



**DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS**

PURCHASE ORDER					
DEPARTMENT OF FOREIGN AFFAIRS MANILA					
Supplier: CATALOG OFFICE AND IMAGING SUPPLIES, INC.			P.O. No. 05-004-22		
Address: 436 Yuchengco St. Binondo 027 Brgy 289, Manila			Date 16-May-22		
Contact nos: T: 5313-5096 E: catalogoffice@yahoo.com.ph			Mode of Procurement Small value		
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: Department of Foreign Affairs, 2330 Roxas Boulevard, Pasay City				Delivery Term: 30 days after issuance of Notice to Proceed	
Date of Delivery: n/a				Payment Term: Government Terms	
Item No.	Unit	Quantity	Description	Unit Cost	Amount
OFMS					
1	Piece	200	Typewriter Carbon C Ribbon	P 360.00	P 72,000.00
2	Box	100	Dry Lift-Off Tape, F583, 6pcs/box	P 132.00	P 13,200.00
XXXXXXXXXXXXXXXXXXXX					
(total Amount in Words) Eighty-Five Thousand Two Hundred Pesos					P 85,200.00
<p>In case of failure to make the full delivery within the time specified above, a penalty of one percent of one percent for every day of delay shall be imposed.</p> <p>Conforme: <i>[Signature]</i> OSCAR J. GUYERREZ CATALOG OFFICE & IMAGING SUPPLIES, INC. 486 E.T. Yuchengco St., Binondo Manila 5-3137191 / 5-3135096 / 0955-2083258 catalogoffice@yahoo.com.ph</p> <p align="right"><i>[Signature]</i> EDUARDO G. MACARAIG Assistant Secretary, OAMSS</p>					
Requisitioning Office/Dept: OFMS		Funds Available: <i>[Signature]</i> LYRIE K. EULGENCIO Chief Accountant		Amount: ₱ 85,200.00	
SOL NIGUEM CONFIADO Assistant Secretary, OFMS				ALOBS No.: 2022-06-003616	