



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

BIDS AND AWARDS COMMITTEE

BAC Resolution No. CPM-376-22

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 52.1(b) (SHOPPING) AS ALTERNATIVE METHOD OF PROCUREMENT OF OFFICIAL GUESTBOOKS WITH DFA LOGO FOR THE OFFICIAL USE OF VARIOUS FOREIGN SERVICE POSTS

WHEREAS, the Office of Asset Management and Support Services (OAMSS) intends to procure official guestbooks with DFA logo for the official use of various Foreign Service Posts;

WHEREAS, OAMSS' procurement of official guestbooks, as listed under Purchase Request No. 10-06322, with an Approved Budget for the Contract (ABC) of *One Hundred Seventy-Nine Thousand Five Hundred Pesos (PhP 179,500.00)* only, chargeable against various Foreign Service Posts' FY 2022 MOOE, is included in the Department's Supplemental Annual Procurement Plan (SAPP) for FY 2022;

WHEREAS, Section 52.1(b) of the revised Implementing Rules and Regulations of Republic Act (RA) No. 9184 ("IRR," hereinafter), otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement, as the Office of Assets Management and Support Services (OAMSS) certified that the items being procured by OAMSS are not included in the Procurement Service price list. Also, a Certificate of Non-Availability of Stocks was provided by the DBM-PS website;

WHEREAS, Annex H(IV)(J) of the IRR allows the conduct of Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue to be delegated to the end-user unit or any other appropriate bureau, committee, or support unit duly authorized by the BAC;

WHEREAS, Part IV, Item A, Annex "H" of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for three (3) consecutive days, starting on 29 November 2022 to 5 December 2022;

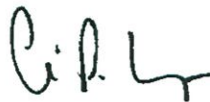
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WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (RFQ) were also sent to at least three (3) potential suppliers;

WHEREAS, in response to the solicitation of offers, quotations were received from the following suppliers: *Innovation Printshoppe Inc.* (PhP 114,696.15), *Fuzionix Marketing* (PhP 106,650.00; failed, submitted their quotation beyond deadline) and **CKCO Enterprises**, which submitted the lowest calculated and responsive quotation in the amount of *Ninety-Eight Thousand Seven Hundred Fifty Pesos* (PhP 98,750.00) only;

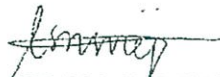
NOW, THEREFORE, we, the members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (HOPE) resort to Shopping as the alternative method of procurement of official guestbooks with DFA logo for the official use of various Foreign Service Posts to **CKCO Enterprises**, subject to the above-mentioned requirements and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 9th day of December 2022 in Pasay City.



CHARLIE P. MANANGAN
BAC Chairperson

ANTHONY S. AGUIRRE
BAC Alternate Vice-Chairperson



LYZA MARIA S. VIEJO
BAC Member



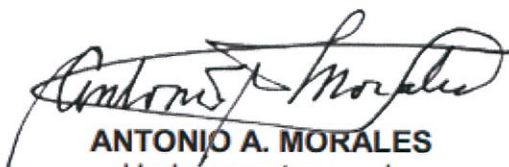
VIOLAFLOR R. ENERLAN-ANCHETA
BAC Provisional Member



MEDARDO G. MACARAIG
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

9 December 2022

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Department of Foreign Affairs (DFA) as contained in its Resolution No. **CPM-376-22**, the Department is awarding the contract on the following project/procurement to your firm, the **CKCO Enterprises**:

| Project Title | End-User Unit |
|---|---------------|
| PROCUREMENT OF OFFICIAL GUESTBOOKS WITH DFA LOGO FOR THE OFFICIAL USE OF VARIOUS FOREIGN SERVICE POSTS | OAMSS |

The contract has a total cost of *Ninety-Eight Thousand Seven Hundred Fifty Pesos* (PhP 98,750.00) only, including taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

ANTONIO A. MORALES
Undersecretary and
Head of the Procuring Entity

CKCO Enterprises
17 Lilac St., West Fairview, Quezon City