**WHEREAS**, Section 52.1(b) of the IRR applies to this procurement, as the Office of Assets Management and Support Services (OAMSS) certified that the items being procured by OAMSS are not included in the Procurement Service price list;

**WHEREAS**, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting on 7 October 2022 to 11 October 2022;

**WHEREAS**, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers;

**WHEREAS**, in response to the solicitation of offers, quotations were received from:

<b>Supplier</b>	<b>Quoted Price</b>
CKCO Enterprises	PhP 232,500.00
ALX Trading	PhP 303,800.00
Specz Printshop	PhP 372,000.00
Ace-J Summit Innovations, Inc.	PhP 582,800.00
Zurbano Publishing and Printing Corp.	PhP 600,516.50
<b>Innovation Printshoppe Inc.</b>	PhP 208,382.00

**WHEREAS**, *Innovation Printshoppe Inc.* submitted the lowest calculated and responsive quotation in the amount of *Two Hundred Eight Thousand Three Hundred Eighty-Two Pesos (PhP 208,382.00)* only;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Shopping as the alternative method of procurement of 310 official guestbooks with DFA logo for the official use of Philippine Embassies and Consulates General abroad to *Innovation Printshoppe Inc.* subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 25<sup>th</sup> day of October 2022, Pasay City.



**CHARLIE P. MANANGAN**  
BAC Chairperson



**ANTHONY S. AGUIRRE**  
BAC Alternate Vice-Chairperson



**IHNA ALYSSA MARIE O. SANTOS**  
BAC Member



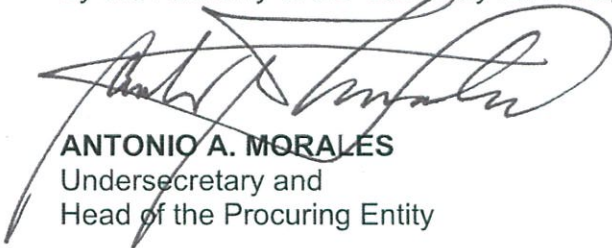
**JULES PATRICK A. AGUILA**  
BAC Alternate Member



**MEDARDO G. MACARAIG**  
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity





DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**NOTICE OF AWARD**

25 October 2022

Sir/Madam:

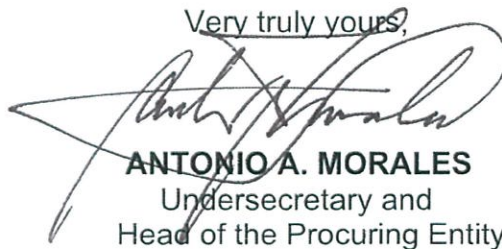
Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **CPM-269-22**, the Department is awarding the contract on the following project/procurement to your firm, the **Innovation Printshoppe Inc.:**

Project Title	End-User Unit
<b>PROCUREMENT OF OFFICIAL GUESTBOOKS WITH DFA LOGO</b>	<b>OAMSS</b>

The contract has a total cost of *Two Hundred Eight Thousand Three Hundred Eighty-Two Pesos (PrP 208,382.00)* only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary and  
Head of the Procuring Entity



**Innovation Printshoppe Inc.**  
2224-2225 Concha St., San Andres Bukid,  
Sta. Ana 087, Brgy. 801, Manila