



**DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS**

PURCHASE ORDER

DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier: ACE-J SUMMIT INNOVATIONS, INC.	P.O. No. 08-001-22
Address: Blk 18 Lot 46, A. Bartolome St., Annex 35, Better Living Subd., Paranaque City	Date 08-Aug-22
Contact nos: T: 7623-0164 M: 0917-1305388 E: acejsummit28@gmail.com	Mode of Procurement Shopping

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Foreign Affairs, 2330 Roxas Boulevard, Pasay City	Delivery Term: 30 days after issuance of Notice to Proceed
Date of Delivery: n/a	Payment Term: Government Terms

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			<u>OAMSS</u>		
1	Ream	30	Note verbale with dry embossed logo, special paper 90gsm, A4 (500sheets/ream)	P 2,099.00	P 62,970.00
2	Ream	5	Note verbale with dry embossed logo, special paper 90gsm, Legal (500sheets/ream) Specifications: Paper type: Special Paper, 90gsm with dry embossed logo and Embassy Please see attached sample XXXXXXXXXXXXXXXXXXXX For official use of Philippine Embassy, Beirut	P 2,199.00	P 10,995.00

(total Amount in Words) Seventy-Three Thousand Nine Hundred Sixty-Five Pesos P 73,965.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

(Signature over printed name)

(Date)

Very truly yours,

MEDARDO S. MACARAIG
Assistant Secretary, OAMSS

Requisitioning Office/Dept: BEIRUT PE VIOLAFLO ENERLAN-ANCHETA Acting Director, OAMSS-PSSD	Funds Available: LYRIE F. FULGENCIO Chief Accountant	Amount: _____ ALOPS No.: _____
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