



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

0-DUA-221-2023

UNDERSECRETARY FOR ADMINISTRATION

REQUEST FOR QUOTATION

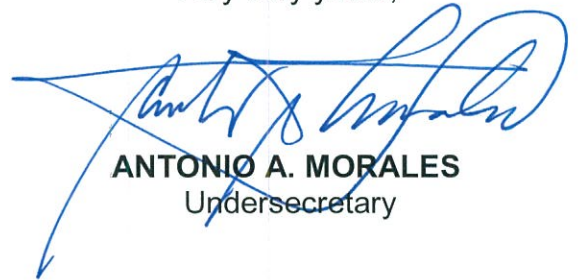
Sir/Madam:

The Department of Foreign Affairs intends to **Procure Three (3) PDF Tool Licenses for the Official Use of UA Personnel** and would like to request a quotation from your company.

Please submit a signed quotation and indicate your acceptance of the attached purchase request for the procurement. The Department accepts open quotations submitted directly through the email given below. Quotations should not exceed the Approved Budget for Contract (ABC) of **Sixty Thousand Pesos only (Php 60,000.00)**.

Should you require further clarification, please contact the Office of Undersecretary for Administration at office no. **8834-4064** or send an email to **vina.corpuz@dfa.gov.ph** on or before 04 April 2023, 12:00NN.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary

Pasay City, 30 March 2023

