



**DEPARTMENT OF FOREIGN AFFAIRS  
MULTI PURPOSE COOPERATIVE (DFAMPC)**  
2F, DFA Building, Roxas Boulevard, Pasay City  
Telephone nos. 834-4839/834-4939  
Email add: [dfampc91@gmail.com](mailto:dfampc91@gmail.com)

---

## **CATERING CONTRACT**

I. The Catering contract is entered into between Department of Foreign Affairs Multi Purpose Cooperative (DFAMPC) “Caterer” and Department of Foreign Affairs-Human Resources Management Office (HRMO) “Client” together “Parties” and sets forth the agreement between the parties related to catering services to be provided by the Caterer for Client for the event identified in this contract:

### **II. EVENT INFORMATION**

Date of Event: December 9, 2022  
Event Name: DFA Year-End Celebration  
Number of Guaranteed Pax: 1,722 pax @400/pax PhP 688,800.00-Food Packs  
200 pax @ 450/pax PhP 90,000.00-Buffer

-----  
Contract Amount for the Event: **PhP 778,800.00**

### **III: Contact Information for Event:**

Company Name: DFA-Human Resources Management Office (HRMO)  
Contact Name: Delano B. Munar, HRMO-HCSAD  
Email Address: [delano.munar@dfa.gov.ph](mailto:delano.munar@dfa.gov.ph)

### **IV: Mode of Payment:**

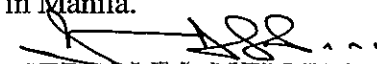
- A send Bill arrangement on or before Sixty Days (60) upon signing of this contract

### **Other Conditions:**

- Complete Catering set up for Two Hundred (200) persons for the buffet with waiters and 1,722 persons for the food packs package;

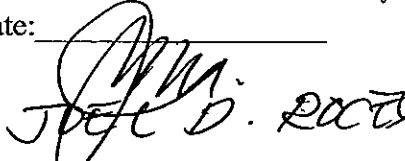
- All requested food items are mentioned in Attachment #1 in this contract "Menu" this shall include all requests made by the Client.

IN WITNESS HEREOF, the witness hereto signs this contract on this 7<sup>th</sup> Day of December 2022 in Manila.

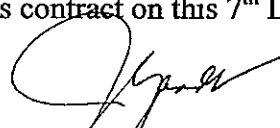
  
**MERSONE J. MELLEJOR**  
 Officer-in-Charge, HRMO

DFA-HRMO

Date: \_\_\_\_\_

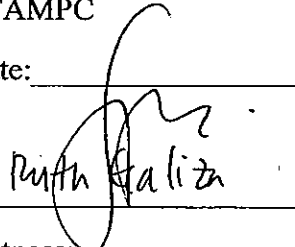
  
 JOEL D. RIVERA

Witness:

  
**JANNET S. PADILLA**


DFAMPC

Date: \_\_\_\_\_

  
 Ruth Galiza

Witness:

DOC NO. 108  
 PAGE NO. 23  
 BOOK NO. LV  
 SERIES OF 2022

  
**ATTY. ROGELIO J. BOLIVAR**  
 NOTARY PUBLIC IN QUEZON CITY  
 Commission No. Adm. Matter No. NP 204 (2021-2022)  
 IEP O.R. No. 132134 MD 2021 & IBP O.R. No. 133076 MD 2022  
 PTR O.R. No. 2463255D 1/03/2022 Roll No. 33832 / TIN# 129-871-009  
 MCLE EXTENSION APRIL 15, 2022 UP TO APRIL 14, 2023 AS PER S.C. EN BANC B.M. NO. 650  
 Address: 31-F Harvard St., Cubao, Q.C.