



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

INTERNAL AUDIT SERVICE

Date: 23 February 2023

REQUEST FOR QUOTATION

Sir/Madam:

Please submit your lowest price quotation for the following item/s individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered as final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER will be served to the supplier. The delivery date will be indicated in the Purchase Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative.
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline of submission of quotations is on **27 February 2023, 12:00 noon.**

| QTY | UNIT | PARTICULARS | UNIT COST (Php) | TOTAL AMOUNT (VAT Inclusive) |
|-----|-------|---|-----------------|------------------------------|
| 6 | pcs | 60x60 Tiles | | |
| 1 | gal | Wood Glue | | |
| 20 | pcs | Stainless Cabinet Handle | | |
| 14 | pairs | Concealed Hinges in set | | |
| 8 | pcs | Drawer Lock | | |
| 2 | pcs | 3/16" Thick, Clear Glass 1500mm x 1000mm | | |
| 1 | pc | 3/16" Thick, Clear Glass 1200mm x 1000mm | | |
| 6 | pcs | 1/4"x4x8' Ordinary Plywood | | |
| 12 | pcs | Wall shelf bracket | | |
| 10 | pcs | 1-gang Switch with cover plate | | |
| 8 | pcs | 2-gang Switch with cover plate | | |
| 25 | pcs | Duplex Convenience Outlet with Grounding with cover plate | | |
| 1 | roll | 2.0mm ² THHN, 150m/roll (Black) | | |
| 1 | roll | 2.0mm ² THHN, 150m/roll (White) | | |
| 30 | pcs | 20mm dia. PVC Pipe, 3m/lg | | |

| | | | | |
|-----|-------|---|------------|-------------------|
| 2 | roll | 1/2 inch Flexible Metal Conduit 30m/roll | | |
| 10 | pcs | 1 inch PVC Wire Moulding, 8ft | | |
| 10 | pcs | 3/4 inch PVC Wire Moulding, 8ft | | |
| 100 | pcs | Straight Connectors 1/2" (Metalic) | | |
| 5 | rolls | Electrical Tape | | |
| 1 | Liter | Pvc Solvent | | |
| 10 | m | Mica Tube 1/2" | | |
| 5 | packs | White Nylon Cable Ties (Heavy Duty) #4x250mm | | |
| 2 | box | RJ45 Cable (CAT6e) (305m/box) | | |
| 1 | pc | 24 Ports Unmanaged Switch (TPLink or D-Link) | | |
| 1 | pc | 24 Ports Patch Panel for RJ45 | | |
| 25 | pcs | 1-Gang Faceplate for RJ45 | | |
| 75 | pcs | RJ45 Connectors | | |
| 2 | sets | Window blinds, roll screen, width: 150cm | | |
| 1 | set | Window blinds, roll screen, width: 120cm | | |
| 2 | sets | Clear tempered glass, Thickness: 3/16, 150cm x 100cm | | |
| 1 | set | Clear tempered glass, Thickness: 3/16, 120cm x 100cm | | |
| | | xxxxxNothing Followsxxxxxx | | |
| | | | | |
| | | | ABC | 140,000.00 |

COMPANY NAME / SUPPLIER :
 CONTACT PERSON :
 CONTACT NUMBER :
 ADDRESS :
 Email Address :

Very Truly Yours,



NOEL SERVIGON
Assistant Secretary

