

## Department of Foreign Affairs Kagawaran ng Ugnayang Panlabas

-							EIGN AFFAIRS					
Cupalies			5 THE			MANILA	No.	11-003-22				
	Address: 9/F The Globe Tower, Cebu Samar Loop corner  Panay Road, Cebu Business District Park, Cebu City			Date		3-Nov-22						
Contact nos:						Mode	e of Procurement			Small value		
Gentlemen								7				
							contained herein:	15				
Place of De			of Foreign Affairs -	Office of C	Consular Affairs			Delivery Term: Payment Term:				
Date of De	livery:	n/a						Payment renn.	Govern	ment Terms		
Item No.	Uni:	Quantity	Description				T	Jnit Cost	-	Amount		
NOM TO	01111	- Country	***************************************			OCA						
1	License	2	Videc Conferencing Software Subscription						Р	12,313.84	Р	24,627.68
			Inclusions:									
			Meetings						-			
			•Two (2) Host						-			
			•One (1) year sub	scription								
	•Unlimited Meetings											
			•Host up to 100 p	articipants	video meetings	with recording an	nd attendance tracking	9				
			•atleast 1GB Cloud		per (License)				-	26.060.00	-	36,060,00
2	License	1	Large Meetings (a		nante				P	36,960.00	Р	36,960.00
			<ul> <li>can host at least</li> <li>One (1) year sub</li> </ul>		pants				+			
			-Oric (1) year sub.	Scription								
			Terms of Reference									
			F. Scope of work/Del	liverables								
			Scope of Work						-			
			1.1 Activation of One		deo Conferencing	Software Subscription	n.		-			
			Warranty and Sup     Warranty and sup		unon delivery cate	P			+			
			2.2 24x7 Phone, Ema				oftware expert/s.		1			
			G. Terms and Condit									
			1. The service provid									-
						and license to the E	nd-user within thirty [3]	calendar days	-			
			upon receipt of Notice to Proceed.									
			The service provider shall issue a certificate of subscription after complete turnover;     The service provider shall issue a sales invoice base on the actual service rendered;									
		5. The service provider shall be paid within (30) working days upon the submission of the seles invoice, or its equivalent complete with supporting documents examined by the DFMS-FRMD. Payments shall be made through List of Due and Demandable Accounts Payable (LDDAP);  6. All payments shall be inclusive of all applicable taxes and other rawful charges; and  7. Payments to be made by SEND BILL Arrangement through issuance of statement of account, provisional receipt using the template of DFA and other procurement-related documents, which will only be effected by strict compliance with the usual prescribed account.				invoice, or its	1					
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			With the datas presen	TIDEO OCCOON					1			
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( total An	nount in \	Nords)	Sixty-One Thousa	and Five Hu	indred Eighty-S	Seven Pesos and S	ixty-Eight Centavos				P	61,587.68
	cent for ev	ery day of d	delay shall be in			above, a penal	y of one-tenth 11/	10) Very truly yours <u>M</u>	L	DO O MACA		
	- Gignal	(Date)	rinted name) )	11				П	/	<u> </u>	00	
Requisition	ning Office	the-	OCA GUIS	Funds A	vailable:	Lew E.F. FULGEN	CIO	Amount:	20	m- 15	2-C	09970

				IASE ORDER OF FOREIGN AFFAIRS						
-				MAN LA						
		AMUNICATION		P.O. No.	11-003-22					
			ou Samar Loop corner ss District Park, Cebu City	Date	3-Nov-22					
Contact nos:	railey road,	, Ceaa Dasine.	33 Distrect rook, Cedu City		Small value					
Gentlemer				1\						
Please fur	nish this of	ffice the foll	owing articles subject to the terms and co	nditions contained herein:	· · · · · · · · · · · · · · · · · · ·					
Place of D		Department	of Foreign Affairs - Office of Consular Affairs		Delivery Term:					
Date of De	livery:	n'a			Payment Term:	Government Terms				
Item No.	Unit	Quantity	I D	JL	Unit Cost	Amount				
ROM HOL	One	Quantity								
1	License	2	Video Conferencing Software Subscription	P 12,313.84	P 24,627.68					
			Inclusions:							
		ļ	Meetings							
			Professional Plan							
			•Two (2) Host •One (1) year subscription							
			•Unlimited Meetings							
			-Host up to 100 participants video meetings with re	ecording and attendance tracking	J					
			-atleast 1GB Cloud recording per (License)							
2	License	1	Large Meetings (add-on)	P 36,960.00	Р 36,960.00					
		ļ	can nost at least 500 participants							
			One (1) year subscription							
		<del> </del>	Terms of Reference							
		<del> </del>	F. Scope of work/Deliverables							
		1	1. Scope of Work							
			1.1 Activation of One (1) Year Video Conferencing Software	e Subscription.						
		<u> </u>	2. Warranty and Support							
		<u> </u>	2.1 Warranty and support starts upon delivery date	Varance no coffue a support in						
		1	2.2 24>7 Phone, Email and Remote support from video con G. Terms and Conditions	incarold autware externa-						
		<del> </del>	The service provider must be a Reseller;							
			2. The service provider shall turnover the software and lice	onse to the End-user within thirty (3) o	calendar days					
			upon receipt of Notice to Proceed.							
			3. The service provider shall issue a certificate of subscripti							
		<b> </b>	4. The service provider shall issue a sales invoice base on t							
		1	5. The service provider shall be paid within (30) working di equivalent complete with supporting documents examined							
			List of Due and Demandable Accounts Payable (LDDAP);	or made bridge						
			6. All payments shall be inclusive of all applicable taxes and		,					
			7. Payments to be made by SEND BILL Arrangement throu	provisional receipt						
			using the template of DFA and other procurement-related of	documents, which will only be effected	d by strict compliance					
		ļ	with the usual prescribed account.							
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		ļ								
/ total Am	nount in \	Marde\	Sixty-One Thousand Five Hundred Eighty-Seven Pe	sens and Sixty-Fight Centaves			P 61,587.68			
( total An	iount in v	words)	Jakey-One Modsand Tive fluitored Eighty-Seven Fe	303 and Jixty-Eight Centerus			P 01,387.08			
			Il delivery within the time specified above, delay shall be imposed.	a peralty of one-tenth (1/	10) Very truly yours		,			
Conforme:		1/0	wi		ME ASS	EMARDO & MACA Sistant Segretary, C				
	(Signat	ture c⊚er pr ≀Date)	inted name)			10				
Requisition	ning Office	/Cep://	оси Funds Available:		Amount:	\$ 61,5	97.68			
ار	PJ ALEXAN	VOER T. SEC	GUIS LYRIEF.F	STRIVE ( >-\	ALOBS No.:	2021-1	2-00887			