



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DEPARTMENT LEGISLATIVE LIAISON UNIT

REQUEST FOR QUOTATION

20 June 2023

Sir/Madam:

The Department Legislative Liaison Unit (DLLU) of the Department of Foreign Affairs plans to procure 150 bottles of wine as token or gifts for individual members and officials of Congress (House of Representatives and the Senate) and foreign dignitaries.

Please submit a signed quotation and indicate your acceptance of the attached technical specifications for the above-mentioned procurement. The Department accepts open quotations submitted directly through the email address given below. Quotations should not exceed the Approved Budget for the Contract (ABC) of Three Hundred Fifteen Thousand Pesos (PhP 315,000).

Should you require further clarification, please contact Mr. Karlo Berme through mobile phone no. 09610921791 or send a message through his email address karlo.berme@dfa.gov.ph.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Bernie", written over a faint circular stamp.

ADRIAN BERNIE C. CANDOLADA

Assistant Secretary

Deadline of the submission of quotations is on 23 June 2023, 12:00 noon.

TERMS AND CONDITIONS

- Bidders shall provide correct and accurate information required in this form (in company letterhead).
- Price quotation shall be denominated in Philippine pesos and shall include all taxes, duties, and/or other lawful charges.
- Payment will only be effected upon strict compliance with the government prescribed accounting and auditing requirements.
- Bidders shall comply with the technical specifications attached to the Request for Quotation.
- The Department reserves the right to reject any and all quotations, declare a failure or not to award the contract for any reasonable ground.



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TERMS OF REFERENCE

PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC)
<p>PROCUREMENT OF WINE</p> <ul style="list-style-type: none">• Sixty Five (65) bottles of Red Wine Style: Red, 750 ml Region: La Rioja, Spain Variety: Tempranillo, Tinto Fino Vintage: 2013• Forty Five (45) bottles of Red Wine Style: Red, 750 ml Region: California, USA Variety: Merlot Vintage: 2020• Forty (40) bottles of White Wine Style: White Wine, 750 ml Region: Bordeaux, France Variety: Muscadelle, Sauvignon Blanc Vintage: 2020• One Hundred Fifty (150) Wine Bag• Payment will be effected by strict compliance with the government prescribed accounting and auditing requirements.	<p>PhP 315,000.00</p>